

Spokane Neighborhoods Community Assembly

“Provide a vehicle to empower Neighborhood Councils’ participation in government”

Meeting Agenda for April 7, 2016

5:30 to 8:15 p.m. – COUNCIL BRIEFING CENTER,
Basement, City Hall



Proposed Agenda Subject to Change
Please bring the following items:
*Community Assembly Minutes: February 2016

AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min–5:30		
Proposed Agenda (incl. Core Values and Purpose)	Facilitator	2 min–5:33	Approve	4
Approve/Amend Minutes ▪ February 2016	Facilitator	5 min–5:35	Approve	5
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min-5:40		
LEGISLATIVE AGENDA				
City Council		5 min-5:45	Oral Report	
Admin Committee • Joint CA/CC Recap • CA Attendance • Discuss CA Mtg Location	Admin. Committee Member	10 min-5:50	Oral & Written Report	20
ONS/Code Enforcement • Update	Heather Trautman, ONS	10 min-6:00	Presentation/ Q&A	
Retreat Committee • Training	Retreat Committee Member	10 min–6:10	Oral Report	
Update on Ombudsman	Bart Logue, OPO	10 min–6:20	Oral Report	
Comp Plan Neighborhood Profiles Update	Jo Ann Wright, Planning	15 min-6:30	Oral Report	
Budget Committee • Survey Results • Nusa Application Review	Kathryn Alexander	30 min-6:45	Oral & Written Report Vote	21
Policy and Procedure Committee • Defining a Quorum • Representative Voting • Policy and Procedure Template for Committees	Kathryn Alexander	30 min-7:15	Oral & Written Report	
PeTT	Paul Kropp	10 min-7:45	Oral & Written Report	23
CA Roundtable	CA Reps	20 min-7:55	Discussion	
OTHER WRITTEN REPORTS				
CHHS Board Liaison	Fran Papenleur		Written Report	24
Land Use Land Use	Teresa Kafentzis		Written Report	26
Building Stronger Neighborhoods	E.J. Iannelli		Written Report	29
Public Safety	Julie Banks		Written Report	31
Plan Commission Liaison	Greg Francis		Written Report	37
Design Review Board	Colleen Gardner		Written Report	39
Liaison Committee	Paul Kropp		Written Report	51
CA/CD Committee	Valena Arguello		Written Report	52

UPCOMING IMPORTANT MEETING DATES

- *April 21: Land Use, West Central Community Center, 1603 N Belt, 5pm*
- *April 25: Building Stronger Neighborhoods, Sinto Senior Center, 1124 W Sinto, 12pm*
- *April 26: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6th Floor, City Hall, 4:45pm*
 - *April 26: Pedestrian, Transportation & Traffic (PeTT), West Central Comm. Ctr, 1603 N Belt, 6pm*
 - *May 3: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
 - *May 5: Community Assembly, Council Briefing Center, City Hall, 5:30pm*

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
 - a. Should any Neighborhood Representative wish to extend the time of the presentation or comment/question period they may immediately "Move to extend the time by (1) to (5) minutes".
 - b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
 - c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS & REPS (Draft)

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com

Community, Housing, & Human Services Board: Fran Papenleur, 326-2502,

fran.papenleur@waeb.uscourts.gov

Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com

Plan Commission: Greg Francis, gfrancis1965@yahoo.com

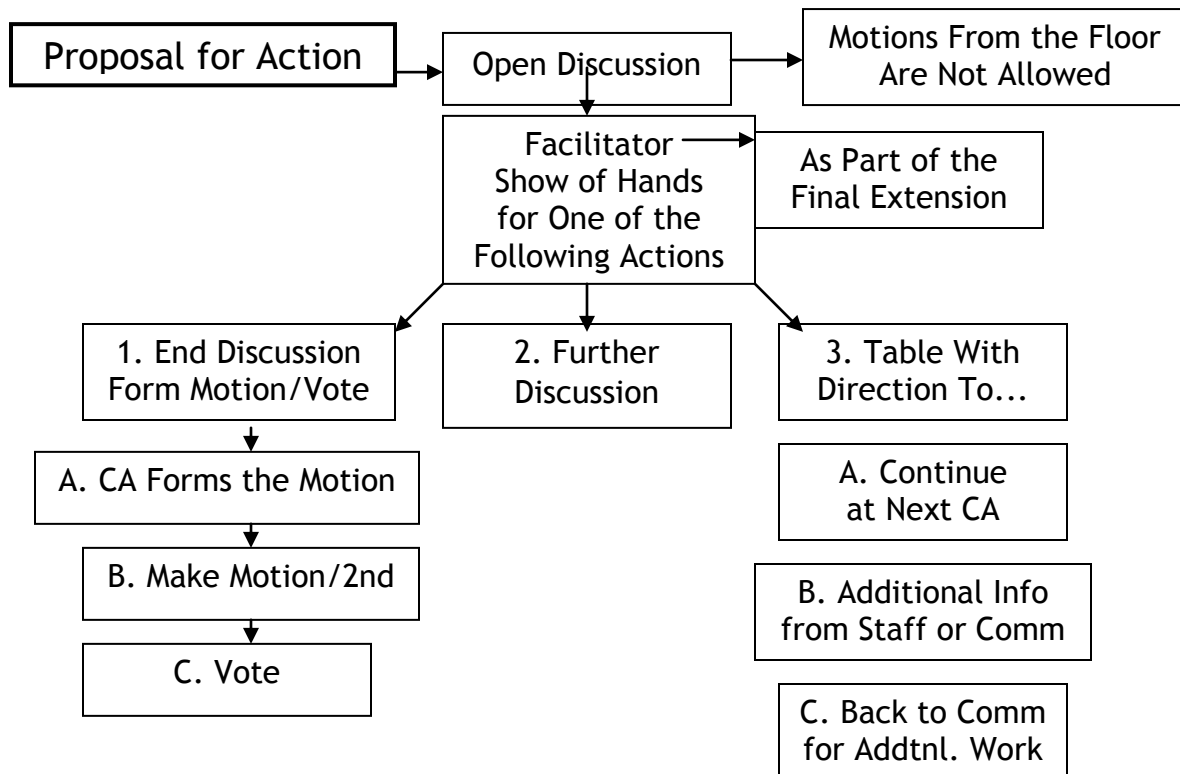
Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760,

zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net

Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

a. CA Rules of Order:

- i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has one minute. When all who wish to speak have been allowed their time, the rotation may begin again.
- ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group
- iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.
 1. End discussion and move into forming the motion and voting.
 2. Further Discussion
 3. Table discussion with direction
 - a. Request time to continue discussion at next CA meeting.
 - b. Request additional information from staff or CA Committee
 - c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfills its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Community Assembly Minutes

March 3rd, 2016

Agenda names were changed because Jay Cousins was absent. February meeting minutes were approved.

1. Open Forum:

- a. Fran Papenleur
 - i. [Update on Community Housing & Human Services Written Report found here.](#)
 - ii. Open Comment period has opened for CHHS Department has to produce
 - 1. Report on where the funds that have been spent
 - 2. Annual action plan
 - 3. Consolidated plan
 - 4. CAPER
 - iii. Interview for board position for CHHS Board-[Lightening the Load](#) about hoarding, hoarding is an official psychological disorder. Only one in the region that is certified she has a contract with aging and long term care. Cici Garrett is willing to do a presentation to neighborhood councils regarding hoarding, contact information: info@lighteningtheload.org or 509.850.3905.

2. Amber Waldref, District 1

- a. **Proposed update to Spokane Chronic Nuisance Ordinance**
 - i. [Ordinance found in supplemental packet for March](#)
 - ii. Updates to the Ordinance Matt Folsom-Civil Enforcement Unit
 - 1. ID upgrades they can make to the code regarding abandoned properties and other quality of life issues.
 - iii. Nuisance properties are locations where a lot of calls for service come from
 - 1. Improve the process to get them into productive use
 - a. Changes to the Nuisance Code
 - i. Full list of changes can be [found here.](#)
 - 2. Stakeholder Input and Next Steps
 - a. City Council will be briefed on the changes at its March 21st Public Safety Committee meeting. Spokane COPS has been asked to provide input and we are seeking input from the Community Assembly, tenants groups, and neighborhood/business organizations to help improve upon these changes. Please contact council women Waldref with any suggestions
 - 3. The changes in the code would all for coverage of chronic party houses.

3. Administrative Committee

- a. Tina Luerssen, Grandview Thorpe
 - i. Joint Community Assembly/City Council, March 30th at West Central Community Center
 - 1. Send topic requests to ONS for Admin Committee to create the agenda.
 - ii. There were a few people at the last meeting that were upset with the new length of the time, if you have input on how meetings could change for the better please it to ONS or the Admin Committee. Use the agenda as an example to give feedback.

4. 2017 EMS Levy Ballot Measure

- a. Bobby Williams, SPF
 - i. [PowerPoint can be found here.](#)
 - ii. Levy will be expiring at the end of the year it is on a special ballot on April 26th, 2016 for a renewal of an existing levy

1. .50 per 1,000 of assessed property valued
2. Levy renewal would be for 6 years
3. Levy would support exiting station8
- iii. 7th EMS Levy to go to the Ballot
- iv. Levy Rates
 1. 100,000 property-\$4.17/month
- v. Law requires:
 1. 50 +1% support to approve
- vi. If levy weren't successful
 1. 70 to 90 personnel would be laid off
- vii. Ballots in mail on April 8th, 9th and 10th
 1. Vote by April 26th
- viii. Pulse Point App-register for app if you are a person who knows CPR is around you will be notified that someone is in need.

5. Library Committee Liaisons

- a. Sally Phillips, Lincoln Heights
 - i. Couple of sessions in Nov. and Dec. sponsored by the Spokane Library Foundation
 - ii. Impressed by the variety of people who attended.
 - iii. People seem to stick on either side of the river which is why there is a need to duplicate unique services at the two large libraries. Shadle and Perry are looking at updating the amenities, less quiet space and help to provide for glitzy presentation of the books, meet the needs of the kids and collaborative meetings.
 - iv. Wishing the library had snacks.
 - v. Had a presentation on the digital amenities
- b. Carris O'Malley, Spokane Public Library
 - i. Facilities and Future Service Plan full report can be found at www.spokanelibrary.org/future-study
 1. Libraries originally for a transaction experience now they are moving towards a people focused attitude. And increasing opportunity for education.
 2. Brought in a library consultant for the past 6 months they have meet with Group 4, finished high-level plan for the board of directors.
 3. Recommendations
 - a. Facelifts to bring forward people centric view, new spaces, flexible designs, build better areas for the youth
 - b. Looked at the usage of the libraries-downtown acts like a central hub of the library system. Build some flagship concepts. Be a part of the downtown revitalization.
 - i. The river seems to be the divide for use. People either go to the South Hill or the Shadle locations – double the size of each of the locations.
 - c. Next phase
 - i. Evolving document-Community Research sent out requests to the neighborhoods to give a presentation.
 - ii. Maker Spaces engaging creation based use. Downtown will experience one of the larger renovations.

6. ONS Code Enforcement Update

a. Heather Trautman, Director of ONS & Code

- i. Introduced Charlie Kline the Neighborhood Housing Specialist in ONS & Code Enforcement Office.

b. Upcoming Events

i. March 7th Traffic Calming Application Deadline

ii. March 14th Tentative date for Postcard Best Practices Training, City Hall Training 6th floor

iii. March 21st, 6pm: Town Hall meeting at East Central Community Center

iv. March 30th, 5:30pm: Joint CA/City Council, West Central Community Center, 1603 N. Belt

c. Parking

- i. Parking is provided
- ii. Lincoln/Monroe beginning this spring through fall 2016
- iii. Bosch lot to begin spring 2016 to winter 2017-will not be reopened for parking
- iv. Spokane Falls CSO Winter 2017 to fall 2018
- v. Post Street Bridge-2018
- vi. Parking through the park in lots 1 through 5
- vii. Paid parking across from City Hall
- viii. Admin will look into the changing of the location of the meeting to deal with the parking issues.

d. Neighborhood Services & Code Enforcement Presentation

- i. Presentation is attached at the end of the minutes.

e. Residential Tree Program

- i. Neighbors can now register for their free tree to be planted on private property, registration [found here](#). More information on the program can be found on our [website here](#).

f. Spokane River Gorge Project

i. April 24th and 30th- 8am to noon

- 1. Looking for volunteers to participate in the planting of 4500 trees and shrubs.

7. CA Voting Procedures

a. Kathryn Alexander, Bemiss

- i. Useful for the neighborhoods to know that they voted to give more transparency on different issues.

ii. Should the CA do a roll call vote?

1. Motion

- a. Have a roll call vote for any issue that comes before the CA.

i. **Approved -17** (Audobon/Downriver, Bemiss, Browne's Addition,

Cliff/Cannon, Grandview/Thorpe, Hillyard, Lincoln Heights, Logan,

Manito/Cannon Hill, Nevada Lidgerwood, North Indian Trail, Peaceful

Valley, Rockwood, Southgate, West Central, West Hills)

ii. **Opposed-2** (Chief Garry Park, East Central)

iii. **Abstain-2** (Comstock, North Hill)

8. Retreat Committee

a. Luke Tolley, Hillyard

- i. [Page 22 talking about the results that came out of the retreat.](#)

ii. Two things to do tonight

- 1. Roll call voting
- 2. One page informational flyer on subcommittees
 - a. Talks about the mission and when they meet.

- b. If you are interested in the committee the contact is on the sheet. If you have someone on your council who is interested they should get involved.
- c. May require clarification of 'subcommittee' and 'standing committee' in policies and procedures.

iii. [Review Action Items Page 22](#)

- 1. Thematic goal: We will create clarity, cohesion and alignment among C.A., neighborhood councils and neighborhood representation
 - a. Went over the task and the owner, due date
 - b. Tasks:
 - i. Define and promote what committees there are and how to join
 - ii. Develop handbook and share with neighborhoods
 - iii. Revisit and revise purpose of BSN to include improving CA as well as neighborhoods (include mentorship program for new reps)
 - iv. Educate neighborhood councils about us and how we work together
 - v. Increase interaction with city depts. that directly impact neighborhoods and CA.
 - vi. Understand duplicate organizations in the city and how we can work together (e.g. Visit Spokane)
 - vii. Research neighborhood councils nationwide and identify best practices
 - viii. T.V. advertising/website/email
 - ix. Utilize ONS to help with training, marketing, etc.
 - x. Establish a dedicated liaison from CA to ONS
 - xi. Utilize quarterly CA/CC

iv. CA Committees

- 1. Would like to request that everyone sit on at least one committee. Will be talking about this in more depth next month. It is not just reps that sit on a committee, look around you bring it up at the neighborhood council for more people to get involved.

v. Liaison for CA to ONS

- 1. Bigger discussion in April
 - a. Ideas was to create and maintain current CA list
 - b. CA website to keep updates
 - c. Pull together the CA/CC meetings

9. CA Committee

- a. Review of 2016 Goals
 - i. All goals that were submitted were approved.
- b. Need to add things to the policies and procedures committee and will need three people around the table to be on the committee.
- c. Committee Rules
 - i. Tossed around at the table and at the retreat are just up for discussion, are there any thoughts on having people be required to be on committees.
 - 1. There was discussion on the feeling of requiring CA reps to be on a certain number of committees.
 - a. There was not a positive feeling towards the requiring this.
 - 2. Review of how many people are current members of the committee.

3. The group used to give the Subcommittees the time to report back but admin felt it wasn't a good use of the time.
4. Admin talked about establishing terms.
5. Term limits should be added to the policies and procedures for each group.
6. Should there be a number of meetings a rep should have to come to if they were out of standing to regain voting status. Rod clarified that your first meeting you were a voting member.

ii. Motion:

1. Does the CA want to establish a Policies and Procedures Ad-hoc Committee?

2. Vote: unanimous

3. Motion:

- a. The CA will establish a Policies and Procedures Ad-Hoc Committee.

- i. 3 neighborhoods to establish committee

1. Kelly Lotze, Browne's Addition

2. Valena Arguello, East Central-(Chair)

3. Mary Carr, Manito/Cannon Hill

4. Patrick Rooks, West Hills

5. Melody Dunn, North Indian Trail

- b. April meeting list of items being worked on, provide list of items two weeks prior to meeting (March 24th)

d. Neighborhood Round Table

- i. Kathryn passed out a survey regarding the use of the CA budget of \$6,000.

1. Fill one out and bring the other survey to your neighborhood.

- ii. Food issue for April- there was no outcome

- iii. Andy Hoyer-Neighborhoods Unites States of America

1. Pay for someone to go to NUSA the cos

2. Proposal for sending a CA delegate to the NUSA Conference.

- a. Discussion

- i. Should the CA use a portion (\$2000) of the CA funding to send a delegate to the NUSA conference for 2016?

1. The question of sending a delegate in 2017 could be informed by the neighborhood survey on CA funding that is going out.

ii. Motion:

1. To accept Andy Hoyer's proposal as written.

- a. Vote:

- i. **In favor: 10** (Bemiss, Browne's Addition, Cliff Cannon, East Central, Grandview/Thorpe, Lincoln Heights, Manito/Cannon Hill, Minnehaha, North Indian Trail, Southgate)

- ii. **Not in favor: 2** (Chief Garry Park, Latah Valley)

- iii. **Abstain: 4** (Comstock, Nevada Lidgerwood, Rockwood, West Hills)

e. Southgate Neighborhood

- i. Mediated with City Staff and a developer to have a zoning code they like versus a zoning code they like.

1. North Indian Trail has similar issue. They will discuss these issues between the two of them.
- f. CA Handbook Training
 - i. Tentative Dates
 1. District 2: Thursday April 14th, 6:00-7:30pm, Southside Senior Center
 2. District 1: Wednesday, April 20th, 5:30-7:00pm, Northeast Community Center
 3. District 3 : Wednesday, April 27th, 5:30-7:00pm, West Central Community Center
 - ii. Reps can attend any date that works best for them.

