

# Community Assembly Minutes

June 5th, 2015

Agenda was approved with the addition of discussion of the nominating process for the Jeanette Harras Volunteer of the Year award. Unanimous approval of May minutes with amendment to the date of the first Audubon Concert Series from June 23<sup>rd</sup> to July 9<sup>th</sup>.

## 1. Open Forum

- a. Gregory Johnson, Cliff/Cannon Neighborhood
  1. Cell towers are still going up even though there is a moratorium.
  2. In Cliff Cannon there is to be a 60 ft. tall tower to go in.
  3. The cell towers are for data not for voice, cell towers are the least expensive way for the cell companies to provide their service.
  4. Cliff/Cannon Neighborhood Council Cell Tower Task Force provided a Cell Tower Facts and Spokane Issue report found on [page 41 of the CA packet](#).
  5. Contact Cliff/Cannon Neighborhood for questions at [patricia@pahansen.com](mailto:patricia@pahansen.com) or [grj@desertpine.com](mailto:grj@desertpine.com)
  6. There is an update on the Cell Tower Moratorium in the CA packet on [page 37](#).
- b. Colleen Gardner, Chief Garry Park Neighborhood
  - i. Chief Garry Park will be hosting a Meet and Eat with Scott Richter the District 1 Representative on the Police Ombudsman Citizen Oversight Commission on June 17<sup>th</sup>, 5:30 to 7:00pm at Cassano's, 2002 E. Mission, [flyer in the packet on page 45](#).
- c. Fran Papenleur, Northwest Neighborhood
  - i. Concert Under the Pines
    1. Begins July 9<sup>th</sup> with the Spokane Jazz Orchestra, 6:30-8:30pm at Audubon Park, [flyer on page 41 of the CA Packet](#).
  - ii. Shadle Park Concert
    1. New Shadle Park Concert (near the gazebo) will feature Pamela Benton on July 30<sup>th</sup> from 6:30-8:30pm.
- d. Julie Banks, Rockwood Neighborhood
  - i. Summer Parkways, June 18<sup>th</sup>, 6-9pm
    1. Event where the streets are closed from Manito Park to Comstock Park to allow for people to walk, bike and enjoy the closed street.
    2. For more information go to <http://summerparkways.com/>
  - ii. Kidical Mass
    1. Held in Chief Garry Park Neighborhood on May 16<sup>th</sup> about 30 kids rode, 7 bikes were given away, there was great participation.
- e. Alicia Spencer, WSU Spokane, Community Engagement Officer
  - i. School received \$100,000 to collaborate with community based programs related to Health disparities in our community.
  - ii. Part of the larger collaborative effort to recognize that the school was closed off to the community and are now trying to become more involved in helping to make positive impacts in the community.

## 2. Jeanette Harras Volunteer Award:

- a. Jay Cousins, Emerson Garfield Neighborhood

- i. Colleen would like to hold off on the award until the December Award's Dinner. There was a recommendation from Colleen to put off to a committee that is going to plan the December recognition party.
  1. The group agreed to the recommendation by Colleen.

### 3. City Council:

- a. John Snyder, District 2
  - i. City Council resolution to send a list of candidates to the City Council for consideration for the current ombudsman position, which is still not filled.
  - ii. The City Council approved a letter to Spokane Transit Authority regarding PTBA cities pursuing revenue via a TBD or other local funding mechanism. The letter requests that STA to provide information regarding the City of Spokane pursuing revenue for STA service through a TBD or other local funding mechanisms. It asks that STA take into consideration certain assumptions when providing this information, as articulated in the letter.
- b. Amber Waldref, District 1
  - i. Centers & Corridors Design Update-[Information can be found here.](#)
    1. Update the original document from 14 years ago. The update includes stronger intent language to have the goal of getting it updated and create site specific codes and plans for the smaller centers and larger business centers.
    2. Some of the proposed changes are:
      - a. Changing some instances of discretionary language to required language: Changing "should" to "shall" in several instances.
      - b. Adding the ability for applicants to request Design Review Board process in certain instances.
      - c. Changing the language to require a % of the site frontage to have the building oriented to the street with no parking between the street and the building. (Build to Street)
      - d. Adding a new section that requires buildings to be built to the intersection corner (Build to Intersection Corner).
      - e. Clarifying the guidelines for Drive-Through lanes shall not be located between the building and the street.
      - f. Revising the landscape code SMC 17C.200 to change the buffer when residential is adjacent from a five-foot buffer to an eight-foot buffer.
      - g. Changes the minimum parking requirements for residential development within CC1, CC2, CC3 zones (SMC Table 17C.230-1)
  - c. **Plan Commission Hearing is scheduled for June 10<sup>th</sup>, 2:00pm in the Council Briefing Center.**

### 4. Retreat Committee

- a. Jay Cousins, Emerson Garfield
  - i. Community Assembly Survey
    1. The Retreat Committee passed out a survey for the members of the CA to pass out on what opinions and knowledge they have on particular items.
    2. Next meeting is June 11<sup>th</sup> at 4:00pm at the Great Hillyard Business Center, 4006 N. Market, the group will be putting together the training binder.

