

**Bemiss Neighborhood Council Minutes Draft
February 8, 2017**

Call to order: 6:00 p.m. by Co-Chair Kathryn Alexander

Attendance: Kathryn Alexander, Marlene Maurer, Jon Nolan, Charles Hansen, Mike Rapp, Edie Radford, Rod Minarik (Office of Neighborhood Services), Gretchen Chomas (Spokane Regional Health District), Bruce Higgins, Karl Schumacher, Naomi Schumacher, Janice Erickson, Bemiss Principal, and Cathy Bakken, Hillyard Librarian,

Excused: Donna Fagan

Guests: Tyler Kimbrell/EWU; Annie Szotkowski, Jenny Arnold, & Heleen Dewey of Spokane Regional Health District; Richard Burriss, GHBA (Greater Hillyard Business Association) and Officer Scott Hice, Neighborhood Resource Officer

Approval of the January Minutes: Motion to approve minutes as submitted presented by Mike Rapp, seconded by Charles Hansen and approved by members.

City Council Report: No report

Neighborhood Resource Officer: Scott Hice

- Officer Hice became NRO six months ago
- Covers Hillyard and a portion of Bemiss with Officer Redmond
- Office Location is North Precinct, (Diamond & Market)
- Phone 625-3308
- Best contact method: Phone (voice message forwarded to his computer) or complete contact form at precinct office
- Focus has been response to drug issues, drug houses and nuisance houses
- His role also serves as filter for PAC (Police Advisory Committee) or Drug Enforcement Team
- Traffic concerns received will be forwarded to traffic officer
- Citizens should report concerns to Crime Check so Department has documentation of issues
- Does respond to issues reported in parks
- First six months has been extremely busy with high call volumes

North/South Corridor Impact of Haven/Market and Wellesley: Richard Burriss, President, Hillyard Business Association

- Issue: Local traffic impact on Haven/Market traffic signals at Wellesley will impede traffic flow within Hillyard
- Background:
 - Next phase of constructions will create a full interchange east of Market Street at Wellesley. Local traffic on Wellesley will be served by current traffic signals on Market and Haven. Future planning includes a limited access interchange at Trent and then the final interchange at I-90. Since Wellesley is last full interchange, local traffic not exiting at Freya or able to utilize the limited Trent interchange will have to navigate these two unimproved traffic signals and street intersections.
- Impact:
 - These intersections are not able to accommodate current traffic levels especially with regard to left turn access. It is anticipated additional local traffic will further hinder ability for traffic to make left turns due to short distance to turn into Hillyard. Due to these limitations, it is anticipated traffic will bypass Hillyard area.
- Proposal:
 - Request has been submitted to Spokane City Council to address the impact of traffic flow at these two intersections
 - Possible solution is a roundabout in the middle of these intersections

Kathryn Alexander proposed a motion to support Mr. Burris to go forward to request WSDOT address this issue in some fashion so there not a traffic back-up that would block traffic from accessing the Hillyard Business District. The motion was seconded by Bruce Higgins and approved by the members.

Community Assembly (CA) Report: Kathryn Alexander

- United Way has two mini grants available: one for youth and one for non-profits.
- PeTT (Pedestrian Transportation and Traffic) meets March 27 at 6 pm at the West Central Community Center to talk about 20 MPH speed around parks and in neighborhoods.
- BSN (Building Stronger Neighborhoods) is offering Facebook ad training March 26 at 5:30 at the Shadle Library – bring your own computer.
- CA voted to move to Community Block Grant Development (CDBG) district allocation model next year.
- CA voted to support the Parks Board proposal asking the Park and Recreation Department to allow neighborhoods to use the parks for their events without fees.
- Standing Committee goals were approved for: Budget, Building Stronger Neighborhoods, Land Use, PeTT, Neighborhood Safety Committee.
- Liaison Committee received support for the addition of wording to the ordinance concerning the membership of the CHHS (Community Housing and Human Services) Board to include a CA rep.
- Applications for NUSA (Neighborhoods USA) open soon – due Feb 23, vote March 1.