In attendance:

Audubon/Downriver, Bemiss, Browne's Addition, Chief Garry Park, Cliff/Cannon, Comstock, East Central, Grandview Thorpe, Hillyard, Lincoln Heights, Logan, Manito/Cannon Hill, Minnehaha, Nevada/Lidgerwood, North Hill, North Indian Trail, Peaceful Valley, Rockwood, Southgate, West Central, West Hills

Not in attendance:

Balboa/SIT, Emerson Garfield, Five Mile Prairie, Latah Hangman, Northwest, North Indian Trail, Riverside, Whitman

DRAFT

Community Assembly

Thursday, March 3, 2016

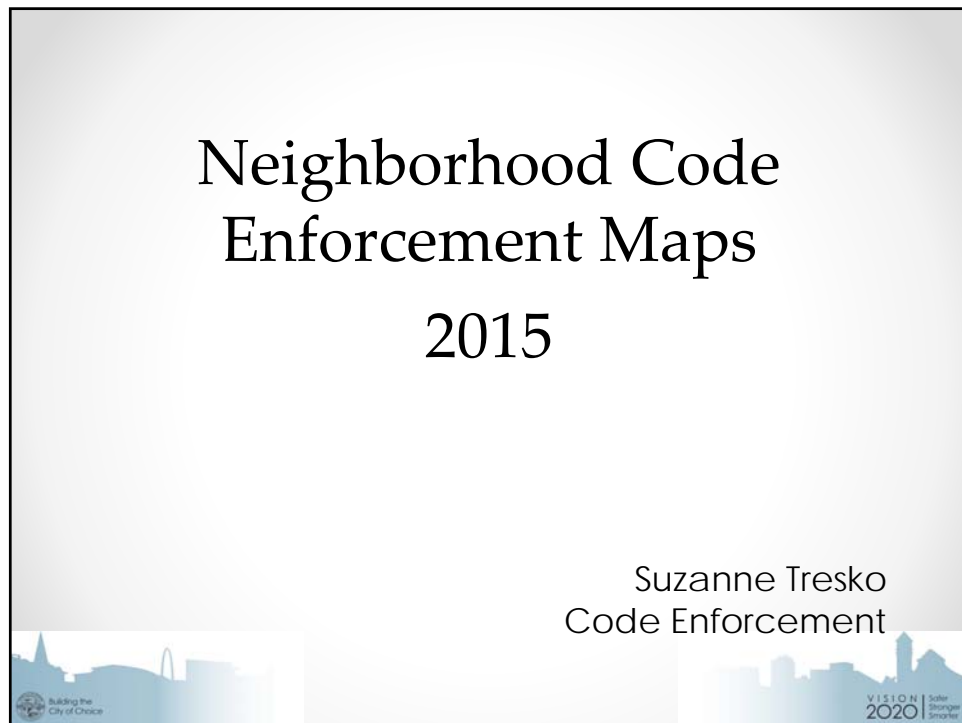
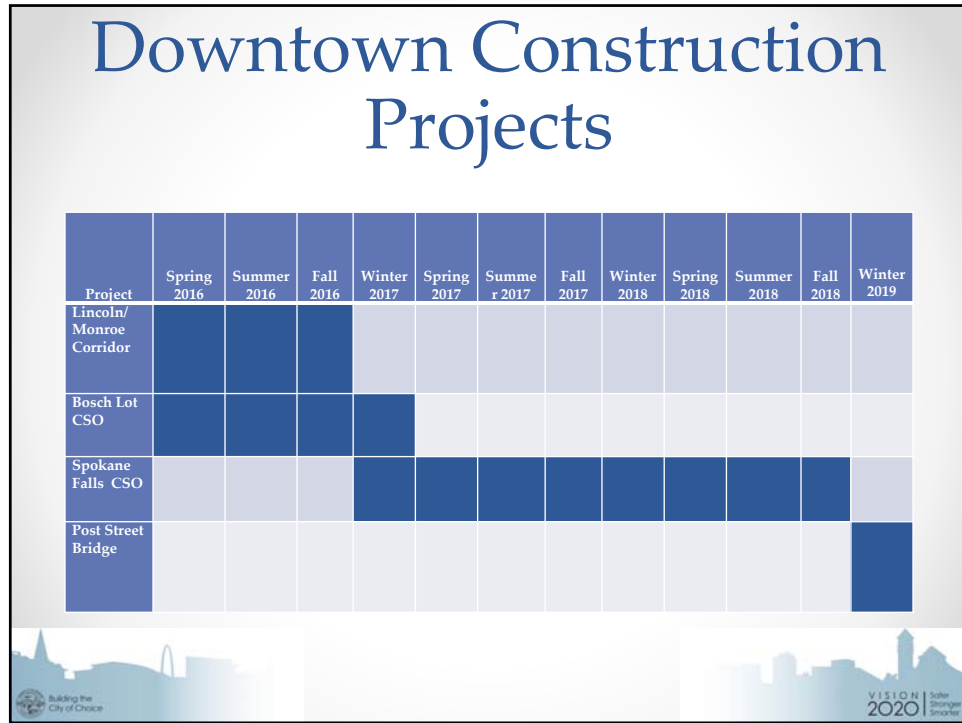


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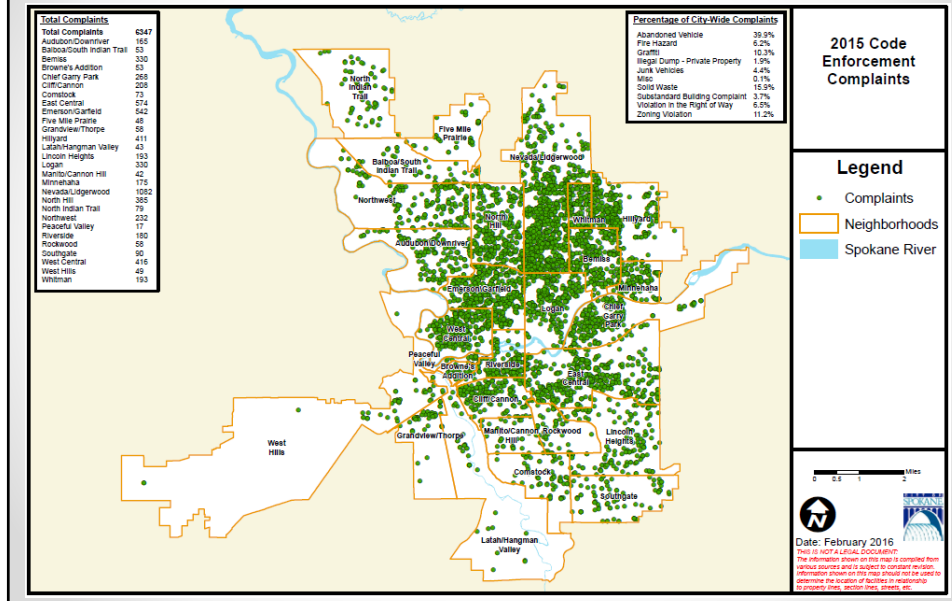
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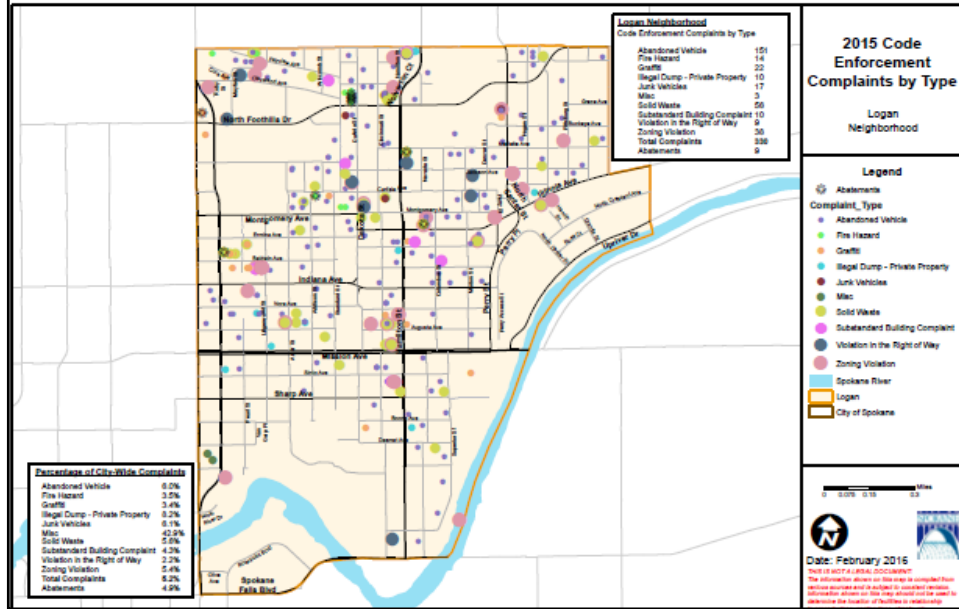
City Wide Complaints



Complaint Types

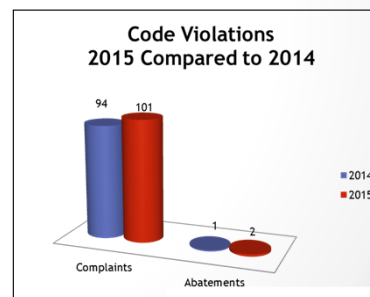
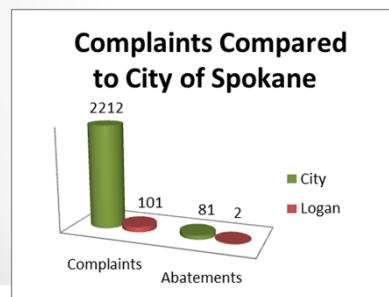
Complaint Type	2015 Total	2014 Total	% change
Abandoned Vehicle	2532	1427	77%
Fire Hazard	396	385	3%
Graffiti	651	275	137%
Illegal Dump - Private Property	122	95	28%
Junk Vehicles	279	279	0%
Miscellaneous	7	6	17%
Solid Waste	1006	937	7%
Substandard Buildings	233	307	-24%
Violation in the Right of Way	411	372	10%
Zoning Violation	710	598	19%
Total Complaints	6347	4681	36%

Neighborhood Maps

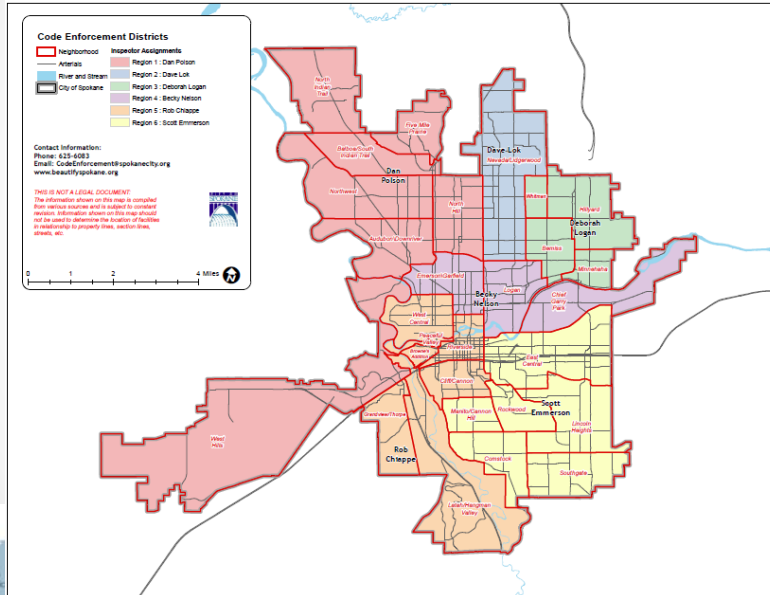


Code Officer Neighborhood Report

Analysis of neighborhood
Description of complaints
Recommendations



Code Officer areas 2016



Residential Tree Program





Spokane River Gorge Project

- April 24, 8am – Noon.
- April 30, 8am – Noon.
- Revegetate using native plantings and mulch.
- Install pet waste stations.
- Install conservation signage, and include a public education component.

Forest Spokane Initiative

- 2016 Programs
 - Residential Tree Program
 - Registration March/April
 - Event week April 18th - 24th
 - Registration September/October
 - Event week October 17th - 23rd
 - 2,000 Trees
 - Spokane River Gorge Project
 - Community Event April 24th & 30th
 - 9,000 Trees



Questions please contact Damon Hunter,
dhunter@spokanecity.org or 625-6862



Cleaning From the Corridor

Spokane Gives

- City wide initiative that aims to give back to the community through volunteer events
- Spokane Gives is the entire month of April
 - CFTC – Kick off event for city week 4/23-4/30

Cleaning From the Corridor

- Background
- Create projects that leave a lasting impression on the area and the people who live and work there
- Mobilization of 400+ volunteers
- Event date: Saturday, April 23rd
- One day event, volunteer activities for approx. 4hrs.



Objectives

Place-making & Community Building

- Inspire people to collectively reimagine and reinvent public spaces that build community.
- Elements of Place-making
 - Buildings
 - Public Space
 - Streets
 - Transport
 - Landscape

Collaboration

- Work with many organizations and community members to achieve the best outcome.

Education

- City programs & projects
- Community Partners
- Sprague businesses & connectivity



Project Area-East Sprague TIP



How Neighborhoods Can Get Involved

- Volunteerspokane.org
 - Volunteer the day of
 - There are many different projects!
- Just come and celebrate one of our unique neighborhoods.



CA Administrative Committee Meeting

March 29, 2016

4:30 – 6:00 PM

City Hall ONS

Present Neighborhoods:

Jay Cousins, Chair (Emerson-Garfield)
Kathryn Alexander, Secretary (Bemiss)
Tina Luerssen (Grandview-Thorpe)
Seth Knutson, Vice-Chair (Cliff-Cannon)
Melody Dunn (North Indian Trail)
Fran Papenleur (Audubon-Downriver) - guest

Present City Staff:

Heather Trautman

Absent Neighborhoods:

Minutes taken by Kathryn Alexander

Proposed Agenda:

City Council Update, City Council
ONS, Heather Trautman
Admin Committee Up Date
Retreat, Retreat Committee Members
Ombudsman Update – Bart Logue
Comp Plan Neighborhood Profile Update – Jo Ann Wright
Roundtable

Confirmed Agenda:

City Council Update, Karen Stratton

Ombudsman Update – Bart Logue
Comp Plan Neighborhood Profile Update – Jo Ann Wright
Admin – Moving the CA meetings to a new location, insertion of attendance grid into the CA minutes

Budget Committee – revisit the survey and decide budget priorities, NUSA representative(s)
Policies & Procedures Committee – Clarify CA wishes on voting and quorum
Retreat Committee – District Training schedule

Roundtable: 30 minutes for NC reps to voice concerns or issues they are dealing with in their neighborhood. The expectation is to find some topics for CA/CC meeting during this discussion.

Sharing information on the current ONS staffing changes

Setting the CA/CC Agenda

March 30 CA/CC to be held at West Central 5:30 – 7:00 PM

Karen Stratton – Sidewalks

Tree removal on City strip as a neighborhood notification issue

Up date on the annexation and comp plan neighborhood issues

Follow-Up Topics:

Retreat goals continuation

Next CA Admin Meeting April 26, 2016

CA Budget Idea Survey Responses

Ranked 6 – most important, to 1 least important The following shows the highest single choice and then the number found by adding 6,5,4 (yes) and 3,2,1,0 (no).

NUSAC Conference May 25-28

6 people ranked it at 5 9 yes and 6 no

Speaker(s) – Do we want to bring in experts in various areas to educate us?

5 people ranked it at 1 6 yes and 9 no

Retreat - How much do we want to hold back for retreat expenses?

4 people ranked it at 0 7 yes and 8 no

Facilitator – How much do we want to pay for a retreat facilitator? (Jason was \$1200)

5 people ranked it at 4 10 yes and 4 no (\$1200 cap)

Facilitator – Do we want to pay for an independent facilitator (Rod is now doing this for ‘free’)

6 people ranked it at 1 3 yes and 12 no

Combined neighborhood projects – Do we want to provide money for projects that are being supported by several neighborhoods (we would need to develop criteria and a process for selection)

5 people ranked it at 2 8 yes and 7 no

Survey of attitudes about the CA (neighborhoods, CC, city wide) – Hiring an outside vendor to develop questions and analyze data.

6 people ranked it at 1 5 yes and 10 no

NUSA – one person = \$2000

Retreat Facilitator = \$1200

Combined Neighborhood Projects? = \$2800 +?

Budget Committee Liaison List 2016

Kathryn Alexander

Audubon/Downriver

Chief Garry Park

Grandview Thorp

Hillyard

Minnehaha

Nevada/Lidgerwood

Arielle Anderson

Bemiss

East Central

Logan

North Indian Trail

West Hills

Melody Dunn

Balboa/South Indian Trail

Emerson/Garfield

Five Mile Prairie

North Hill

Northwest

Tim Finneran

Cliff-Cannon

Latah/Hangman

Peaceful Valley

Riverside

Southgate

West Central

Andy Hoyer

Brown's Addition

Comstock

Lincoln Heights

Manito/Cannon Hill

Rockwood

Whitman

Budget Committee Liaison List 2016

Kathryn Alexander

Audubon/Downriver

Chief Garry Park

Grandview Thorp

Hillyard

Minnehaha

Nevada/Lidgerwood

Arielle Anderson

Bemiss

East Central

Logan

North Indian Trail

West Hills

Melody Dunn

Balboa/South Indian Trail

Emerson/Garfield

Five Mile Prairie

North Hill

Northwest

Tim Finneran

Cliff-Cannon

Latah/Hangman

Peaceful Valley

Riverside

Southgate

West Central

Andy Hoyer

Brown's Addition

Comstock

Lincoln Heights

Manito/Cannon Hill

Rockwood

Whitman

Date: March 22, 2016
To: Community Assembly
From: PeTT Committee
Request: Neighborhood Council Poll
Subject: Citywide Sidewalk Repair and Gap Program

Based on an extensive discussion at its March meeting among PeTT members and members of the city council, this is a request by the PeTT Committee for the Community Assembly to put a question to the neighborhood councils.

That question is:

Should the city council and the mayor's administration commit time and resources in an attempt to develop a comprehensive sidewalk program to assure that sidewalks over the entire city are repaired according to deficiencies in their condition, and that sidewalk gaps are filled in -- for example, walking routes to transit stops and key locations within pedestrian priority areas documented by the recently adopted pedestrian plan -- all with the understanding that such a program would require additional fees or taxes for property owners.

This idea will be taken up again at PeTT's meeting in two months on May 24 in the West Central Community Center, 6 PM.

The conversation at PeTT in May will depend on neighborhood council advice provided from neighborhood council meetings in April and May.

Please give us your opinions and insights. Thumbs up? Thumbs down? Conditions? Provisos?

Individual neighborhood council reports should be sent by e-mail with a subject line of "All-City Sidewalks" to Heather Trautman at ONS and Paul Kropp, PeTT chair.

htrautman@spokanecity.org
pkropp@fastmail.fm

PeTT chair comments:

- (1) This idea is not meant as a substitute for, or a delay of, the ongoing effort to provide a mechanism using discretionary city resources to support property owners with limited means to repair their sidewalks when subject to a code violation.
- (2) In general a citywide program would recognize the shared responsibility of property owners and the city itself for safe sidewalks and equity in pedestrian mobility.
- (3) As in previous citywide street improvement projects, such a program would involve in all likelihood a limited term of years and a citizen advisory body to establish priorities and determine the annual sequence of repairs and infill.



DATE: April 7, 2016

RE: Community Housing & Human Services Board (CHHS) Update

FROM: Fran Papenleur, Audubon-Downriver Neighborhood Council, CA Liaison

MARCH HIGHLIGHTS:

- March Board meeting – George Dahl provided an overview of the FY2016 Annual Action Plan for HOME, CDBG and ESG federal HUD grants. The Action Plan identifies funded activities grouped by activity types, including neighborhood allocations. The draft Action Plan and Dahl's presentation are available on the CHHS website. (NOTE: The 30-day comment period will expire April 6.)
- Economic Development – George is representing the City of Spokane in a new stakeholders group, which includes GSI, DSP, Spokane County, Community Colleges, key banks and business owners. He will provide monthly updates to the CHHS Board.
- CHHS Executive Team – discussions continue with City Council's Community, Health & Environment (CHE) Committee to discuss future funding priorities for Human Services and RFPs for economic development and food this fall.
- Board Membership Update – New member recommendation to Mayor's office: Adriane Leithauser, business ethics instructor at GU. One vacancy remains pending until Continuum of Care (CoC) restructure is completed.
- A new CHHS Director has been hired: Dawn Kinder, who comes from North Seattle Community College and has grant funding and economic development background. She will begin April 19.
- April Board meeting will include a detailed Point-In-Time (PIT) Homeless count (see attachment), followed by United Way's latest data of financial hardship in our community. This research study is named the **ALICE** Report, an acronym for **A**sset **L**imited, **I**ncome **C**onstrained, **E**mployed, which represents the growing number of individuals and families who are working, but are unable to afford the basic necessities of housing, food child care, health care, and transportation.

CHHS Board meets the first Wednesday of the month, 4-6 p.m., City Council Briefing Center.



COMMUNITY, HOUSING AND
HUMAN SERVICES DEPARTMENT
808 W. SPOKANE FALLS BLVD
SPOKANE, WASHINGTON 99201
509.625.6325
FAX 509.625.6315

What is the Point-in-Time Count?

The Point-in-Time Count is a *snapshot* census of people experiencing certain categories of homelessness in the Spokane community on one night in January. The count includes people who, on the night of the count, are:

- *Sheltered* (living in emergency shelters or transitional housing) or
- *Unsheltered* (staying out of doors or places not designed for habitation including vehicles, streets, parks and abandoned buildings).

More than 30 local agencies participated in the 2016 Point-in-Time Count including social service and housing providers, healthcare providers, faith-based organizations, outreach professionals and local governments. As a recipient of federal and state funds supporting homeless services, our community is obligated to conduct Point-in-Time Counts annually. The 2016 Point-in-Time Count took place in Spokane (and across Washington State) on Thursday, January 28rd, 2016.

How many people were counted?

- During the 2016 Point-in-Time Count, our community counted 981 people.
- 526 people (54 percent) were staying in Emergency Shelters.
- 283 people (29 percent) were staying in Transitional Housing.
- 172 people (17 percent) were unsheltered.
- 57 percent were male, 43 percent were female
- 68 percent were in households without children, 31 percent were in households with adults and children, 1 percent were in households with only children.
- The people counted ranged in age from 2 months to 78 years.
- 72 percent were over age 24.
- 7 percent were age 18-24.
- 21 percent were under age 18.

How do the 2014 and 2015 Point-in-Time Count results compare?

- In 2016, our community counted 981 people, a 5 percent decrease over the 1,034 counted in 2015.
- In 2016 our community counted 103 families with children, a 15 percent decrease from the 121 counted in 2015.
- In 2016 our community counted 103 veterans, a 2 percent increase from the 101 counted in 2015.
- In 2016, our community counted 172 unsheltered persons, a 30 percent increase over the 132 counted in 2016.

For additional information on the 2016 Point-in-Time Count contact:

Sheila Morley City of Spokane – Community, Housing and Human Services – 509.625.6325





Draft

Land Use Committee (LUC)

Agenda for March 17, 2016

Facilitator: Patricia Hansen

Secretary: Teresa Kafentzis

***Executive Committee: Kelly Cruz, Patricia Hansen,
Teresa Kafentzis, Margaret Jones, Barbara Biles***

I Introductions

- Lisa Key – Planning Department
- Melissa Wittstruck-- ONS
- Barb Biles – Emerson Garfield
- Teresa Kafentzis – Southgate
- Nathan Gwinn – Planning Department
- Greg Francis – CA Liaison, Rockwood
- Margaret Jones -- Rockwood
- Charlie Kline -- ONS
- Kathy Miotke – Five Mile
- Patricia Hansen – Cliff/Canyon
- Elaine Thorne -- Comstock

Announcement: Patricia Hansen will be temporarily be living in Baltimore. Will remain on the email list. Is looking for replacement from Cliff Canyon.