### 5. Office of Neighborhood Services

- a. Heather Trautman, Director of Neighborhood Services and Code Enforcement
  - i. Upcoming Events:

1. Monday, June 8<sup>th</sup>, Town Hall of Northwest Neighborhoods, 6:00pm, West Central Community Center, 1603 N. Belt
  2. June 15-17<sup>th</sup>, CDBG Workshops by District, 5:30-6:30pm ([flyer in packet on page 34](#))
  3. Events can be found on [www.spokaneneighborhoods.org](http://www.spokaneneighborhoods.org) select Meetings and Events tile to view the Google Calendar
- ii. 2015 Program Application Schedule
    1. 2015 Proposed Program Application Dates
      - a. June 1<sup>st</sup> to October 31<sup>st</sup> & November 25<sup>th</sup>: CDBG Applications
  - iii. CDBG Program
    1. 2015 Application Status
      - a. Next Steps
        - i. Grant Year Begins-July 1<sup>st</sup>
  - iv. Forest Spokane
    1. Greening Grants
      - a. Reminder Application Deadline: June 30<sup>th</sup>, application found [here](#).
      - b. Each neighborhood can submit up to 3 applications
      - c. Each application can be up to \$5,000
      - d. Goal: Plantings on public land to mitigate stormwater neighborhood enhancement.
      - e. Contact Alicia Bemiss-Powell, 625-6780, [apowell@spokanecity.org](mailto:apowell@spokanecity.org)
  - v. Traffic Calming
    1. Cycle 4 Update (2014)
      - a. Preliminary Designs have been sent to the Neighborhood Councils
      - b. Project Bids: End of June
      - c. Construction: August-October
    2. Cycle 5 (2015)
      - a. Timeline for applications
        - i. March-July: Engineers performing traffic assessments
        - ii. August: Completed Traffic Assessments will go to City Council Traffic Calming Subcommittee & Neighborhood Councils
        - iii. September: Council makes decision on funding applications.
      - b. Traffic Calming Budget
        - i. Developed New Budget Tracking System: Collaboration of Jackie Caro, ONS and Debra Robles, City Council
        - ii. Outcomes:
          1. Increase of project maximums from 40 to 50K
          2. Revenues from Photo Red Funds will be used to balance spending between Districts
          3. District maximum increased from 100 to 150K

## 6. Pedestrian Transportation & Traffic Committee

- a. Paul Kropp, Southgate Neighborhood

- i. Draft Resolution on [Page 7 of the CA packet](#)

1. Consider the unallocated funds from traffic calming. Material in the packet shows that the revenue is available. Still there is plenty of excess to use.

2. Councilmember Snyder came to the PeTT and would like the neighborhoods to help complete traffic calming projects. Take \$100,000 a year to help create a matching fund for larger projects, as an example the Mission Street crossing, the diagram is a little old. The project is a bridge that is diagonal from the Witter pool parking lot to the upriver drive area.
3. Take the resolution found at the end of page 7 back to the neighborhoods to have a formal vote in July.
4. Recommend that the funds have an intention to pay for this project and such others that would come up that are like these. Doing this whenever it comes up.
5. Next month put up there a motion that can be changed and modified. Right now the neighborhoods just need to bring this to the neighborhoods for comment.

ii. Post St. Bridge

1. There are key points on [page 7 of the CA packet](#).

**7. Neighborhoods USA (NUSA) Conference**

- a. Rod Minarik, Office of Neighborhood Services
  - i. Rod gave a presentation regarding Community Development Block Grant Program that the neighborhoods do. Other communities were impressed that the neighborhoods take on the task of doing project and the applications.
  - ii. Rod advised the group to look at iLead from Orlando, Florida, which is an interactive neighborhood training source. Click [here](#) to go to their website.

**8. Public Safety Committee**

- a. Julie Banks, Rockwood Neighborhood
  - i. Public Safety has conceived a stakeholder group, landlords and tenants.
  - ii. Embarking on every two week meeting schedule.
  - iii. Once the fact finding portion of the work plan is complete the group will work to identify gaps and look at how to fill those gaps.
  - iv. Hoping to come up with information that is beneficial for tenants and landlords that will identify resources and what is available currently.

**9. Liaison Committee**

- a. Colleen Gardner, Chief Garry Park Neighborhood
  - i. Plan Commission Liaison position is still open
  - ii. Suggested candidates can be emailed to Colleen Gardner at [chiefgarryparknc@gmail.com](mailto:chiefgarryparknc@gmail.com)

**10. Design Review Committee**

- a. Colleen Gardner, Chief Garry Park Neighborhood
  - i. Colleen Gardner is available to visit your neighborhood council and give a presentation about the Design Review Board, if interested contact Colleen at [chiefgarryparknc@gmail.com](mailto:chiefgarryparknc@gmail.com).
  - ii. Design Review Board has started using simpler minutes, those will be included in the packet from now on, for example go to page 24 in the [CA packet](#).

**11. CA/CD Committee**

- a. George Dahl, Community Housing and Human Services Department (CHHS)
  - i. There will be workshops held June 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> for the 3 Council Districts see [page 34 of the CA Packet](#) for specific locations and times.
  - ii. There are a few changes to the program this year:
    1. One page application for new projects.

2. There will be a menu option for the neighborhoods to put their money into shovel ready projects.
3. Minimum allocation on all projects is \$10,000, as a way to complete larger community impact.

iii. Neighborhood Individual Trainings are being offered for those that are interested. Contact George Dahl at [gdahl@spokanecity.org](mailto:gdahl@spokanecity.org) or your ONS Neighborhood Liaison to sign up.

**In attendance:**

Bemiss	Browne's Addition	Chief Garry Park
Cliff Cannon	Comstock	East Central
Emerson Garfield	Grandview/Thorpe	Latah/Hangman
Lincoln Heights	Minnehaha	North Indian Trail
North Hill	Northwest	Peaceful Valley
Riverside	Rockwood	Southgate
West Central	Whitman	

**Not in attendance:**

Balboa/SIT	Five Mile Prairie	
Hillyard	Logan	Manito/Cannon Hill
Nevada/Lidgerwood		West Hills

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