Walk, Bike, Bus Program: Heleen Dewey, Spokane Regional Health District (SRHD)

This program to promote walking, bike riding and riding the bus was successfully implemented previously in the Garland and South Perry Districts. SRHD is proposing to implement this program in the Hillyard and Bemiss neighborhoods this summer. Specifics include:

- Promotional mailers
- Door-to-door visits with packet of program and community information
- Teach two-day course about biking and safety
- Community events
- Weekly Walking Wednesday (walking groups led by exercise physiologist)
- Multi-modal map (Bike lanes/transit locations/sidewalks/trails)
- Organized bike rides
- Bus buddy system to help eliminate barriers for folks to ride the bus
- Try to promote businesses (offer coupons, etc.)
- Program is accessible to all ages, mobility levels
- Goal is to increase sense of community
- Time frame: May-Sept with hopes people will continue

Impact to BNC:

- Suggest way to tie to concerts in Hays Park
- Will distribute BNC info in door-to-door visits
- Way to identify and highlight neighborhood
- Hillyard Library wishes to be included in information distribution and will assist at events

Washington State Department of Transportation (WSDOT): Tyler Kimbrell, EWU graduate student project working in collaboration with WSDOT

Overview of project re: Placemaking & Placekeeping surrounding the North/South Corridor. Next step in process is community meetings for public to provide ideas and input as to how areas should look/what should contain. Process to gather is called a charrette. Charrette for Bemiss will be Sat., 2/24 10-2:30 at NE Community Center

- Describes process
- Defines Placemaking (Endless options of concepts and ideas)

Other Updates:

- Tyler & group of students did a trial process for coursework at EWU
- EWU Students will set up “storefronts” in community centers to receive input and inform/invite public of Charette process
- Website has been created by WSDOT to provide updates about process and to receive input – www.NSCPlace.com

Funding:

- Idea discussed about accessing CDBG funds for possible projects.
- CDBG Funding is moving to District Level - District One will have about \$200k this next year to consider for uses. District One meets once per month with eight neighborhoods represented.
- Placemaking in the North/South Corridor would impact four of the eight neighborhoods.

Spokane Regional Health Update: Gretchen Chomas

- Bemiss Neighborhood Survey
 - – door-to-door was cancelled
 - Will attend Shaw Middle School to visit with parents
 - Has visited with parents of Bemiss School students
 - Post survey one more time on Nextdoor
 - Closes 2/16
 - 103 surveys completed to date
 - Will present data at March BNC Meeting
- Night out Against Crime – Gretchen proposed to have celebration in conjunction with first concert in August (8/10) at Hays Park. Health district would sponsor games, food, etc. Proposal heartily received.
- Spokane Volunteers has \$500 mini-grants available

Finances:

Treasurer’s Report: Charles Hansen

- Current Funds \$1424.08
- No activity last month

Proposed 2018 BNC Budget: Kathryn Alexander

Income:

Current Funds	\$1424
Proposal to Mike Fagan	1500
Concerts	250
(Pass hat at concerts last year = \$250)	
(Proposal to increase income with business sponsors and raffles)	
Community Assembly funds	550
Sponsorships	<u>500</u>
Total Projected Income	\$4224

Expenditures:

Music (Last year cost \$900)	\$1000
Newsletter (700 copies b&w)	375
Garden Magnets (100)	52
Bemiss Magnets (1000 with (700 to Bike/Walk/Bus distribution)	300
Bemiss Brochure (100)	88
One vendor fee paid each concert (4 x 100)	400
Park rental (based on last year)	250
Facebook ads	100
Contingency	<u>500</u>
Total projected Expenses:	\$3065

Motion to accept budget proposal and grant Kathryn permission to seek CA empowerment funds presented by Marlene Maurer, seconded by Jon Nolan and approved by group.