II Review and Approve Current Agenda

Approved, full agenda.

III Review and Approve Last Month's Minutes

Change: V New Business – Conclusion change to refer to CA
(Committees can only make recommendations)

IV Old Business:

- **City Council Liaison –**
 - Patricia Hansen contacted Amber Waldref to confirm that she is the LUC Liaison.
 - Assured Ms. Waldref that LUC will contact her when her attendance is needed.
- **Continued Discussion: Infill Housing 2012 vs. 2016 – Nathan Gwinn**
 - Presentation will be sent out electronically
 - New process to review infill housing starting due to low participation in current program in community.
 - Project just starting:

- Communicate current standards
 - Gather input from stakeholders
 - Identify citywide opportunities
 - Geographically specific opportunities
- Stakeholders include but not limited to real estate, financial institutions, developers, regular citizens, government entities, neighborhoods
- Gathering information from individual stakeholders, then identify themes. Want stakeholder groups to meet separately where they feel comfortable expressing themselves.
- LUC comment: “Stakeholder Silos” can keep information from being shared and forward movement.
- Focus on concepts rather than wordsmithing
- Reviewed Accessory Dwelling Units; Pocket Residential Development; Attached Housing / Duplex;
- Comments from LUC:
 - Worked on this in 2008, 2010 and thought infill was complete except pocket houses
 - Neighborhood concern that geographically specific opportunities left to last step
 - Overview: Previous planning director wanted same infill in every neighborhood, LUC concern that it would remove the diversity from the neighborhoods. Overlay was to be planned and apparently didn’t happen. Neighborhoods were concerned about Type 2 Administrative decisions don’t keep them in the loop about what is being approved. Infill design guidelines haven’t been followed on the project at Five Mile.
 - 5,000 sf too small for detached ADU
 - Type 2 permit is not the way to go for infill housing; with a Type 3 there is community involvement and interaction with the development. Need community meeting but there was lots of pushback from city, developers, to avoid extra meetings.
 - Type 2 does receive notification to immediate neighbors and neighborhood. Gives opportunity to give feedback for neighbors.
- Plan Dept Comments:
 - Nathan: That chapter on design wasn’t passed so wasn’t implemented (participants in previous infill process surprised that this chapter wasn’t passed and requested verification.)
 - Lisa: We are here because there has been a disconnect on what was expected by neighbors and developers
 - Lisa: Cannot legislate who lives in infill (renters vs. owners) and is not enforceable. (Would request to remove occupancy requirement.)
 - Lisa: Developers need to look at other requirements such as storm water, set backs, etc.
 - Lisa: Major developers say they can’t do infill with this code, they want more tools.

- Lisa: Neighborhoods believe that they have protections that may not exist.

- PARKING LOT: Review Neighborhood Notification implementation to determine how new process is working. Recommend from LUC to CA to ONS.

V New Business: *None*

VI *Reports: No reports – ran out of time.*

- **Plan Commission – Liaison, Greg Francis (Rockwood)**
- **PeTT Committee – Paul Kropp (Southgate)**
- **Transportation Chapter – Margaret Jones (Rockwood)**
- **Public Safety – Julie Banks (Rockwood)**

VII Elected Representatives – Councilwoman Waldref (as needed)

VIII Good of the Order

- **Nathan Gwinn and Lisa Key will complete Infill Housing at April 21, 2016 meeting**
- **Short Course on Planning in Liberty Lake – on April 27 from 6:15 to 9:15 pm**
(Department of Commerce presentation; previews are available on DOC website))

IX Next Months Meeting: April 21, 2016

X Adjourned

Building Stronger Neighborhoods
3/28/2016 12:00PM
Sinto Senior Center

Members present: EJ Iannelli (Emerson/Garfield), Elaine Thorne (Comstock), Seth Knutson (Cliff/Cannon), Kelly Lotze (Browne's Addition), Tina Luerssen (Grandview/Thorpe)
ONS staff liaison: Jackie Caro

- Housekeeping
 - Minutes from February meeting approved unanimously.
- Committee Business
 - Tina Luerssen was appointed Secretary for the committee.
 - EJ has been Chair for 3 years and would like to "pass the torch". Committee P&P state that offices are held for the calendar year, so in December we will elect a new Chair. Work on recruiting committee members before then.
 - ONS Liaison: Jackie is leaving the department. Melissa or Charlie might be the new liaison, or a new employee. Stay tuned!
- Education & Outreach
 - CA Handbook Trainings are coming up April 14th, 20th and 27th. Tina passed around a sign-up sheet for which training each member will attend; this sheet will be passed around at the next CA meeting as well.
 - For future Handbook Trainings, Admin will funnel new members to BSN. The plan is for BSN to hold multiple trainings each year, to keep new members up-to-speed.
 - CA Budget application is online for NCs. The app is in a .pdf, Elaine requested that it be an editable document. April 30th is the deadline to apply for funds. Tina suggested that committees might apply for funds for outreach (i.e. folding table, chairs, booth fees, etc).
 - Elaine suggested BSN have booths at Neighborhood farmer's markets, street fairs and Summer Parkways events. These smaller events are more effective than big Riverfront Park events.
 - Planned Trainings: At the moment, the Postcard training is the only thing on-deck and it is currently unscheduled. On hold now that Jackie is leaving until May or later, depending on ONS capacity.
 - Future Training idea: Band, Slack, etc. collaborative apps for extra-meeting communication.
- Announcements & Upcoming Events
 - June 21st 6-9pm Summer Parkways at Comstock & Manito Neighborhoods
 - April 23rd 8am-noon Cleaning From the Corridor, East Sprague. Painting, clean-up, home improvements, temporary park setup happening in this district. The event has changed to a Neighborhood focus instead of Downtown like it has been in the past. Looking at Monroe for future location. Sign up to volunteer at Volunteerspokane.org.

- Elaine announced that her neighborhood has been holding Building Stronger Comstock meetings, in addition to their monthly NC meeting. They meet the 2nd Tuesday at the South Hill Library at 1:30, working to revise the corridor from 29th-38th Avenues along Grand Blvd. Working on pedestrian safety and connectivity.

Next meeting: Monday, April 25th. 12pm at Sinto Senior Center

Plan Commission Liaison Report

April 7, 2016

Greg Francis

The Plan Commission provides advice and makes recommendations on broad planning goals, policies, and other matters as requested by the City Council. It meets the second and fourth Wednesday of each month at 2pm in the Council Briefing Center in city hall with hearings typically starting at 4pm if there are any scheduled for that session. All Plan Commission meetings are open to the public.

Hearings

Critical Materials Code Update – Critical materials are those materials that can threaten ground water and the aquifer. This is the first update to code since 2009 and includes cleaning up the code itself, consolidating information, updating definitions, and make sure it is compatible with current wastewater management practices. One more substantial change is that the CRO (Critical Review Officer) can waive submittals if they deem it appropriate. The waiver is documented if this is done. The Plan Commission voted 6-0 to recommend approval of the changes.

Workshops

LINK Spokane – LINK Spokane is a project that is an effort to combine city transportation and infrastructure planning to provide better coordination between various departments within the city (e.g., coordinating sewer work with repaving projects). A major effort is being made this year to update the transportation chapter of the city's comprehensive plan with objectives of creating more focused goals, simplifying policies, and improving relationships with other regional transportation objectives including SRTC's Horizon 2040 and STA's Connect Spokane. The goal is to have a completed draft by winter of 2016.

Fire/Building Code Changes – Fire and building codes are updated by the state every three years with the state adoption of both the updated ICC building codes and the Uniform Plumbing Code with some modifications. The city must adopt these code changes within a specific time period but it can put more restrictive requirements in place for local development. This requires comparing all local building codes with state building code changes for compliance and/or obsolescence.

Economic Incentives Program – A presentation was done on the various incentives programs that are available to the business and development community for a wide range of different activities. The city has brought all of these incentives together on a single web site at <https://my.spokanecity.org/business/incentives/> and includes state and federal incentives in addition to local incentive programs.

Infill Housing – A subcommittee of the Plan Commission has been formed to look at what current infill housing options are available and why they have not been effectively utilized

since they were put in place in 2012. At the most recent workshop, Nathan Gwinn shared materials that the city has created to promote current infill housing options. The materials are available at <https://my.spokanecity.org/business/residential/development-options/>. He also shared these materials at the most recent Land Use Commission meeting. Infill housing will be a significant focus area of the city and Plan Commission this year.

Upcoming Hearings (Known)

Fire/Building Code Changes – April 13th at 4pm. See comments under workshop notes for more information.

Family Code Amendment – April 27th at 4pm. This is to review an emergency ordinance passed by the City Council late last year. A workshop is planned for the April 13th meeting.

Other

Plan Commission Membership – The Plan Commission met with seven individuals that have applied to fill the four vacant (or soon to be vacant) positions on the Plan Commission. While the Plan Commission feels that all seven applicants meet the minimum qualifications to be on commission, they identified four candidates that they felt would complement the knowledge areas of current commission members as well as one another and forwarded that list to the mayor's office for consideration.

Joint CC/PC Planning Sessions – There will be a joint City Council/Plan Commission planning session on April 21st at 3:30pm in the Council Briefing Center.

DESIGN REVIEW BOARD

Kendall Yards 6th Residential Addition and
3rd Commercial Phase

March 9, 2016



From :
Design Review Board
 Chris Batten, Chair

Julie Neff, DRB Secretary
 Planning & Development
 808 W. Spokane Falls Blvd.
 Spokane, WA 99201

To :
 Greenstone Homes
 Mike Tirrell, MTLA

CC :
 Lisa Key, Planning Director
 Tami Palmquist, Associate Planner

Kendall Yards 6th Residential Addition

Based on review of the materials submitted by the applicant and discussion during the March 9, 2016 Collaborative Workshop the Design Review Board recommends the following:

- Approve the proposal with the contingencies noted by staff in the February 17, 2016 staff report recommendations.
- Look at opportunities to improve the pedestrian connection at the SW corner over Tract A.

Kendall Yards 3rd Commercial Phase

Based on review of the materials submitted by the applicant and discussion during the March 9, 2016 Collaborative Workshop the Design Review Board recommends the following:

- Approve the proposal with the contingencies noted by staff in the February 17, 2016 staff report recommendations.
- Please take steps to maintain elements that imply a visual promenade and a coordinated vision from the north to the south end, consistent with the approved illustrative plan.

Chris Batten, Chair, Design Review Board

Note: Supplementary information, audio tape and meeting summary are on file with City of Spokane Design Review Board.

Kendall Yards 6th Addition Residential

Design Review Staff Report

February 17, 2016



Staff:
Julie Neff, Associate Planner
Planning & Development Services Department

Applicants:
Greenstone LLC

c/o Michael Terrell, MTLA
Landscape Architects

Design Review Board Authority

Spokane Municipal Code [Chapter 04.13](#) Design Review Board

The Design Review Board is an advisory board responsible for making recommendations regarding the design elements of a proposal to the appropriate action-approving authority. Please see [Section 17G.040.080](#) **Design Review Board Recommendations.**

Design Review and comment of each phase prior to filing the final plat of that phase is required per Condition 3 of the Hearing Examiner's May 27, 2010 decision.

Background

5/24/06 - The Design Review Committee reviewed Blackrock Development Company's concept plans for Kendall Yards Planned Unit Development (PUD). Under the Design Review Enabling ordinance SMC section 4.13.020 (in effect in 2006) planned unit developments are subject to design review. As stated in the SMC: *The planned unit development regulation is intended to provide a process whereby a land development project can be planned comprehensively as an entity, by use of an unitary site plan which permits some flexibility in the regulations of the underlying zoning so that the resulting design will more closely fit the site and the project and meet more fully the comprehensive plan goals than would otherwise be possible. The result should be a more desirable development in the general public interest.*

9/21/06 - The City of Spokane Hearing Examiner issued a decision approving Blackrock's application for a PUD. Conditions include review by the DRB.

5/27/10 - Greenstone Homes' amendments to the proposed Kendall Yards project were approved by the Hearing Examiner. Residential Phase I was excluded from design review by the Hearing Examiner.

10/29/10 - the Design Review Board reviewed the preliminary plat proposal for the Commercial Plat located generally between Maple Street and Monroe Street.

2/9/11 – DRB review of the Courthouse Mall View Corridor.

2/9/11 and 7/13/11 – DRB review of KY 2nd Addition.

2/22/12 – DRB reviewed the first phase of the Centennial Trail.

4/11/12 – DRB reviewed the second phase of the Centennial Trail.

5/23/12 – DRB reviewed the third phase of the Centennial Trail. The DRB recommended approval of the Centennial Trail Phase III plan as presented excluding Olmsted Green and the intersection of Ohio and Nettleton, recognizing the these areas will be reviewed at a later date. Kendall Yards 3rd and 4th Addition is located directly north of this phase of the Centennial Trail.

6/27/12 – DRB reviewed and approved with conditions the Cedar Street Plaza and Centennial Trail Phase I Overlooks. Kendall Yards Bridgeway Commercial Plat was approved as submitted. The first draft of the Kendall Yards Overall PUD Design Guidelines was continued to a future date.

3/13/13 – DRB reviewed and recommended approval of Kendall Yards 3rd and 4th Addition Residential. The DRB recommended approval with staff recommendations.

3rd Addition Residential.

Staff suggests the DRB's recommendation address the following:

1. The proposed PUD complies overall with the previously approved PUD master plan.
2. The final plat and PUD plans should include the planned location of the Centennial Trail.
3. The intent of the 23 foot wide strip of land east of lots 33-37 needs clarification as a part of the review of the final plat and PUD.
4. The DRB will review the plans for tract "A" located west of lots 33-37 and any other planned public plazas and public spaces at a later date.

4th Addition Residential.

Staff suggests the DRB's recommendation address the following:

1. The proposed final plat complies overall with the previously approved PUD master plan. Staff will review the PUD plan for compliance with the Hearing Examiner approval at the time of submittal of the final plat and PUD application.
2. The final plat and PUD plans should include the planned location of the Centennial Trail.
3. The DRB will review the plans for Olmsted Green and any other planned public plazas and public spaces at a later date.

5/8/13 – DRB reviewed Kendall Yards 5th Addition Commercial (moved to approve as presented) and Kendall Yard Commercial PUD and Final Plat (moved to approve as submitted).

5/8/13 – Kendall Yards Overall PUD Design Guidelines – Overview. No DRB Motion.

12/10/14 – Kendall Yards PUD Design Guidelines – DRB Motion to recommend approval of the Kendall Yards Design Guidelines with modifications and requested signage restrictions.

2/13/15 – Kendall Yards 5th Addition Residential Final Plat Guidelines – Overview.
No DRB Motion.

2/25/15 – Kendall Yards 5th Addition Residential Final Plat – The DRB Motion to recommend approval of the 5th Addition, including Tract A, assuming it remains similar to the Chestnut Tract.

Additional information is on file and may be viewed at City Hall.

Hearing Examiner's Decision, May 27, 2010

Excerpts related to the Design Review Board's role in conditions of the Hearing Examiner's approval of minor amendments to the Preliminary Plat and PUD application are included below.

<http://static.spokanecity.org/documents/projects/kendallyards/05-27-2010-hearing-examiner-decision-amendment.pdf>

Condition 1 (pg. 16) states that the project is approved for approximately 720,000 SF of commercial and office uses. "The property will be developed substantially in accordance with the modified application and site plans which are in the record as Exhibit #3. The number of lots, layout of streets and other site features shall be substantially as depicted on those site plans except where these conditions modify those placements. The design and location of streets, access points, pedestrian circulation, bicycle circulation, the Centennial Trail extension, and all other open space shall be substantially as depicted on the plan."

Condition 3 (pg. 16). "Each phase is to be submitted to the Design Review Board for review and comment prior to the filing of the final plat for that phase. If the Design Review Board determines that the phase does not comply overall with the PUD Master Plan then the plan for the phase shall be forwarded to the Hearing Examiner for review."

Condition 4 (pg. 17). "The applicant shall also submit to Design Review for review and comment, the overall project design guidelines of the PUD Master Plan including the signage standards as well as the design of all public plazas and public spaces within each phase of the PUD at the time each PUD phase is finalized."

Project Description:

Please see applicant's submittal information.

Location & Context

Kendall Yards is located within the boundaries of the West Central Neighborhood Council.

The proposed 6th Residential Addition is west of Olmsted Brothers Green Park on Nettleton and south of Summit Parkway and 5th Residential Addition (reviewed by the DRB on 2/25/15).

Nearby landmarks include the Centennial Trail, just south of the site. To the south and west of the Centennial Trail are the Hamblen Overlook and Spokane River Gorge. The nearest public transit route is Route 21 along West Broadway Avenue, three blocks north of the site.

Regulatory Analysis

Development Requirements

Preliminary plats and planned unit developments (PUDs) are allowed in accordance with the current land use regulations. Subdivisions are allowed and governed by SMC 17G.080.050. The Kendall Yards PUD is governed by SMC 11.19.361 through .3691 (since repealed). The codes contain certain restrictions and requirements for subdivisions and PUDs. Some of those requirements such as lot size, height and building setbacks can be varied through the PUD process. The Hearing Examiner decision approved variations to the development standards.

The Kendall Yards Illustrative Plan was approved by the Hearing Examiner, subject to conditions, and provides the framework for development of the site.

Kendall Yards Design Guidelines

The guidelines were approved by the Hearing Examiner in 2015 and serve as the development requirements for the PUD.

Recommendations of the Design Review Board must be consistent with adopted regulations. The DRB may not waive any code or approval requirements.

City of Spokane Comprehensive Plan

<http://static.spokanecity.org/documents/planning/2012/01/comprehensive-plan-revised-edition.pdf>

- **Urban Design and Historic Preservation Policy DP 3.8 Infill Development** – *Ensure that infill construction and area redevelopment are done in a manner that reinforces the established neighborhood character and is architecturally compatible with the surrounding existing commercial and residential area.*
- **Urban Design and Historic Preservation Policy DP 6.3 Transit and Pedestrian-Oriented Development** – *Encourage attractive transit and pedestrian-oriented development.*
- **Natural Environment Policy NE 5.6 Barrier Free Environments** – *Create barrier free walking and bicycling environments throughout the city in order to make alternative transportation a viable option.*
- **Natural Environment Policy NE 6.1 Native and Non-Native Adaptive Plants and Trees** – *Encourage the use of and develop standards for using native and non-native adaptive plants and trees in landscape designs for public and private projects.*
- **Natural Environment Policy NE 15.5 Nature Themes** – *Identify and use nature themes in large scale public and private landscape projects that reflect the natural character of the Spokane region.*
- **Transportation Policy TR 4.3** – *Build streets with the minimum amount of street width needed to serve the street's purpose and calm traffic.*
- **Transportation Policy TR 7.3 Street Trees** – *Plant street trees wherever possible to enhance the transportation environment. Large trees with overhanging canopies of branches are especially desirable.*
- **Neighborhoods Goal N 4 Traffic and Circulation** – *Provide Spokane residents with clean air, safe streets, and quiet, peaceful living environments by reducing the volume of automobile traffic passing through neighborhoods and promoting alternative modes of circulation.*
- **Neighborhoods Policy N 4.6** – *Establish a continuous pedestrian and bicycle network within and between all neighborhoods.*
- **Neighborhoods Policy N 4.13 Pedestrian Safety** – *Design neighborhoods for pedestrian safety.*

Staff Recommendation

It appears that the plat submitted for review is in substantial conformance with the approved PUD using the measures outlined in SMC 17G.060.230. Additional staff review, using the Kendall Yards Design Guidelines, will take place at time of final platting and review of building permits.

Tract A is consistent with the Cochran Centennial Trail Connection shown on the Centennial Trail, Parks and Open Space Plan. However, the submittal materials and plans do not show a public access easement or what is planned for this tract.

Staff suggests the DRB's recommendation address the following:

1. The proposed phase complies overall with the previously approved PUD master plan.
2. The intent of tracts "A," "B" and "C" needs to be clarified and dedications as appropriate should be reflected on the final plat.
3. The DRB will review the plans for tract "A" located west of lots 1-8 and any planned public plazas and public spaces at a later date.
4. The plat map will identify a public access easement on tract "A."

Note

The recommendation of the Design Review Board does not alleviate any requirements that may be imposed on this project by other City Departments including the Current Planning Section of Planning and Development Services.

Policy Basis

Spokane Municipal Codes
City of Spokane Comprehensive Plan

Kendall Yards 3rd Addition Commercial

Design Review Staff Report

February 17, 2016



Staff:
Julie Neff, Associate Planner
Planning & Development Services Department

Applicants:
Greenstone LLC

c/o Michael Terrell, MTLA
Landscape Architects

Design Review Board Authority

Spokane Municipal Code [Chapter 04.13](#) Design Review Board

The Design Review Board is an advisory board responsible for making recommendations regarding the design elements of a proposal to the appropriate action-approving authority. Please see [Section 17G.040.080](#) Design Review Board Recommendations.

