

CA Standing Committees

The Community Assembly uses subcommittees to examine issues more deeply than possible at their regular meetings and then will report back to the CA for guidance or action. The committees often work with other City Boards and Commissions, and/or provide liaisons to represent the interests of the NCs and the Community Assembly. Following are the current standing committees of the Community Assembly:

- The **Administrative** committee is responsible for setting the monthly CA meeting agendas, signing CA communications and notifying neighborhood council executive committees of the absences of a CA representative or assigned alternate at regular CA meetings. Meets: 4th Tues, 4:45pm, City Hall-ONS Office, 6th Floor. Contact: Jay Cousins, jayc@spkn.net
- The **Budget** committee was created in 2015 to recommend policies and procedures around the establishment and administration of a budget specifically controlled by the CA. Meets: 3rd Tues, 5pm, City Hall-ONS Office, 6th Floor. Contact: Kathryn Alexander, bemissneighborhood@gmail.com
- The **Building Stronger Neighborhoods (BSN)** committee's mission is to provide training and resources to neighborhoods to increase participation, identify and meet neighborhood needs, and build capacity. Meets: 4th Mon, 12pm, Sinto Senior Center, 1124 W Sinto. Contact E.J. Ianelli, buildingstrongerneighborhoods@gmail.com
- The **Community Assembly/Community Development (CA/CD)** committee provides a forum for educating neighborhoods regarding Community Development Block Grant (CDBG) funding, and make policy and other recommendations in regard to neighborhood CDBG allocations to the Community Assembly, and ultimately to the Community, Housing and Human Services (CHHS) Board. Meets: 1st Tues, 5:30pm, West Central Community Center, 1603 N Belt. Contact: Valena Arguello, eastcentralneighborhood.chair@gmail.com
- The **Land Use** committee works with City of Spokane Planning and ONS to seek opportunities to interact with Neighborhood Councils, citizen groups and individuals (within the boundaries of the City of Spokane). The committee serves as a resource to land use resolutions which proposes changes to policies, regulations, actions and plans that affect the CA. Meets: 4th Thurs, 5pm, West Central Community Center, 1603 N Belt. Contacts: Kelly Cruz, kpc2112@yahoo.com, Patricia Hansen, patricia@pahansen.com, Teresa Kafentzis, Teresa@kafentzis.com
- The **Liaison** committee manages the application process and appointments for positions to provide Community Assembly representation on various City boards, committees, boards and commissions. Meets: 4th Tues, 4:45pm, City Hall-ONS Office, 6th Floor. Contact: Paul Kropp, pkropp@fastmail.fm
- The **Pedestrian, Traffic and Transportation (PeTT)** committee focuses on Spokane's transportation-related problems and opportunities to create safer, more accessible streets for all users, including pedestrians, cyclists, and public transportation passengers. Meets: 4th Tues, 6pm, West Central Community Center, 1603 N Belt. Contact: Paul Kropp, pkropp@fastmail.fm
- The **Public Safety** committee works to bring awareness and solutions regarding neighborhood safety issues. Meets: 2nd Tues, 3:30pm, City Hall-ONS Office, 6th Floor. Contact: Julie Banks, JBanks@ymcaspokane.org

The meeting dates and times of these committees change according to their needs, so every month the CA Agenda contains a listing of all upcoming committee meetings. The CA subcommittees are open to any individual who wish to volunteer to participate on the committee's scope of work.

The CA also utilizes timely, temporary and action subcommittees that are created/activated as needed at CA meetings:

- The **Nominations** committee contacts all eligible candidates for the Administrative Committee, and brings a ballot to the body to elect each year's new Admin Committee.
- The **Policies & Procedures** committee reviews and advises changes to the CA policies and procedures at regular intervals and in response to immediate needs.

Various other committees exist or have existed with wide swaths of work and impact.

- The **Retreat** Committee was originally created to coordinate the semi-annual Community Assembly retreats. They have now been tasked with the continual improvement and refinement of the shared vision of the CA. Meets on the 2nd Tues and 4th Thursday at 4pm at The Arc of Spokane, 320 E 2nd Ave.
Contact: Tina Luerssen, macluerssen@gmail.com

Each committee is assigned a staff member from the Office of Neighborhood Services. The annual goals of the CA and its committees advise the ONS work plan and budget regularly.

In many ways, the subcommittees are the lifeblood of the Community Assembly. They are responsible for taking ideas and elevating them from the CA to the City Council and/or city administration level. They work closely with City Council members, city department heads, and outside experts on issues of importance to the neighborhoods.

Community Assembly representatives (and their alternates) are encouraged to participate on at least one subcommittee, and to invite interested members of their neighborhood councils to participate as well. Several neighborhoods have designated representatives (other than their regular CA rep), to committees like PeTT, Land Use, etc.