2018 Concert Under the Oaks: Kathryn Alexander

- Dates: July 13, 27, August 10, 24
- In process of selecting bands
- Half hour before kids programming – *Need help finding and managing*
 - Bubbles, Library, STEM, History
- Auction for fundraising – *Need help finding and managing*
- One vendor each concert (100 x 4 =\$400) – *Need help finding and managing*
- Advertising – Everything complete by April
 - Use BSN Tool kit to advertise, Inlander, PR, Newsletter, Brochure (?), other
- Track advertising effectiveness

Meeting Adjourned at 8:08 p.m.

Next Meeting: Thursday, March 8, 6:00 p.m. at Northeast Community Center

Respectfully submitted,
Marlene Maurer

Volunteer:

Bemiss Neighborhood Council Needs You!

If you have enjoyed the Music Under the Oaks, The yearly clean, the improvements in the parks and sidewalks. Traffic calming reader signs, being kept informed of any neighborhood demolition, new development projects, city projects, and new business. Having a liaison with the police, City and County government as well as other non or for profit organization.

Or you just want to do something about your neighborhood. Come join us, the second Thursday of the month at the North East Community Center, 4001 N Cook at 6:00 or check us out on the BNC group on NextDoor. It would be a great regret if the Bemiss Neighborhood Council not be in existence next year.

How You Can Help:

Co-Chair duties: Works as a team with the other Co-Chair in keeping information updated, Events functioning, following policy and procedures and by laws of the Bemiss Neighborhood Council. Help be the liaison with - city departments, businesses or residence of the Bemiss Neighborhood. Help bring forth important issues to the council. Be part of the Budget team.

Secretary: Duties, The Secretary shall maintain the approved minutes and sign-in sheets and is responsible for sending them to the ONS by emailing them to agenda@spokaneneighborhoods.org, and ensuring that the Bemiss binder is maintained in the ONS office (agendas, minutes and any other relevant documents). The Secretary is also responsible for maintaining a current list of members in digital form as well as the current bylaws with any revisions or additions. The Secretary is required to keep a complete list of all passwords and other sign-in information for all the internet and social media sites. This information needs to be maintained digitally and be shared with and accessible to other Officers. The secretary will notify ONS, in writing, of the names and contact information.

Promotions coordinator: Newsletters: Write up with a template, gathering articles of neighborhood importance. Send out to edit and approve. Have newsletters printed. Coordinates newsletter delivery with volunteers and placement at businesses. Makes sure signs for music under the Oaks is in place. And posted at businesses and bus shelters. website/Facebook: Post the News letter on website, FB, NextDoor and emails. Post concerts on NextDoor and FB. Any other information for the Neighborhood.

Clean Up Chair: Attend the Clean up forum by Office of Neighborhood Service City of Spokane once a year. Get familiar with City Neighborhood council guidelines. Bring up to the council types and possible dates for clean up. The council as a whole decides in a vote. Responsible for maintaining communication with the ONS in regard to all clean-up projects. Submit applications and obtain approval for all Clean - up projects, must notify in writing of a change in the clean-up Coordinator.

Events Coordinator: form a committee to help with event, maintain budget for event, report to executive committee on process and progress as well as problems of event

Concert set up: sign up for items **in advance** needed to borrow from Community Assembly at North East Community Center. Arrange for pickup of items from NECC. Arrange for volunteers to help Set up tables, canopy bring chairs. Set out Tee shirts and water and if doing popcorn.

Sponsor and Vendor Coordinator: Engage with the Bemiss business community and enroll folks as sponsors for the concerts. Act as management for the vendor community by arranging their engagement, payment, etc. Work with the eEvent and Promotions coordinators to produce the Concert Program.

Traffic Calming Coordinator: Attend any training by the City, Respond to residence concerns. Put a team together to fill out applications.