Design Review and comment of each phase prior to filing the final plat of that phase is required per Condition 3 of the Hearing Examiner's May 27, 2010 decision.

Background

See Residential 6th Addition Staff Report for more information.

10/29/10 - the Design Review Board reviewed the preliminary plat proposal for the Commercial Plat located generally between Maple Street and Monroe Street.

2/9/11 – DRB review of the Courthouse Mall View Corridor (DRB recommendation attached).

5/8/13 – DRB reviewed Kendall Yards 5th Addition Commercial (moved to approve as presented) and Kendall Yards Commercial PUD and Final Plat (moved to approve as submitted). Please see Exhibit C and Attachment #1 below.

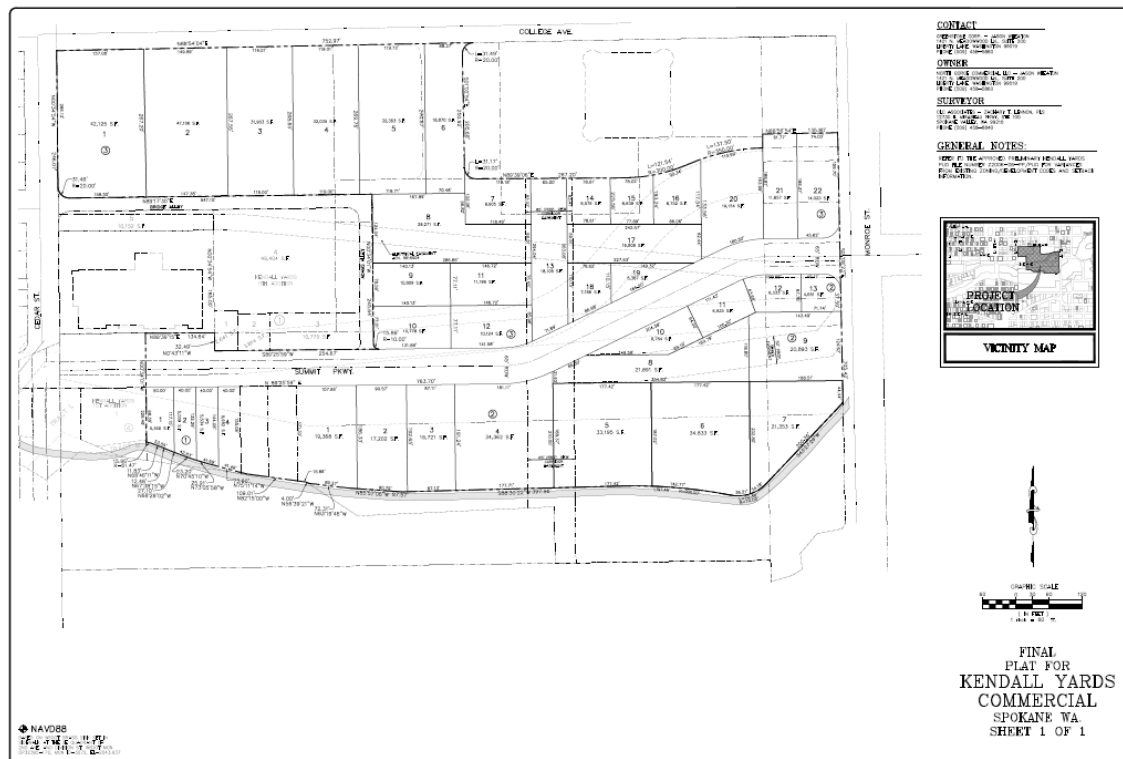


Site Context
SUMMARY

Exhibit C



Attachment #1



Additional information is on file and may be viewed at City Hall.

Hearing Examiner's Decision, May 27, 2010

Excerpts related to the Design Review Board's role in conditions of the Hearing Examiner's approval of minor amendments to the Preliminary Plat and PUD application are included below.

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Condition 1 (pg. 16) states that the project is approved for approximately 720,000 SF of commercial and office uses. "The property will be developed substantially in accordance with the modified application and site plans which are in the record as Exhibit #3. The number of lots, layout of streets and other site features shall be substantially as depicted on those site plans except where these conditions modify those placements. The design and location of streets, access points, pedestrian circulation, bicycle circulation, the Centennial Trail extension, and all other open space shall be substantially as depicted on the plan."

Condition 3 (pg. 16). "Each phase is to be submitted to the Design Review Board for review and comment prior to the filing of the final plat for that phase. If the Design Review Board determines that the phase does not comply overall with the PUD Master Plan then the plan for the phase shall be forwarded to the Hearing Examiner for review."

Condition 4 (pg. 17). "The applicant shall also submit to Design Review for review and comment, the overall project design guidelines of the PUD Master Plan including the signage standards as well as the design of all public plazas and public spaces within each phase of the PUD at the time each PUD phase is finalized."

Project Description:

Please see applicant's submittal information. Please note that the Commercial 3rd Plat Revised replaces the plat included in the January 18, 2016 submittal.

Location & Context

Kendall Yards is located within the boundaries of the West Central Neighborhood Council.

The proposed Commercial 3rd Addition Plats on the north side of Summit Parkway east of the Court of Appeals building, west of Monroe Street and south of College Ave. To the south and west of the Centennial Trail are The Nest Overlooks and Spokane River Gorge. The Kendall Yards 5th Commercial Addition is located adjacent to the site both to the south and west. The Court of Appeals is adjacent to the site to the southwest and the Spokane County Public Health Department is adjacent to the northeast. The iconic Spokane County Courthouse building is located two blocks to the north.

Regulatory Analysis

Development Requirements

Preliminary plats and planned unit developments (PUDs) are allowed in accordance with the current land use regulations. Subdivisions are allowed and governed by SMC 17G.080.050. The Kendall Yards PUD is governed by SMC 11.19.361 through .3691 (since repealed). The codes contain certain restrictions and requirements for subdivisions and PUDs. Some of those requirements such as lot size, height and building setbacks can be varied through the PUD process. The Hearing Examiner decision approved variations to the development standards. The Kendall Yards Illustrative Plan was approved by the Hearing Examiner, subject to conditions, and provides the framework for development of the site.

Kendall Yards Design Guidelines

The guidelines were approved by the Hearing Examiner in 2015 and serve as the development requirements for the PUD.

Recommendations of the Design Review Board must be consistent with adopted regulations. The DRB may not waive any code or approval requirements.

City of Spokane Comprehensive Plan

<http://static.spokanecity.org/documents/planning/2012/01/comprehensive-plan-revised-edition.pdf>

See Residential 6th Addition Staff Report for a list of relevant policies.

Staff Recommendation

It appears that the plat submitted for review is in substantial conformance with the approved PUD using the measures outlined in SMC 17G.060.230. Additional staff review, using the Kendall Yards Design Guidelines, will take place at time of final platting and review of building permits.

Staff suggests the DRB's recommendation address the following:

1. The proposed phase complies overall with the Kendall Yard Commercial PUD and Final Plat reviewed by the DRB on 5/8/13, and the approved PUD.
2. The DRB will review the remaining commercial phases at a later date per the Hearing Examiner's decision, Condition 3.
3. The DRB will review the plans for the Courthouse View Corridor shown in the 3rd Addition Commercial and any planned public plazas or public spaces at a later date.

Note

The recommendation of the Design Review Board does not alleviate any requirements that may be imposed on this project by other City Departments including the Current Planning Section of Planning and Development Services.

Policy Basis

Spokane Municipal Codes
City of Spokane Comprehensive Plan

1 - Program Review/Collaborative Workshop

March 25, 2016



From :
Design Review Board
Chris Batten, Chair

c/o Julie Neff, DRB Secretary
Planning & Development
808 W. Spokane Falls Blvd.
Spokane, WA 99201

To :
Miller Family Real Estate
9350 S. 150 E., Suite 1000
Sandy, UT 84070

c/o Jennifer Smithey
John Mahoney Architect, LLC
850 W. Elliot Rd., Suite 108
Tempe, AZ 85284

CC :
Nathan Gwinn, Assistant Planner
Tami Palmquist, Associate Planner
Lisa Key, Planning Director

Based on review of the materials submitted by the applicant and discussion during the March 23, 2016 Collaborative Workshop the Design Review Board recommends the following:

Neighborhood

- The applicant show the intent for the carwash facility. Explore options to locate the carwash directly adjacent to the sidewalk to better address neighborhood context.

Site

- Applicant to consider how landscaping and sidewalks communicate with the West Downtown Historic Transportation Corridor National Historic District.
- Investigate ways to acknowledge secondary and tertiary pedestrian routes through the site.
- Consider ways to emphasize pedestrian routes to the entry tower.

Building

- Consider adjusting green screen size to integrate with the building module.
- Explore opportunities for the spandrel glazing sections along 3rd and Adams to incorporate art related to the district's automotive history or otherwise enliven the corner.

For the following reasons

- The policies and guidelines listed in the staff report.

Chris Batten, Chair, Design Review Board

Note: Supplementary information, audio tape and meeting summary are on file with City of Spokane Design Review Board.



DRB Report
Colleen Gardner
April 2016

Please find attached for you review the workshop summaries for Kendall Yards phase 6 and the Spokane DT Honda

As always if you have questions please contact me at chiefgarryparknc@gmail.com

Our next meeting on April 13th will be a review of additional parts of Riverfront Park Overview and the Carousel.

I have also included the proposed shelter/stops designs for the Central City Line if you have any input or questions on these please contact STA.

CA Liaison Committee Meeting Notes

March 11, 2016

Paul Kropp, Chair

Committee Roster

Susan Burns - Peaceful Valley NC
susaniburns@comcast.net / 509.701.0888
Paul Kropp - Southgate NC
pkropp@fastmail.fm / 509.638.5854
Bonnie McInnis - West Central NC
bonniemci@comcast.net / 509.327.0369

Neighborhood Services Support

Charlie Kline - Neighborhood and Housing Specialist
ckline@spokanecity.org / 509.625.6858
Melissa Wittstruck - Neighborhood and Housing Specialist
mwittstruck@spokanecity.org / 509.625.6087

Objective for Next Meeting

The group will attempt to complete its review of the committee's mission statement, meeting rules and liaison/representative support procedures by its next meeting in four (4) weeks -- set for Friday, April 8.

Action Items

- *Committee members will review the draft of an alternate to the mission statement (see below).*
- City staff will use character recognition software or other means to convert the existing policy and procedure documents and liaison position documentation currently in PDF format into editable Word documents. (There may be a need to coordinate on which PDFs should be converted.)
- Committee members and staff will collaborate to update the profile for each city established liaison and representative position, particularly with regard to terms and term limits.

Mission Statement Alternative

2011

The Community Assembly Liaison Committee will process applications to fill requests for Community Assembly representation on various committees, boards and commissions.

The committee maintains a process to solicit applications, conduct interviews and make recommendations of candidates to the Community Assembly to fill liaison positions and appointments to various short and long terms committees; maintains a process and conducts yearly reviews (more often if needed) of liaisons; maintains an up to date list of liaisons; and maintains contact and works with liaisons as needed.

Alternate Suggestion

The Community Assembly Liaison Committee will facilitate continuity of service in city-authorized Community Assembly liaison and representative positions, support the liaisons and representatives in their duties, and maintain their relationship with the Community Assembly.

The committee will keep profiles of the current liaisons and representative positions up to date, manage as necessary new liaison and representative appointments and reappointments according to term limit provisions, engage in periodic evaluations of liaison and representative activities, and monitor their timely reporting to the Community Assembly.

April Meeting Date, Time and Place

Friday, April 8, 1 PM, Tom Sawyer Coffee Company, 608 N. Maple Street

CA/CD Committee of the Community Assembly Minutes

Date: Tuesday, March 1st from 5:35-6:55 p.m.

Location: at the West Central Community Center, in the Newton Room

Present: Valena Arguello, Tim Massee (Emerson Garfield), Jessie Norris (West Central), Elaine Thorne (Comstock), Fran Papenleur (Audubon Downriver), Kathryn Alexander (Bemiss), Bill Forman (Peaceful Valley), Alexandra Stoddard (Nevada Leidgerwood), Don Sundhal (Whitman), Bonnie McInnis (West Central)

ONS: Heather Trautman, Charlie Klein

Welcome and Introductions

Approve February 2, 2016 Meeting Minutes: Minutes approved with the change that the word 'premature' was stricken. Bill Foreman moved and Kathryn Alexander seconded. Approved unanimously.

Recap of the February Community Sidewalk Discussion: The committee felt that we needed more specific guidance from the CA in order to move forward. The way the program is funded seems to be key, but we also need clarity from HUD that a mixed approach would be acceptable. It was decided to move the Sidewalk Proposal back to the end of the year *after* the CDBG application process. Valena will ask for guidance from the CA at the April meeting.

2017 CDBG Neighborhood Application:

A suggested timeline for our work was:

- 1) Look over the application and get feedback from the NCs on their experience and any desired changes
- 2) The menu needs to be compliant with 2CFR200 – HUD's new compliance guidelines. George will come to help us better understand them as they apply to supporting non-profits with capital improvements. There was a brief discussion of the Menu of Capital Projects.
- 3) Moving the application opening to later in the year (September?) and the final deadline to Dec 31.

Legacy Funds:

Previously CDBG funds had a 5-year clock to be used. Now all funds need to be used within an 18 month period. This means that every project must be completed within 18 months for the funding date. As this becomes difficult for NCs to manage, ONS has

agreed to do a quarterly notice to let NCs know the state of their projects. NCs need to pay attention and ensure that they are not caught at a deadline.

2016 goals:

We felt we had achieved the first goal: Develop an allocation methodology that targets areas with the greatest concentration of poverty.

It was moved by bill Forman and seconded by Jessie Norris to keep the other three as goals for this year. The motion passed.

2016 Goals are:

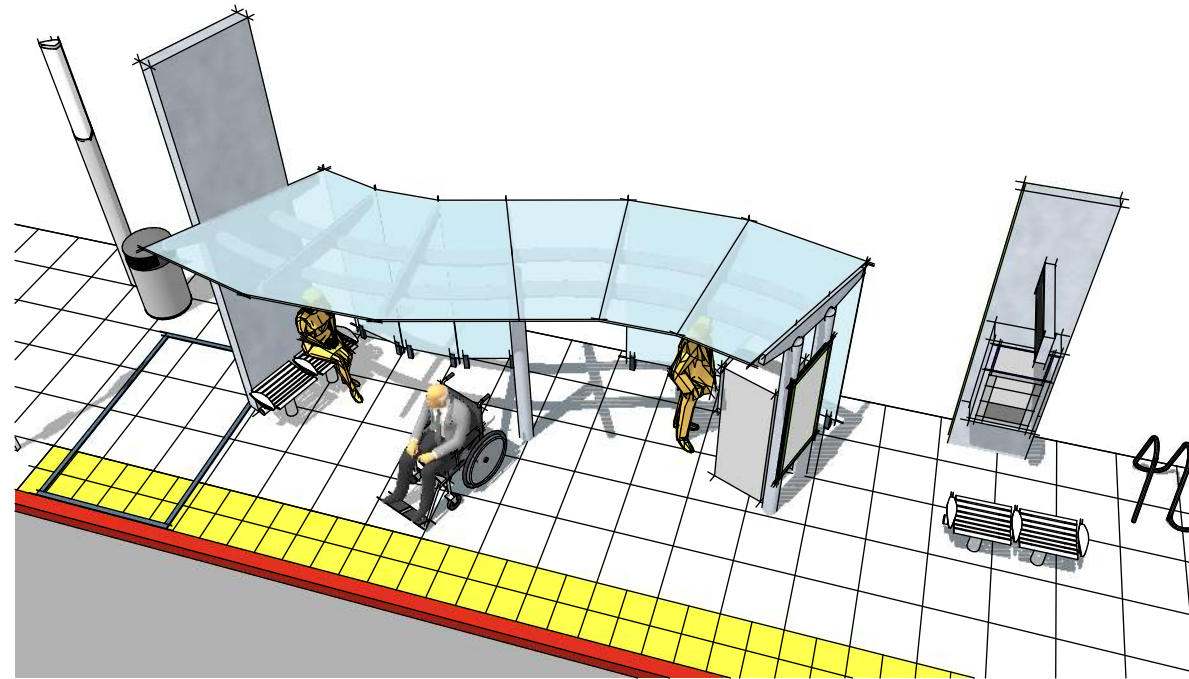
Recommend funding priorities for neighborhoods

Assist neighborhoods with information that will help them choose their funding allocations

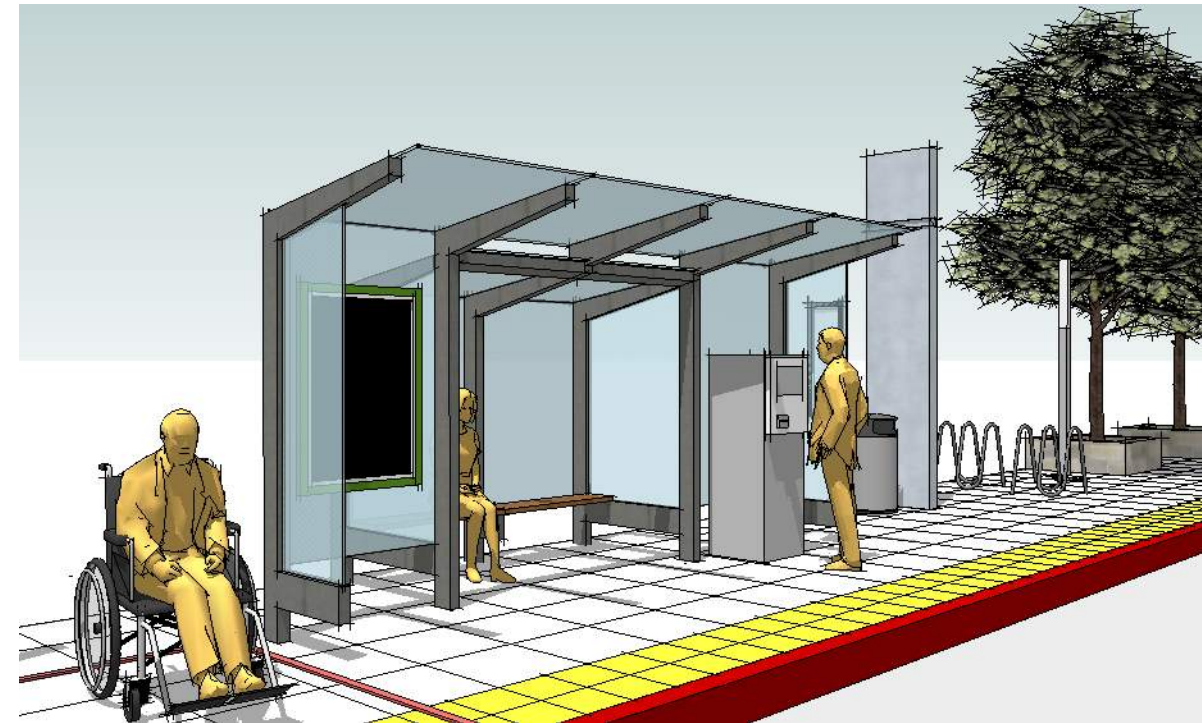
Improve education and outreach to all neighborhoods

Open Forum with Services Providers on their funding needs may be one way to do this

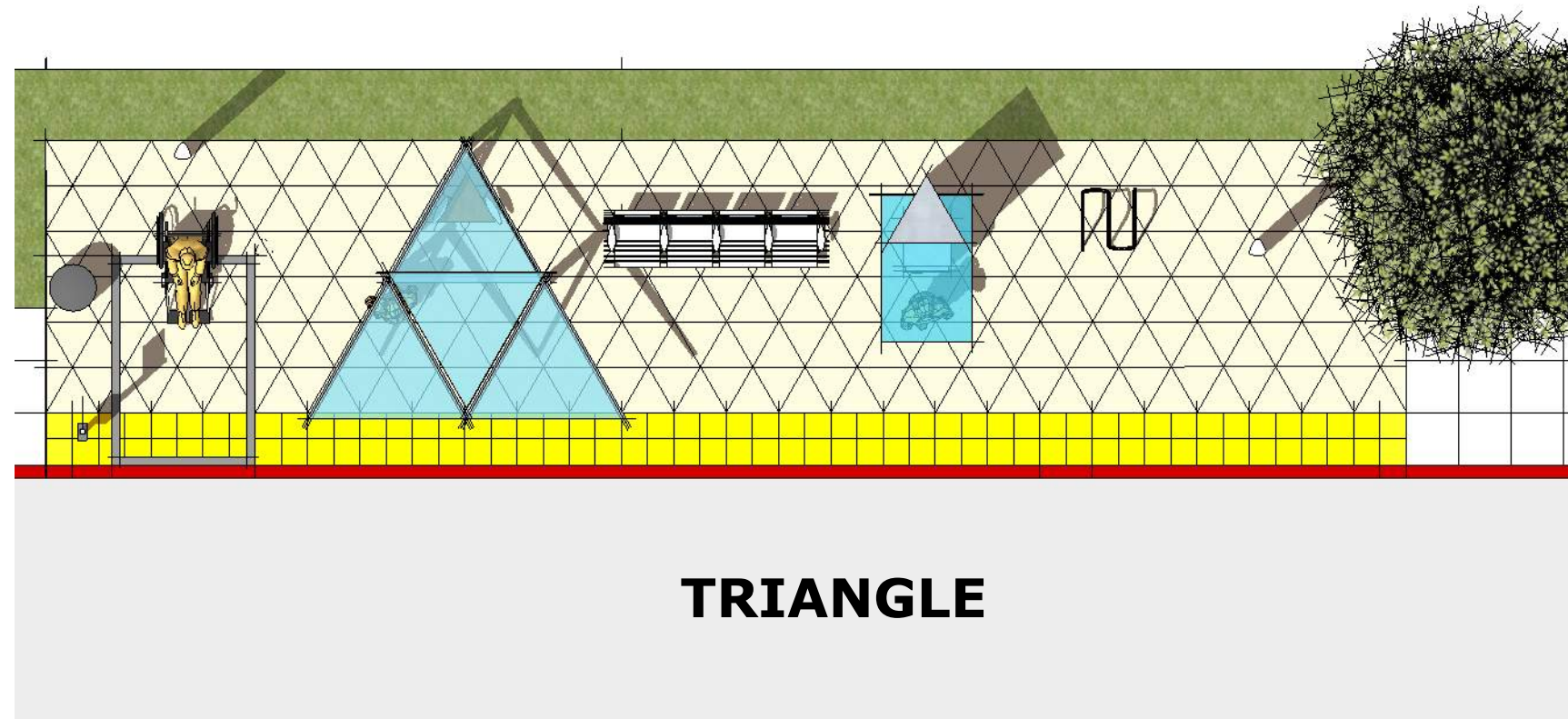
Submitted by Kathryn Alexander



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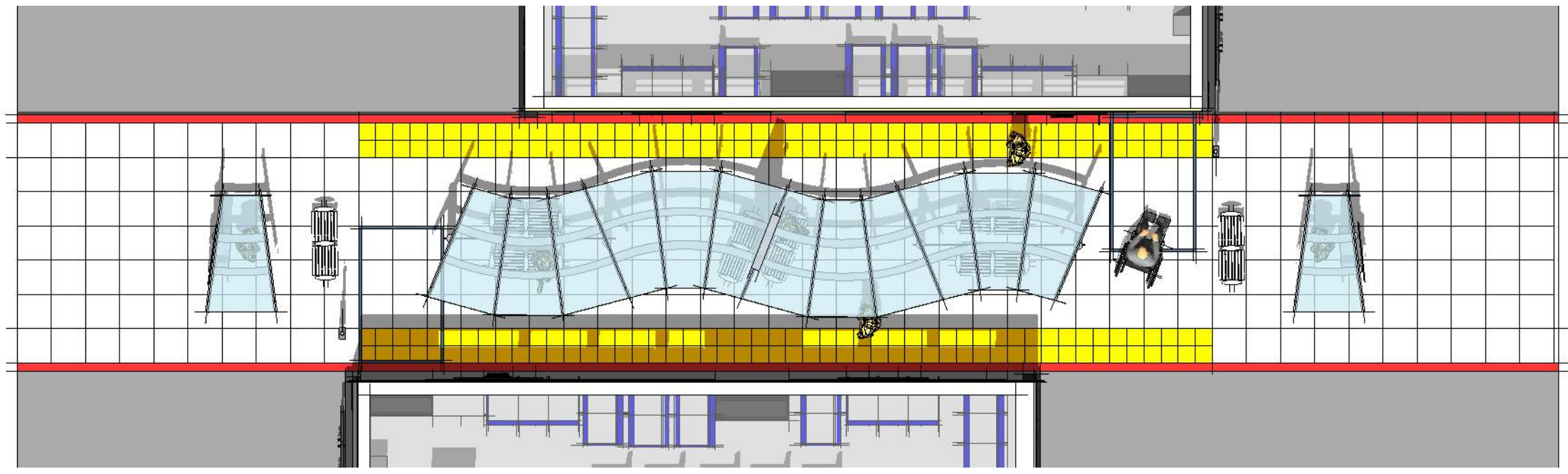
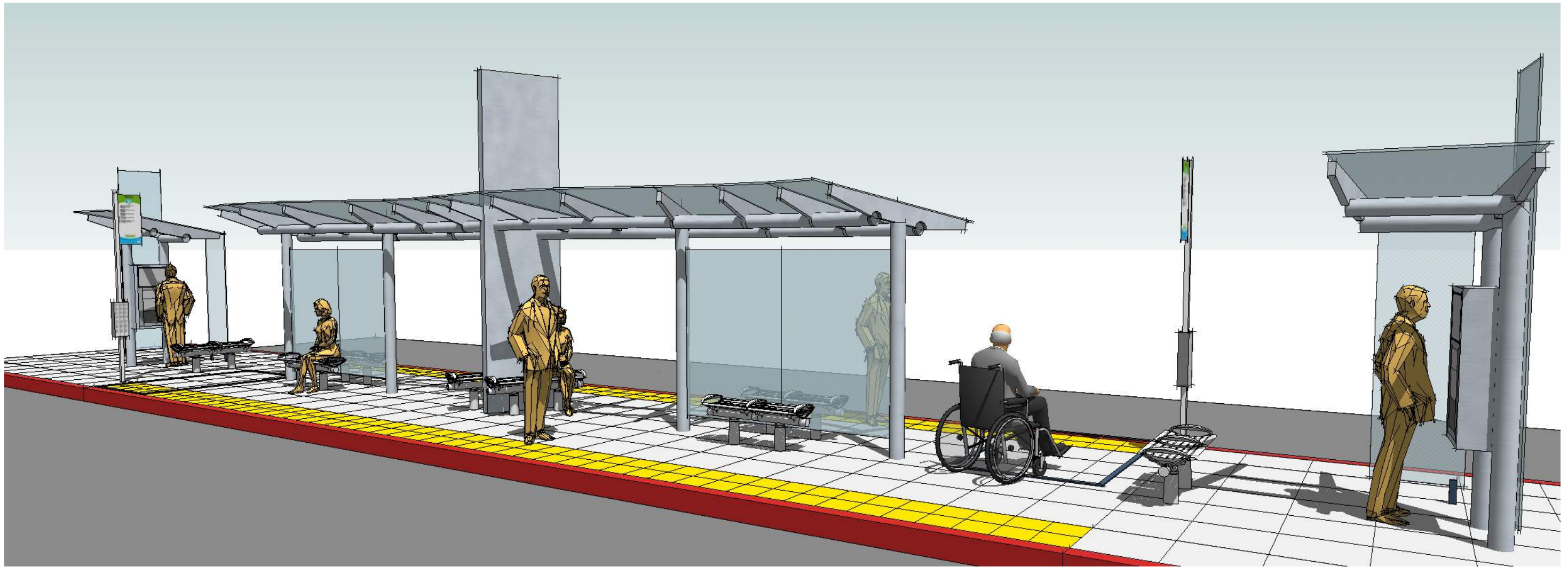
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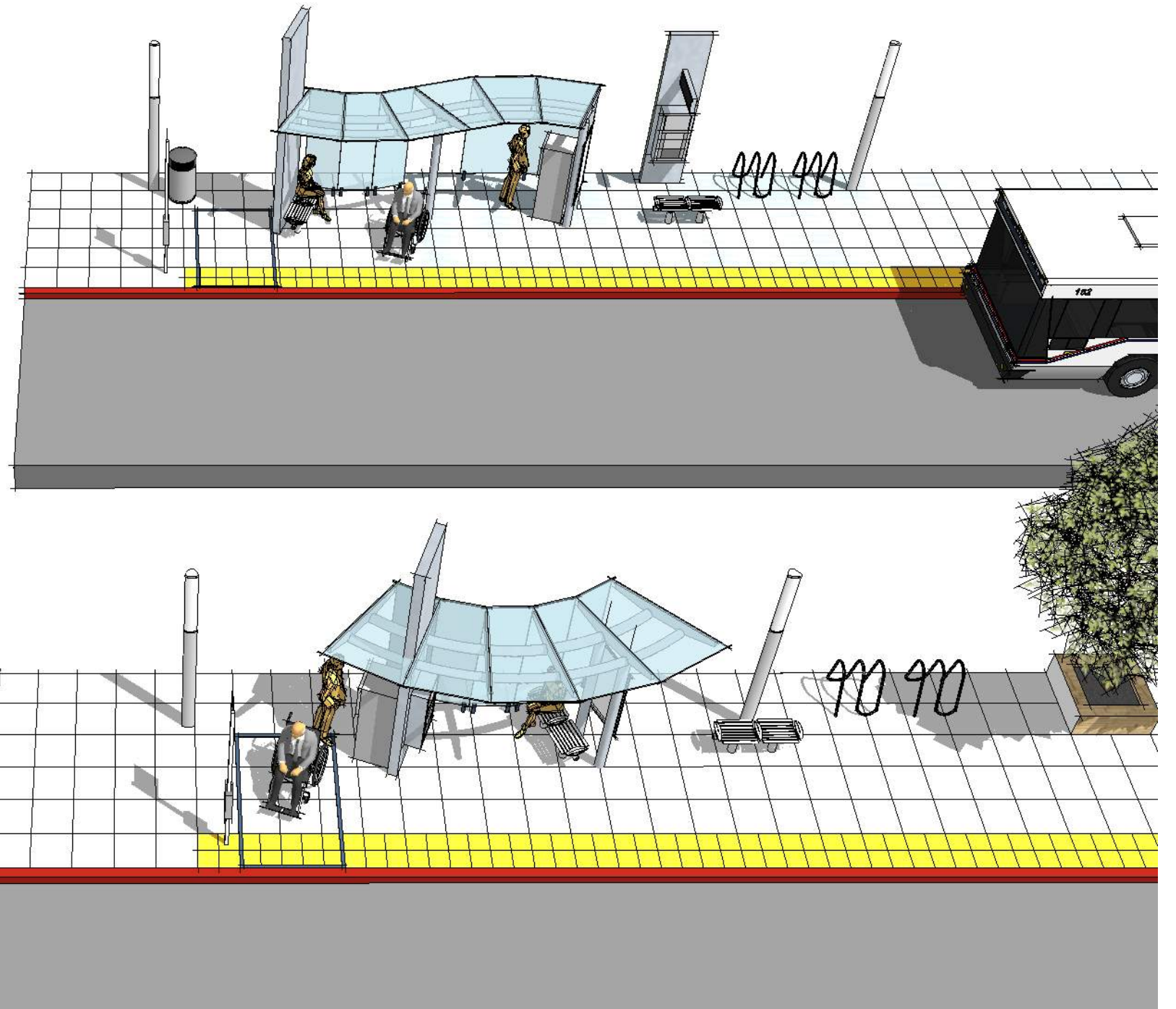
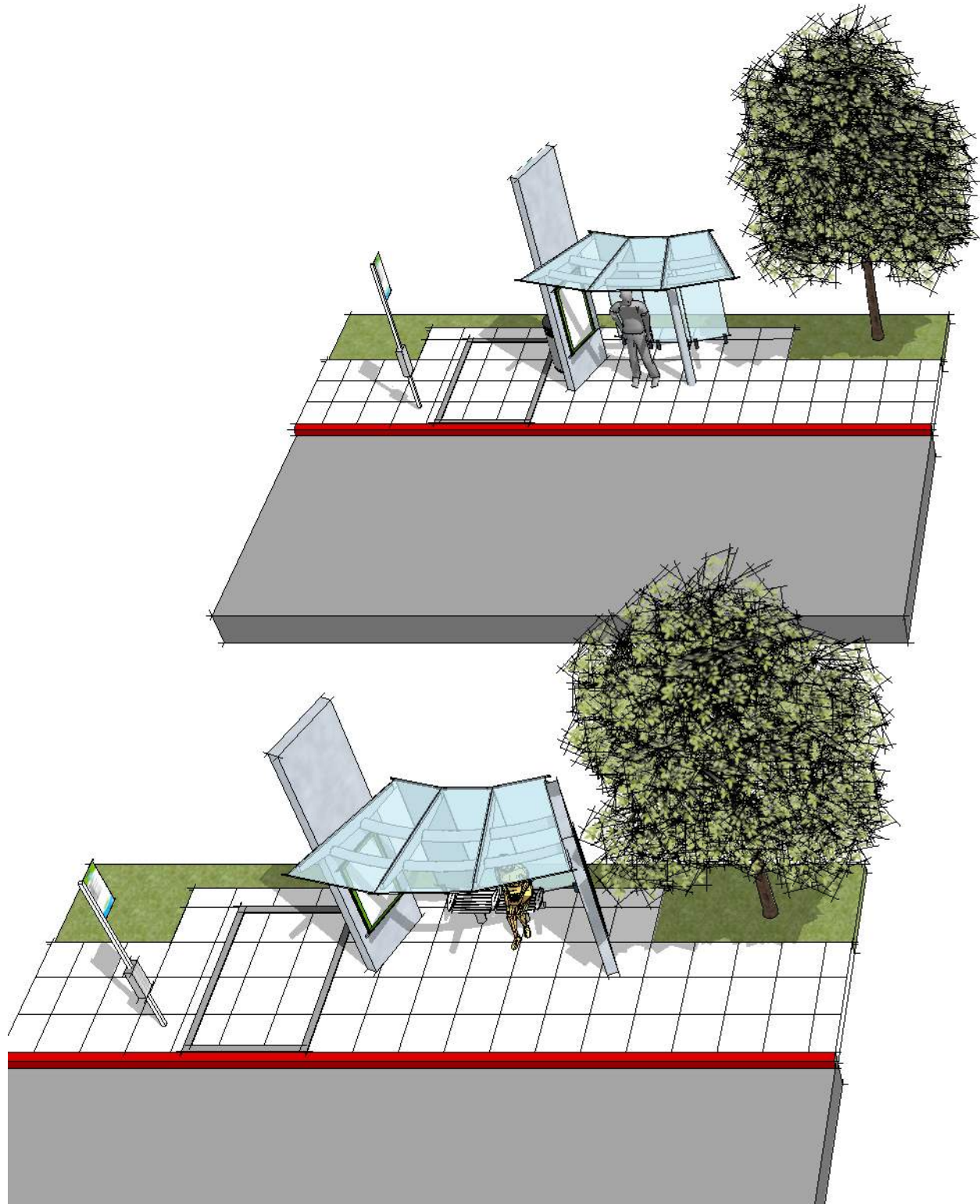
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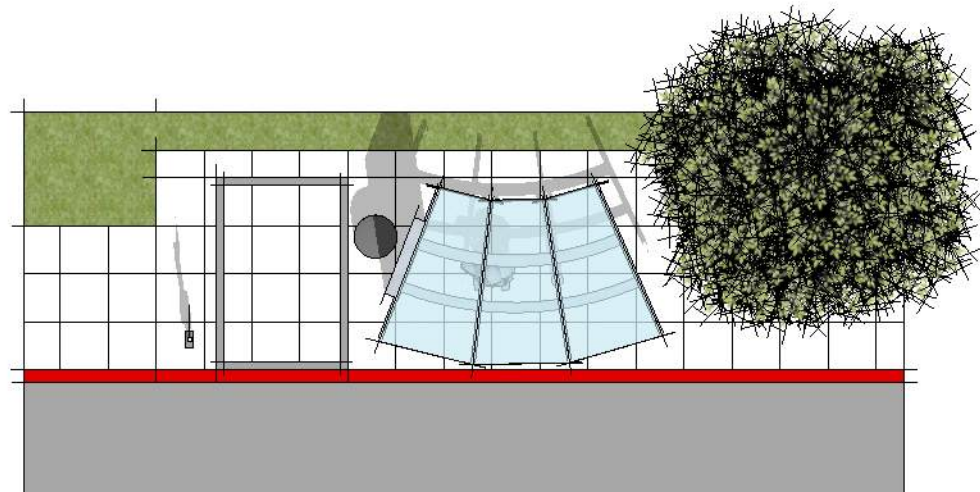
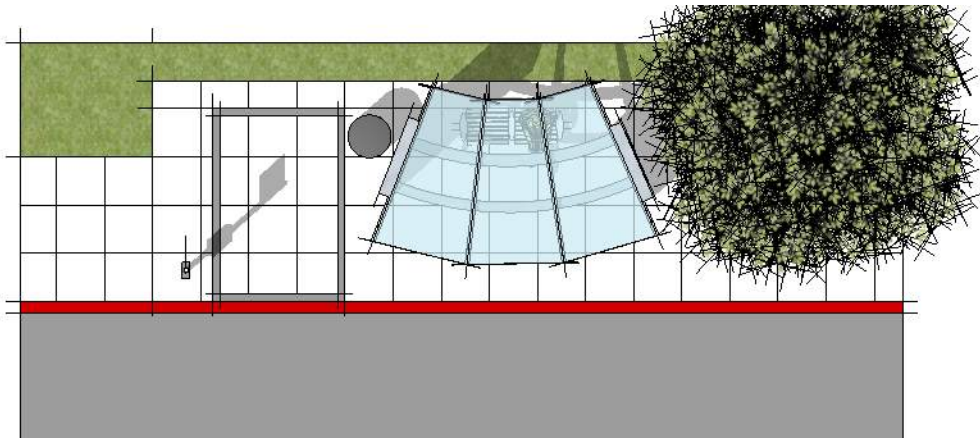
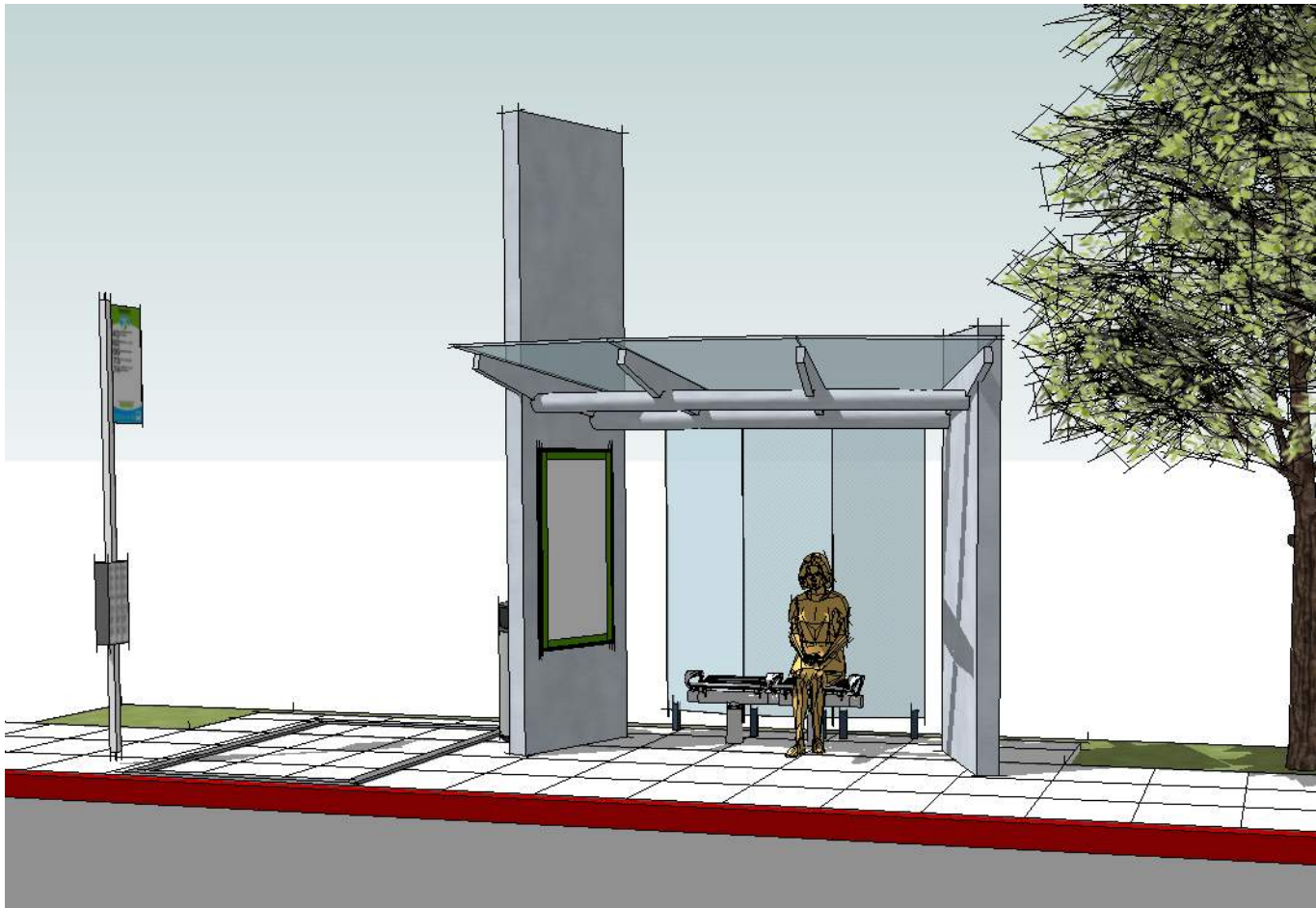
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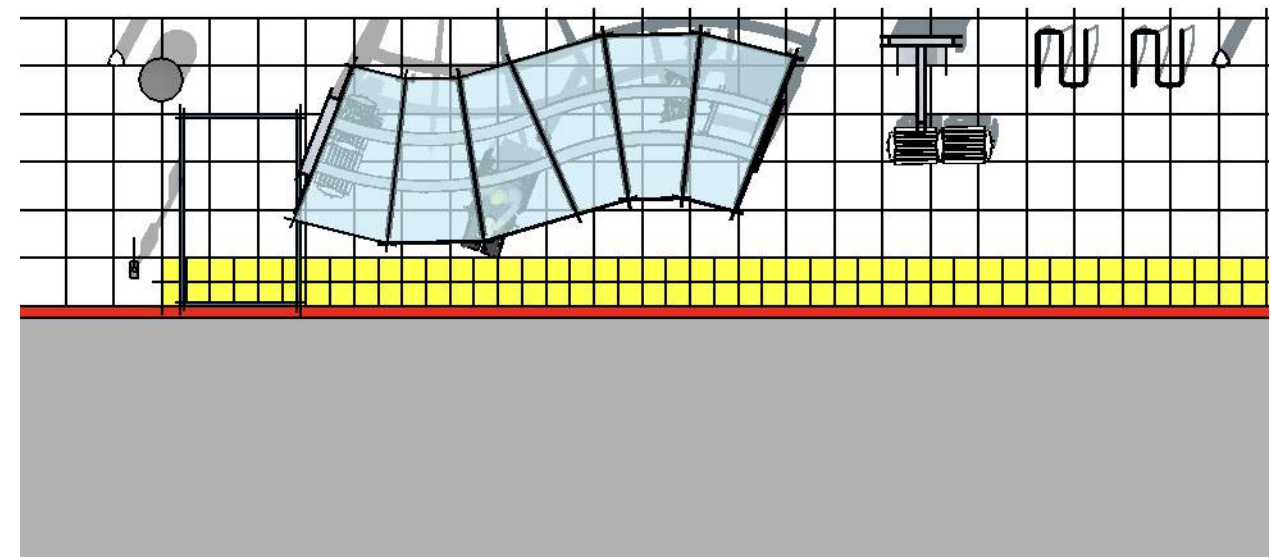
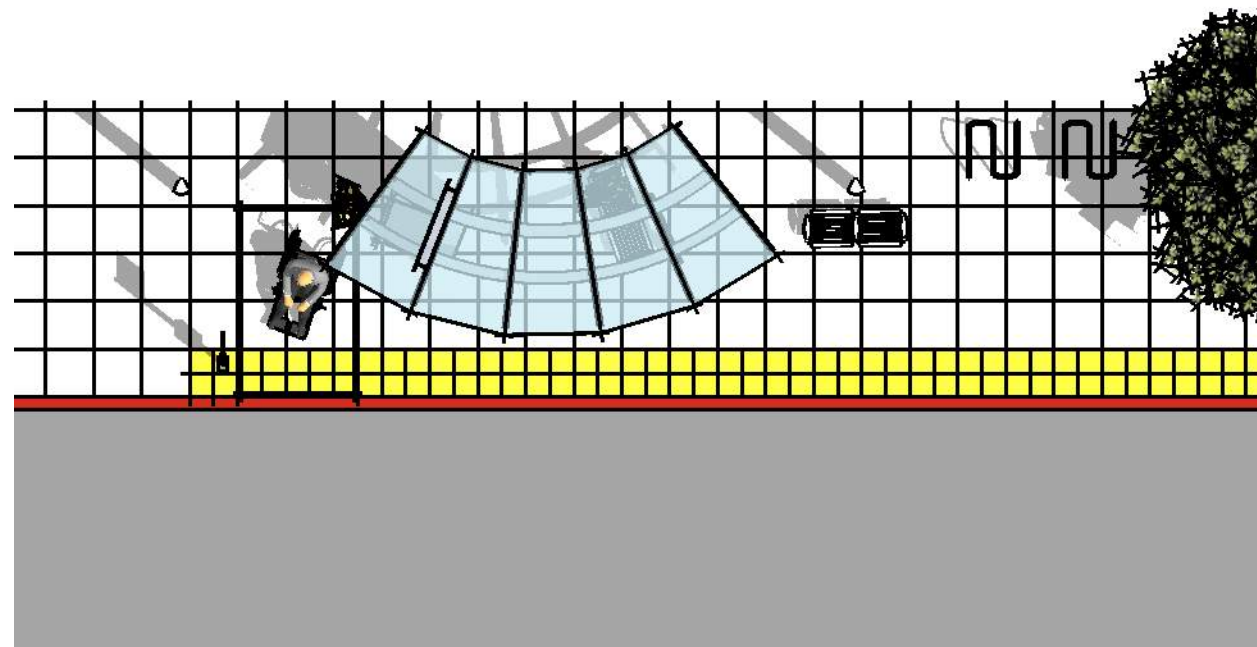
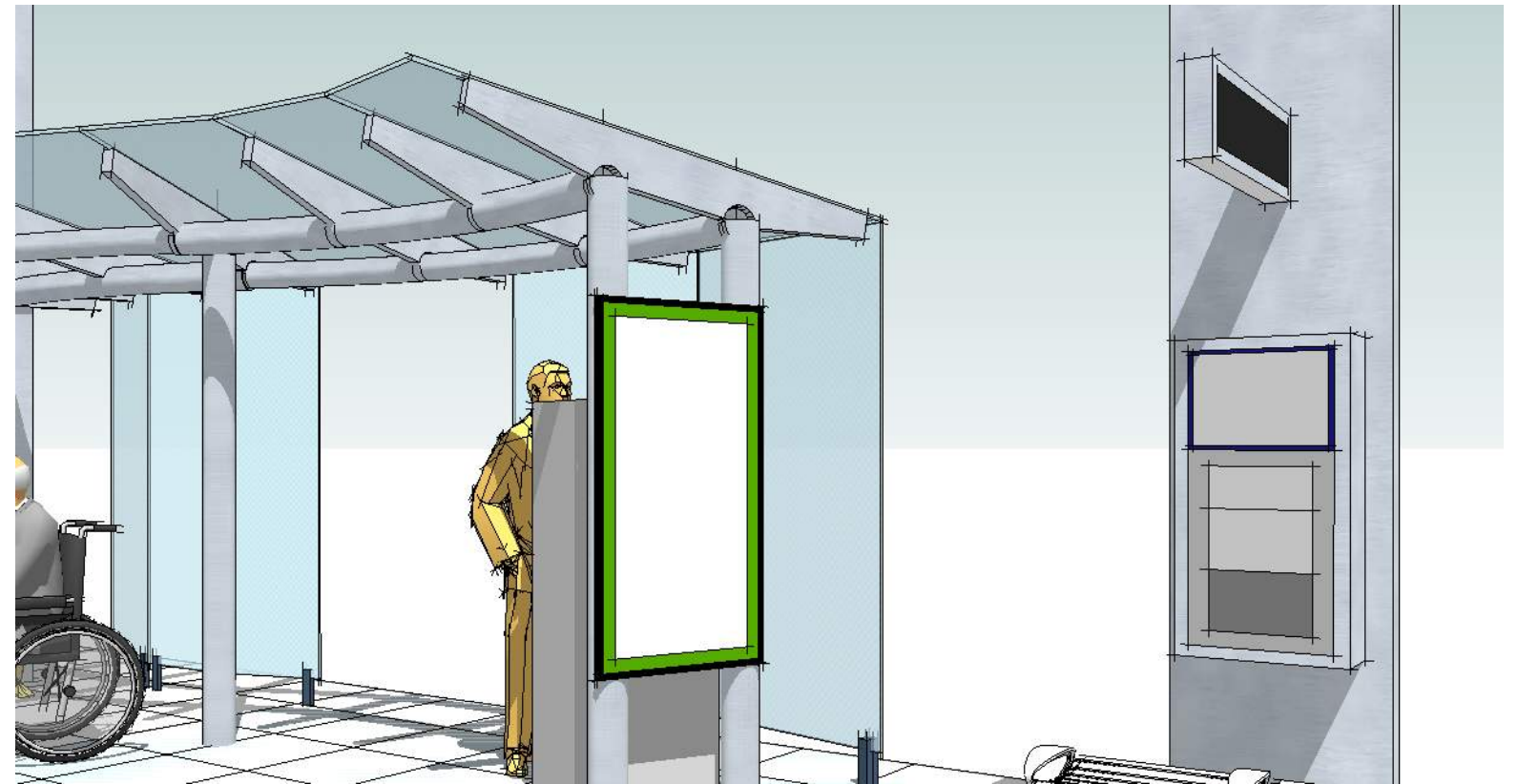
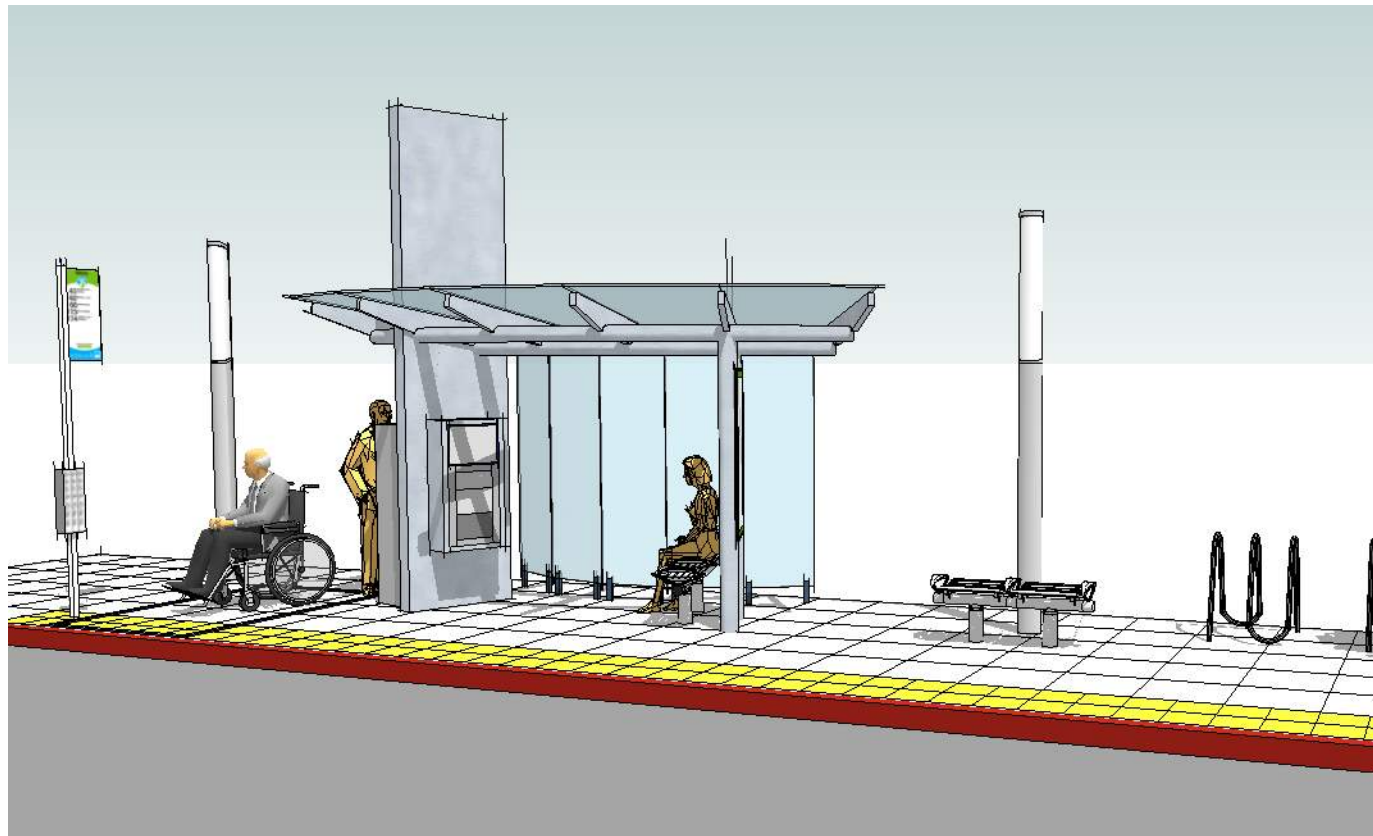


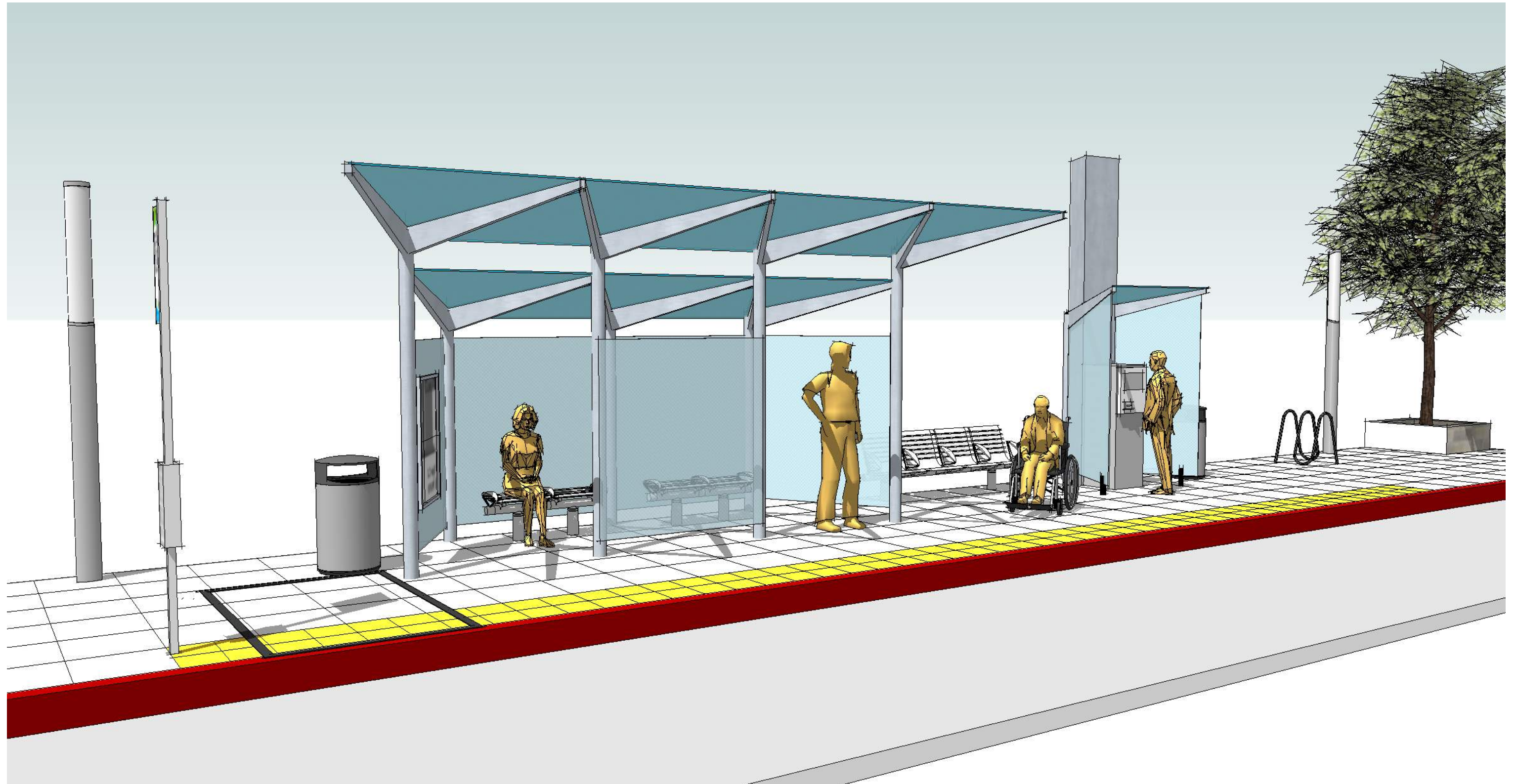
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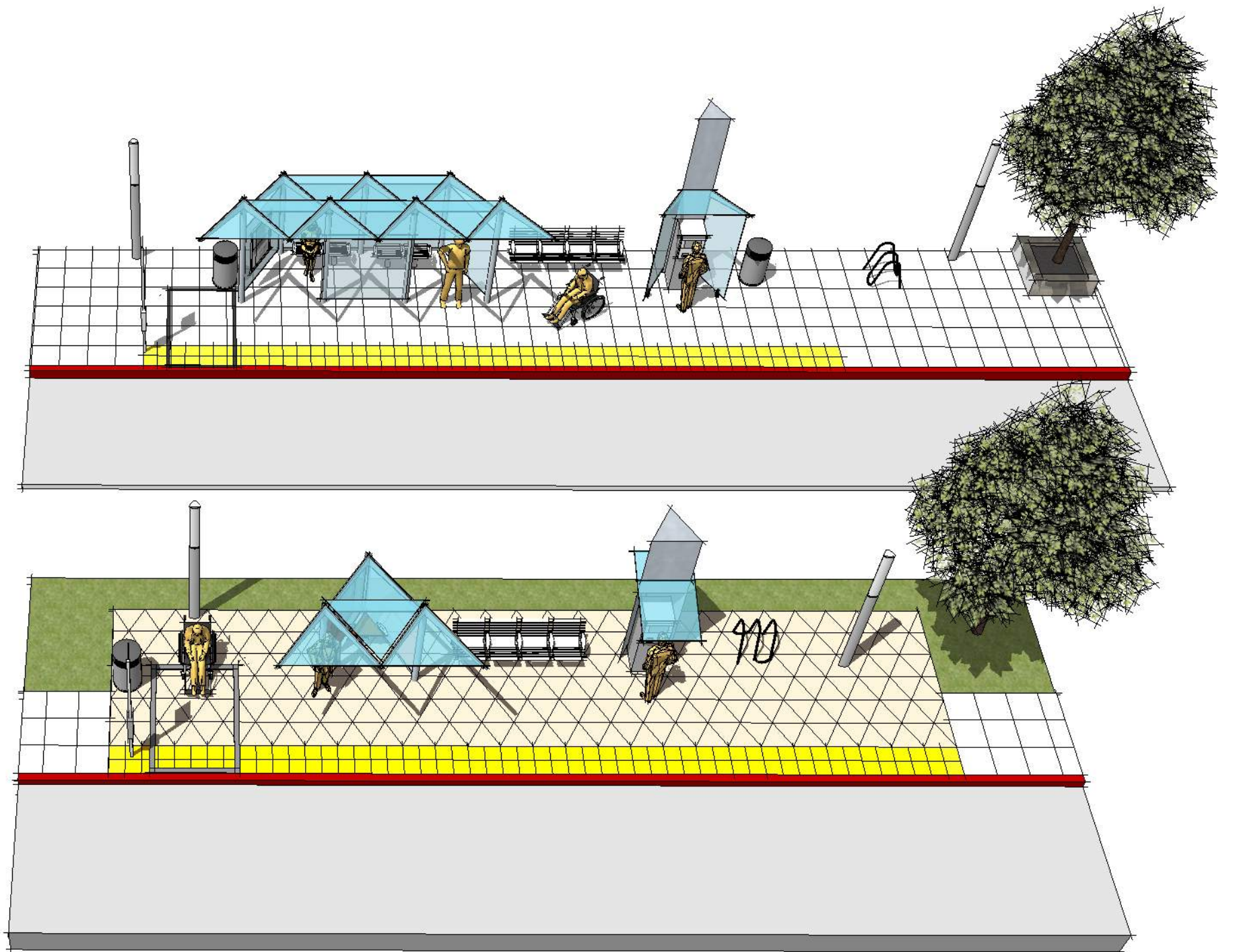
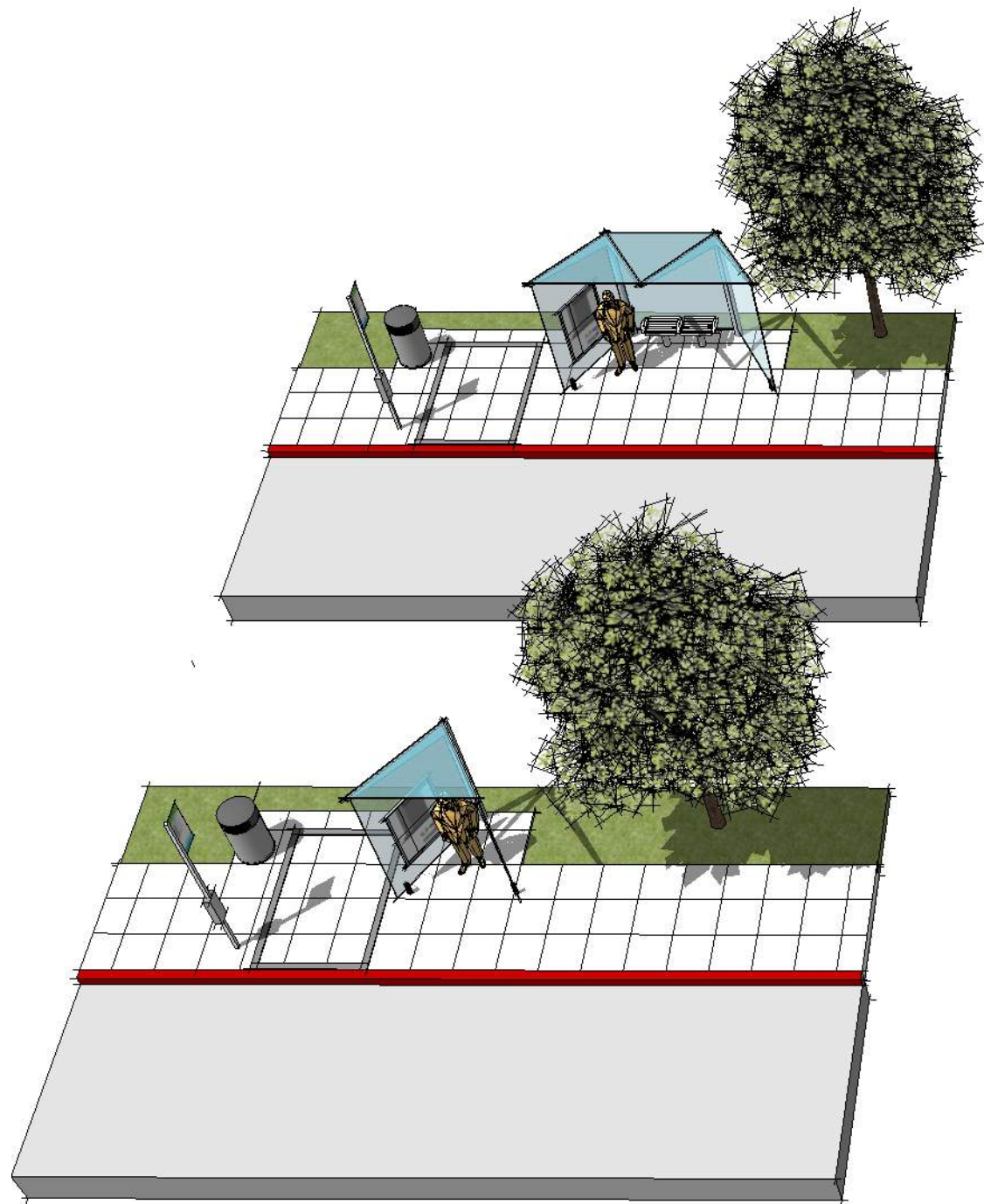






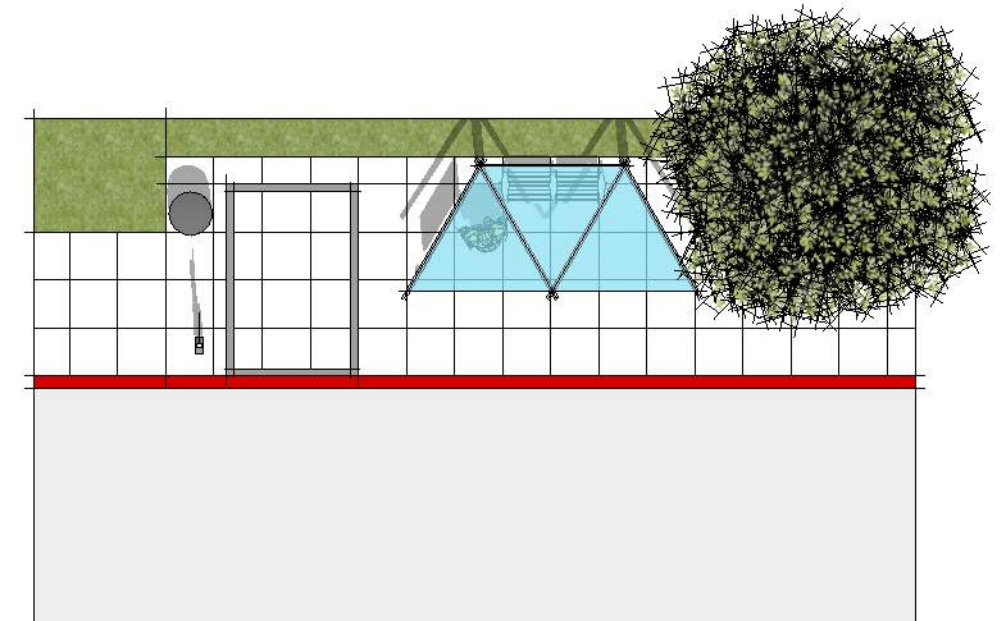
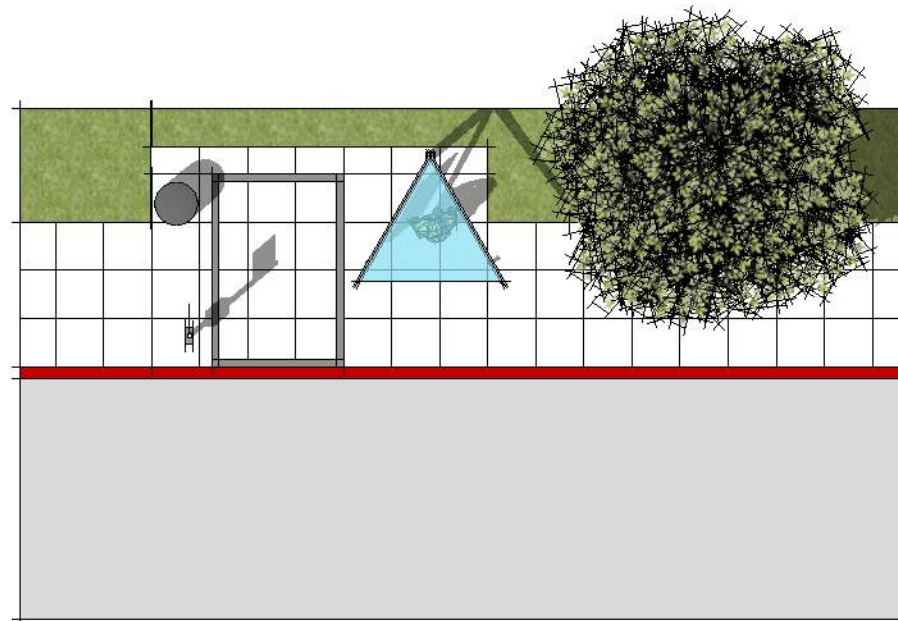
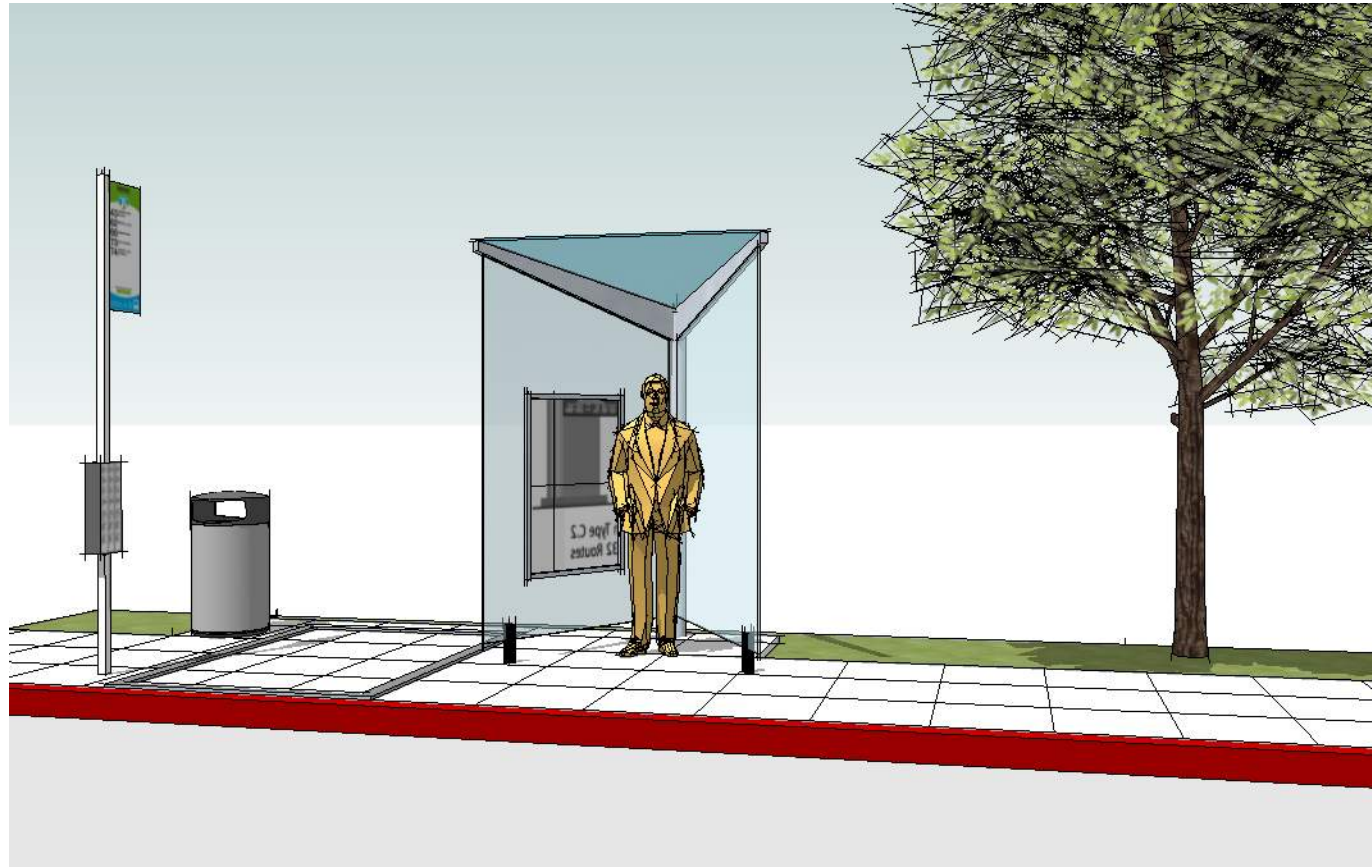
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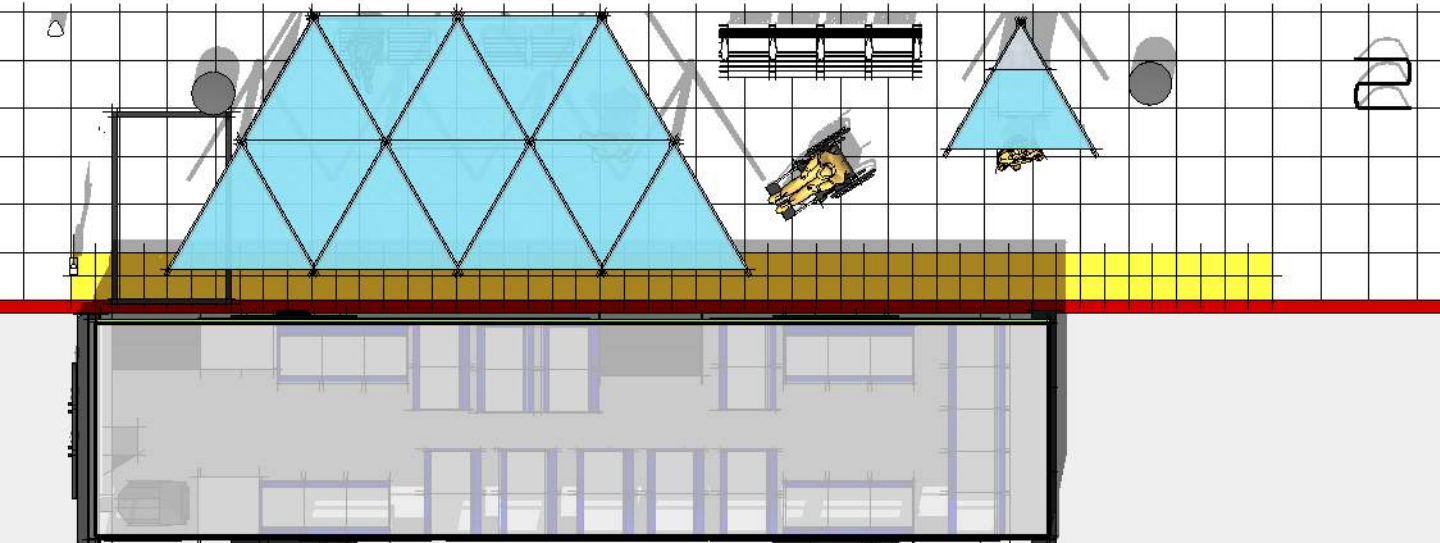
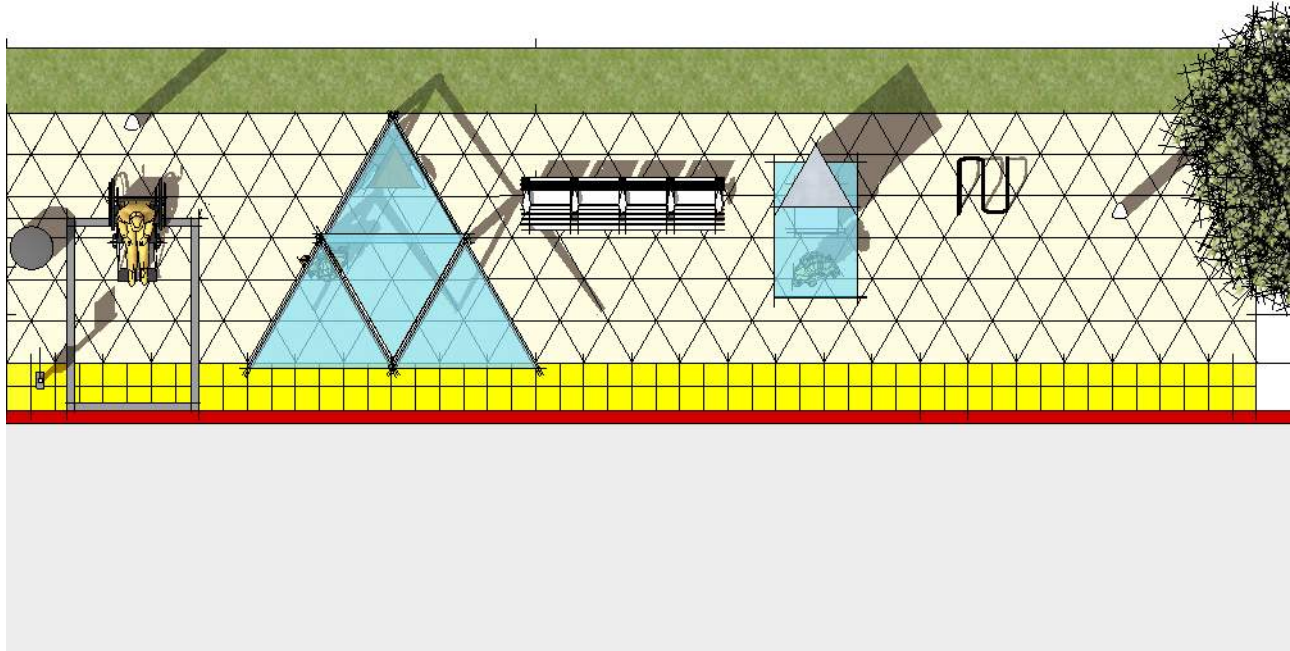
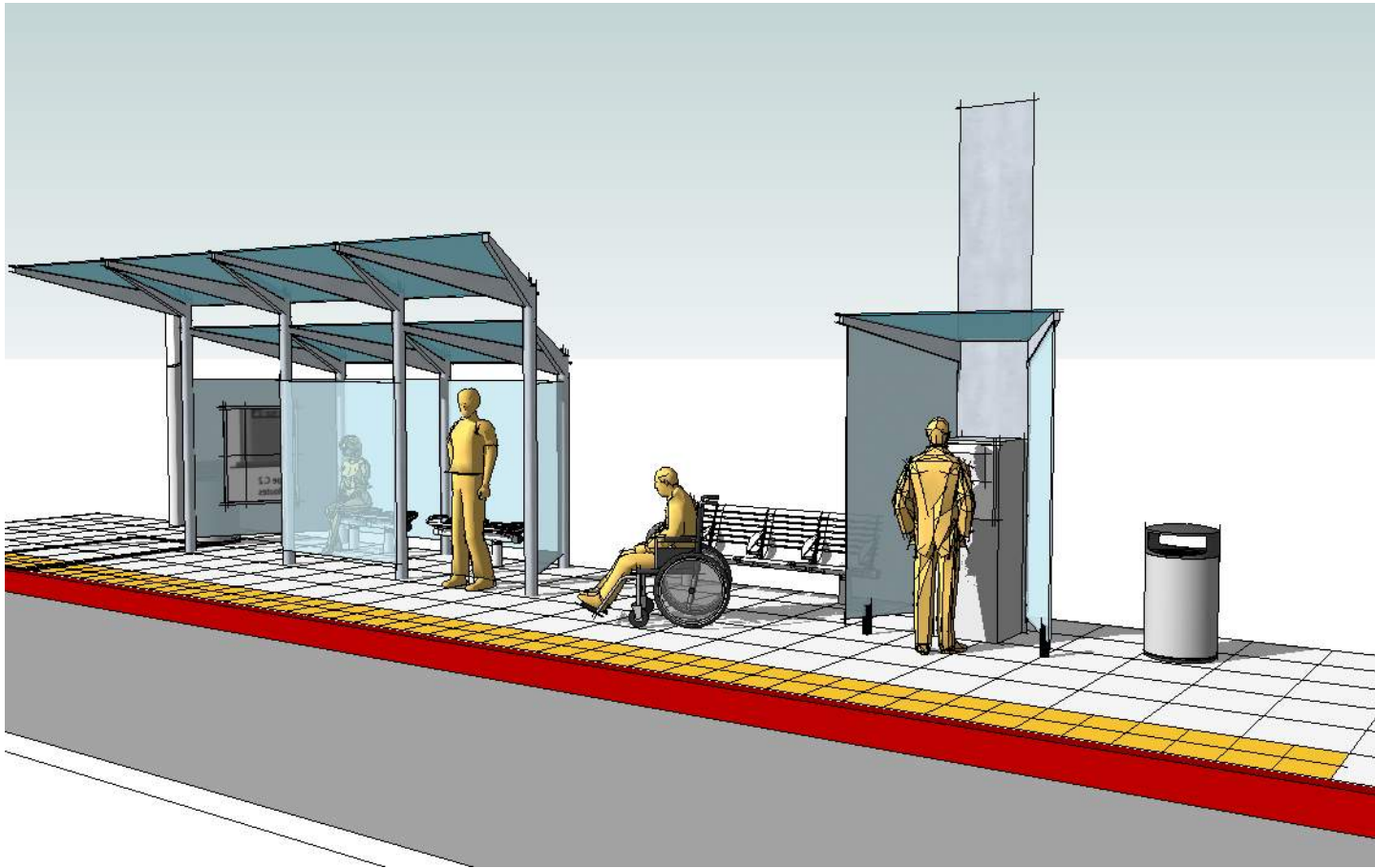
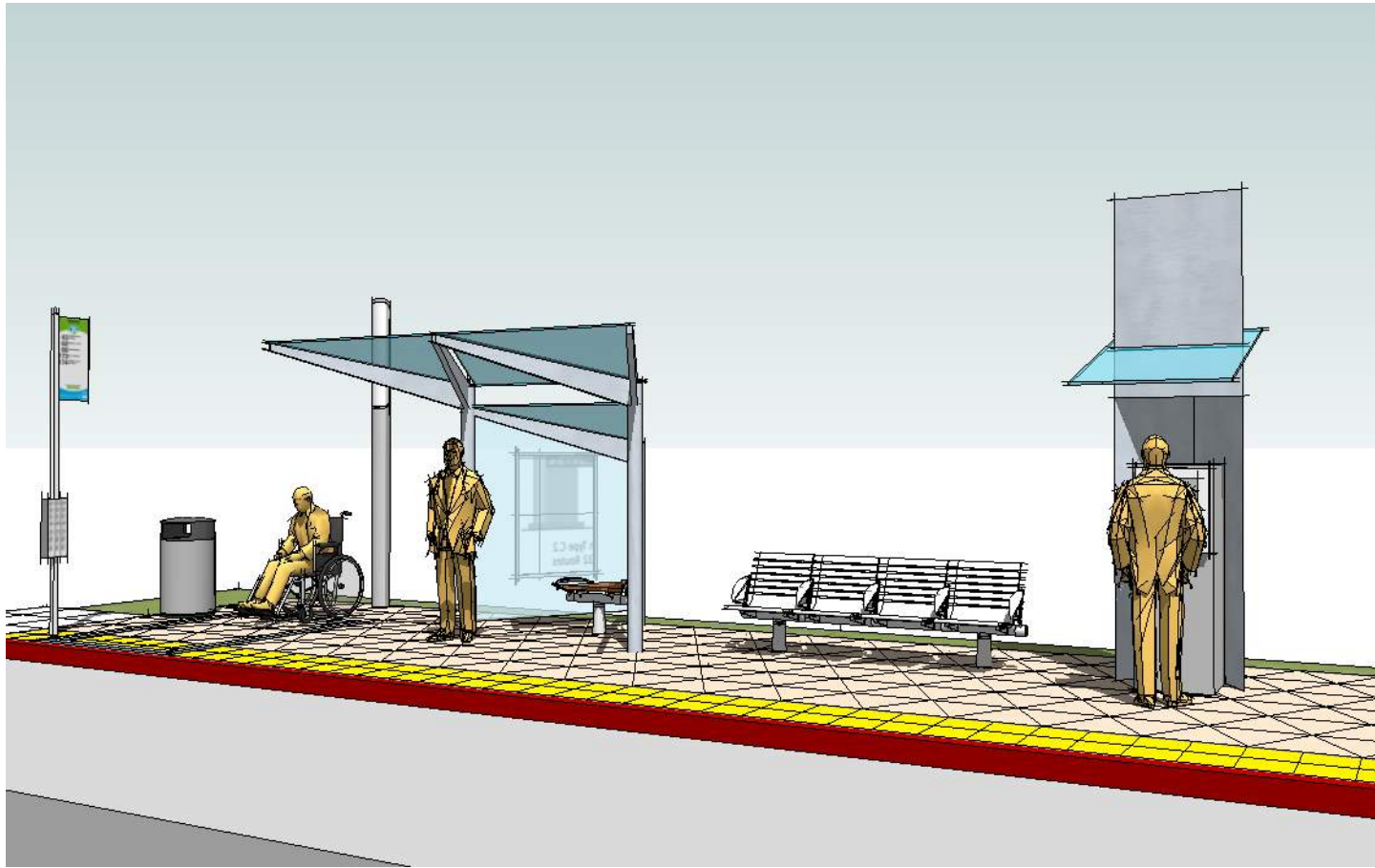
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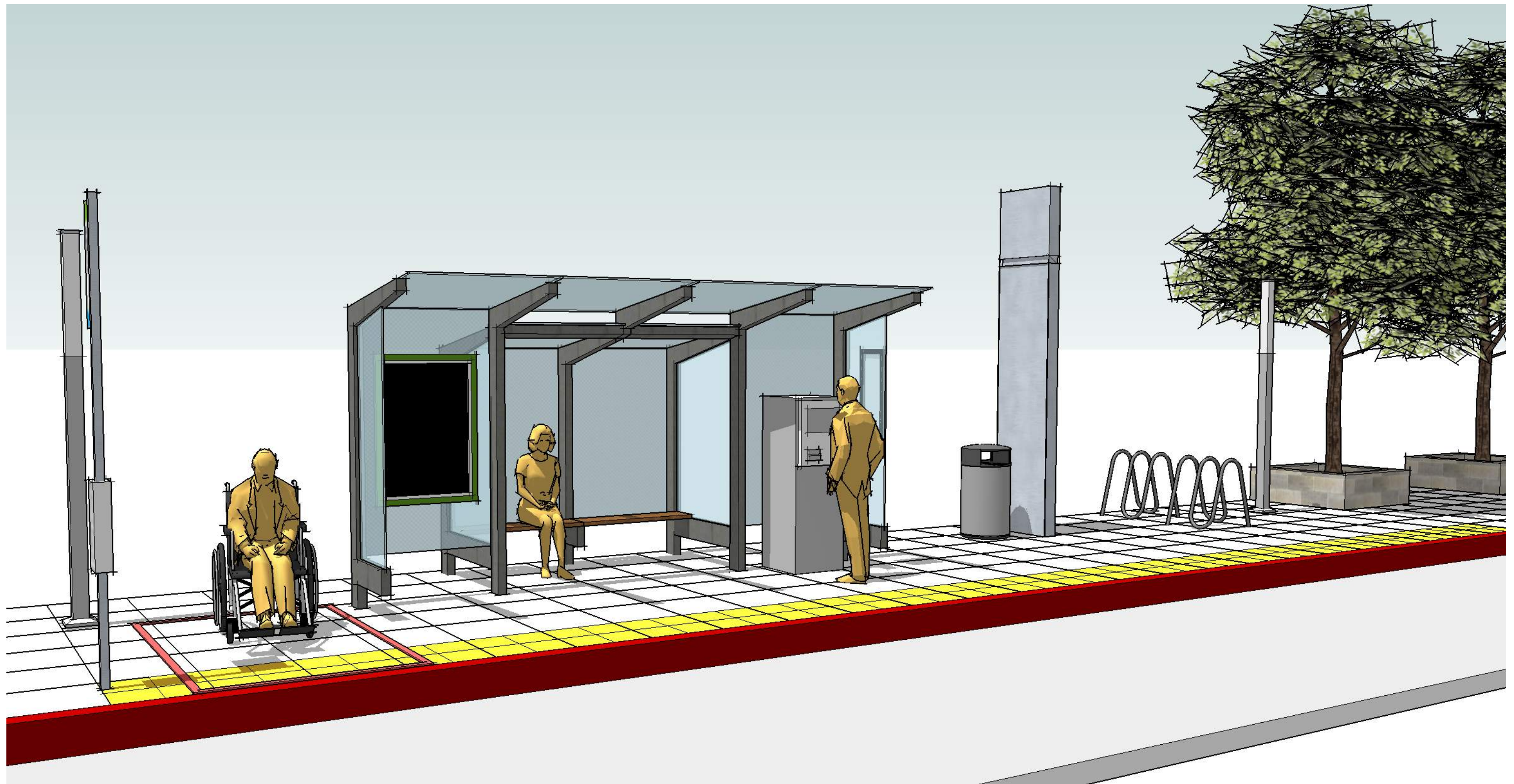
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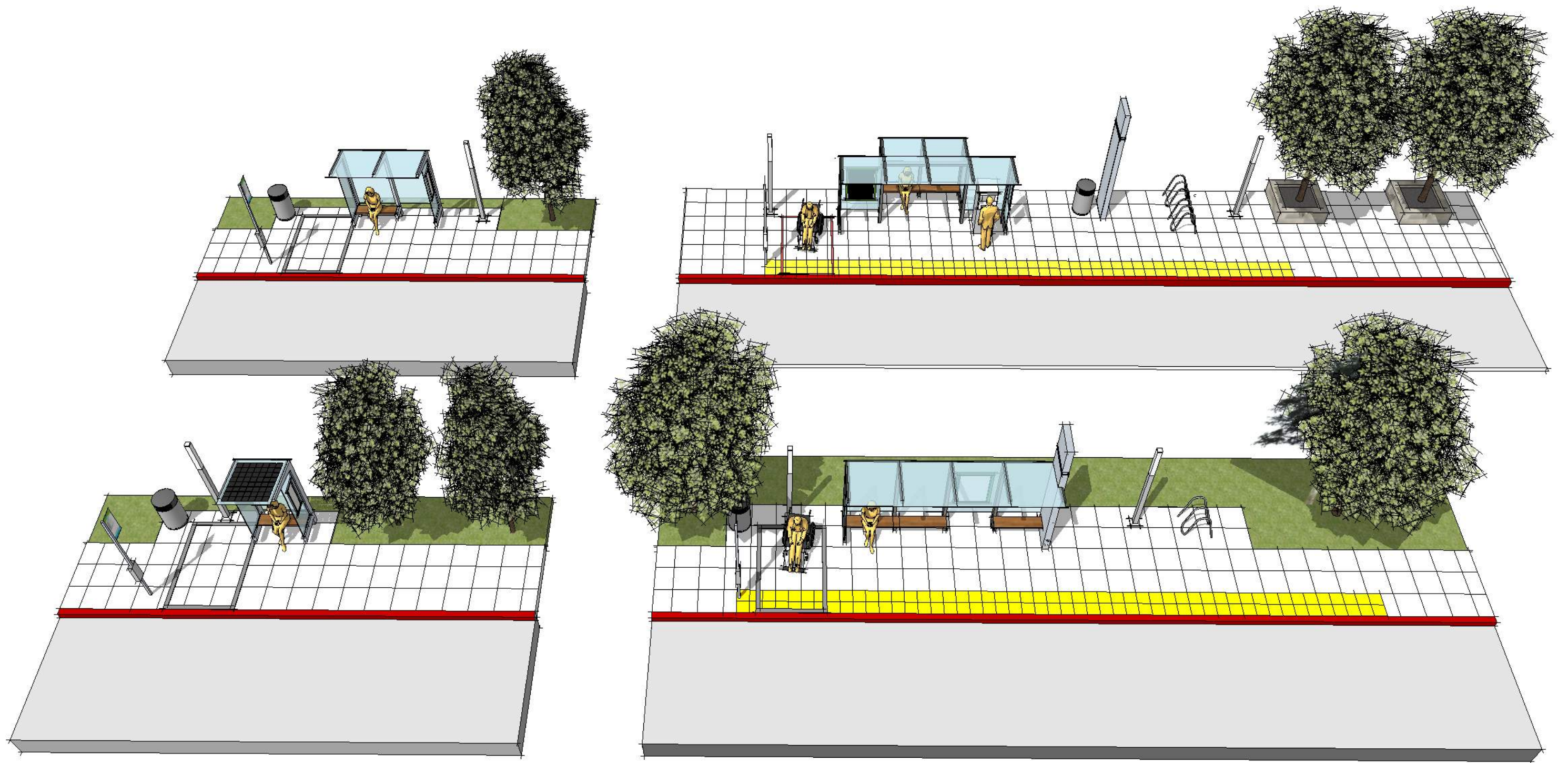
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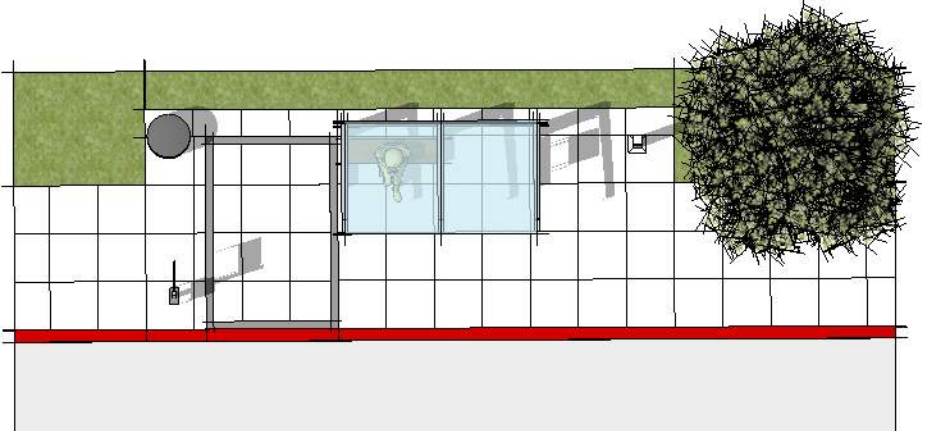
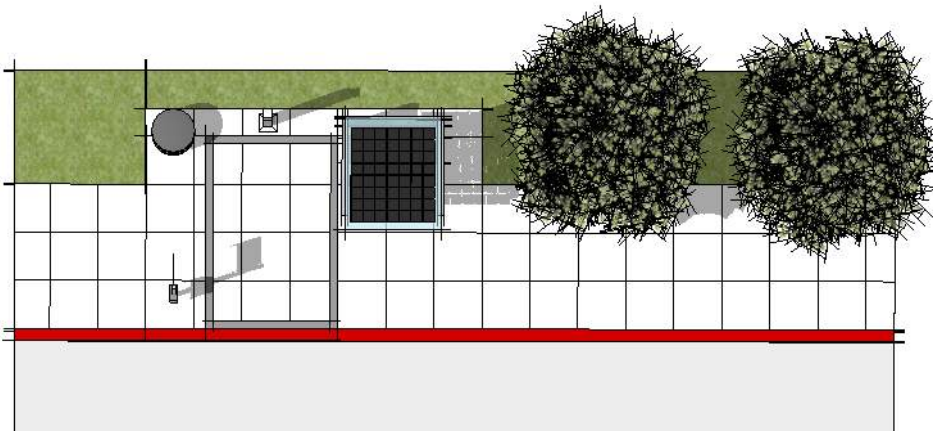
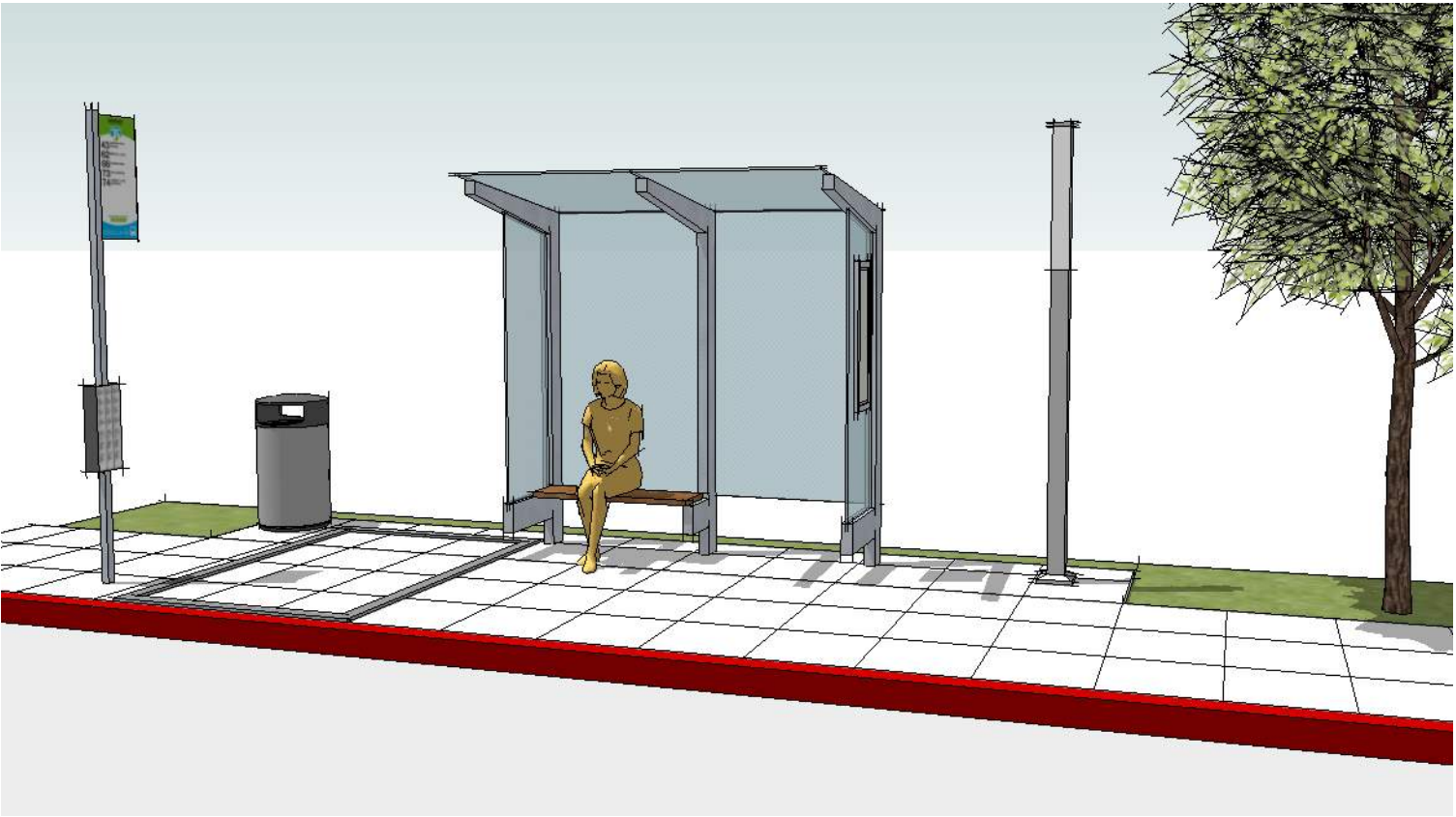
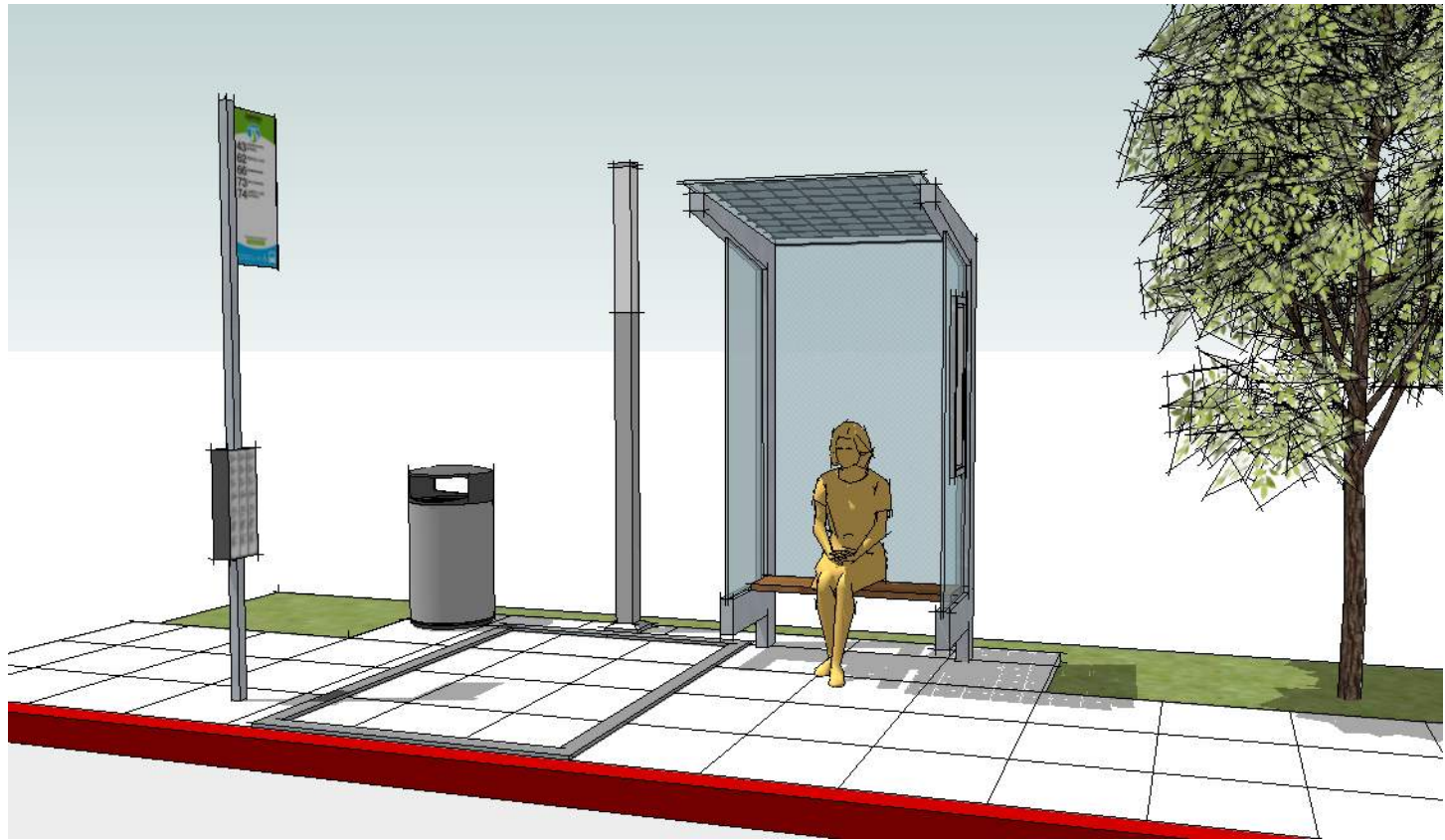
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