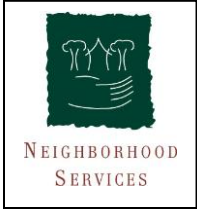


Spokane Neighborhoods Community Assembly

“Provide a vehicle to empower Neighborhood Councils’ participation in government”

Meeting Agenda for Thursday July 7, 2016

5:30 to 8:20p.m. – West Central Community Center, 1603 N Belt



Proposed Agenda Subject to Change
Please bring the following items:
*Community Assembly Minutes: June 2016

AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min–5:30		
Proposed Agenda (incl. Core Values and Purpose)	Facilitator	2 min–5:33	Approve	1
Approve/Amend Minutes ▪ June 2016	Facilitator	5 min–5:35	Approve	5
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min-5:40		
LEGISLATIVE AGENDA				
Comp Plan Update ▪ Opportunities for Engagement	Lisa Key	30 min-5:45	Presentation/ Q&A	
City Council ▪ Update	Councilmember	5 min-6:15	Oral Report	
Admin ▪ August Picnic ▪ December Meeting	Tina Luerssen	20 min-6:20	Oral & Written Report	12
ONS/Code Enforcement ▪ Update	Heather Trautman	15 min-6:40	Presentation/ Q&A	
Land Use ▪ Proposed Comp Plan Amendments	Greg Francis	30 min-6:55	Oral & Written Report/Vote	14
Liaison ▪ Design Review Board Member	Paul Kropp	20 min-7:25	Oral & Written Report	25
Policy & Procedures ▪ Update	Valena Arguello	20 min-7:45	Discussion	
CA Roundtable	CA Reps	15 min-8:05	Discussion	
OTHER WRITTEN REPORTS				
Pedestrian, Transportation & Traffic (PeTT)	Paul Kropp		Written Report	31
Design Review Board (DRB)	Colleen Gardner		Written Report	33
Community, Housing & Human Services (CHHS)	Fran Papenleur		Written Report	36
Plan Commission Liaison	Greg Francis		Written Report	37
CA/Community Development (CA/CD)	Kathryn Alexander		Written Report	39

*** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE!!!! ***

UPCOMING IMPORTANT MEETING DATES

- *July 21: Land Use, West Central Community Center, 1603 N Belt, 5pm*
- *July 25: Building Stronger Neighborhoods, Sinto Senior Center, 1124 W Sinto, 12pm*
- *July 26: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6th Floor, City Hall, 4:30pm*
 - *July 26: Pedestrian, Transportation & Traffic (PeTT), West Central Comm. Ctr, 1603 N Belt, 6pm*
 - *August 2: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
 - *August 4: Community Assembly, West Central Community Center, 1603 N Belt, 5:30pm*

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
 - a. Should any Neighborhood Representative wish to extend the time of the presentation or comment/question period they may immediately “Move to extend the time by (1) to (5) minutes”.
 - b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
 - c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS & REPS (Draft)

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com

Community, Housing, & Human Services Board: Fran Papenleur, 326-2502,
fran_papenleur@waeb.uscourts.gov

Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com

Plan Commission: Greg Francis, gfrancis1965@yahoo.com

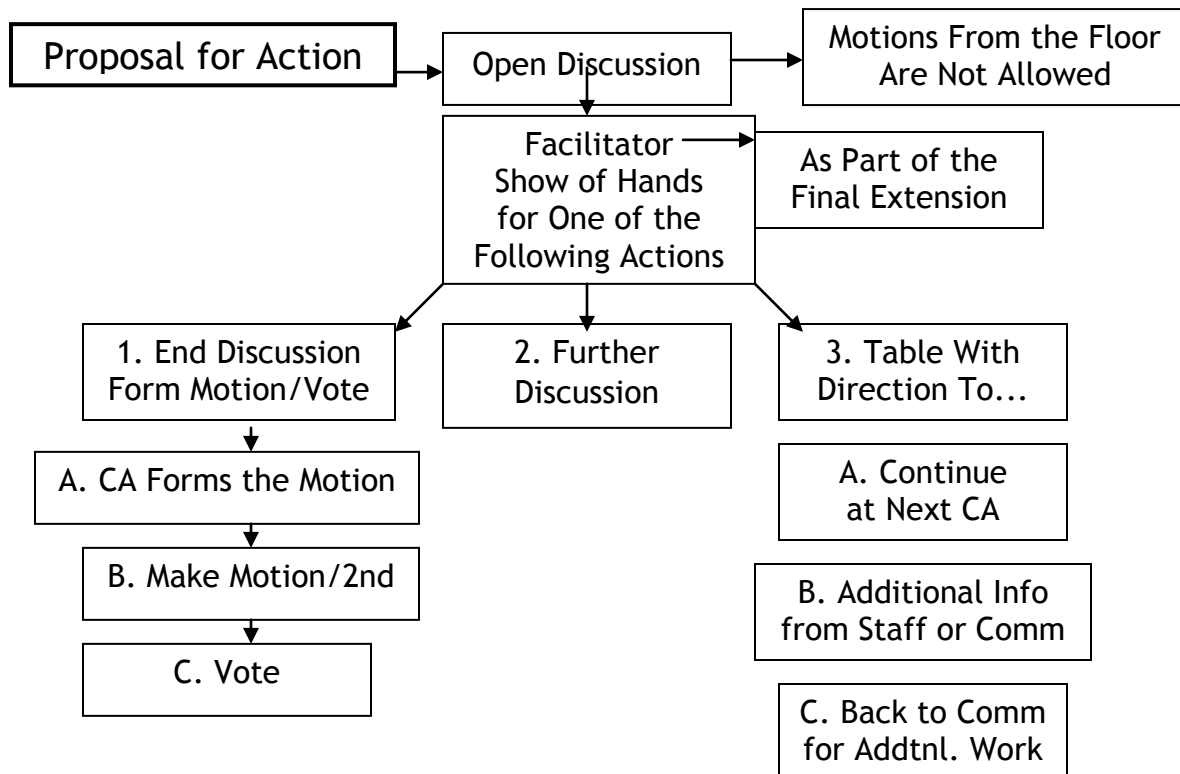
Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760,

zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net

Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

a. CA Rules of Order:

- i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has one minute. When all who wish to speak have been allowed their time, the rotation may begin again.
- ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group
- iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.
 1. End discussion and move into forming the motion and voting.
 2. Further Discussion
 3. Table discussion with direction
 - a. Request time to continue discussion at next CA meeting.
 - b. Request additional information from staff or CA Committee
 - c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfills its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Community Assembly Minutes

June 2, 2016

1. Proposed Agenda

- a. Approved

2. Approve/Amend May Minutes

- a. Proposed amendment (Fran Papenleur, Audubon/Downriver - CHHS team working with City Council and Mayor) Date changed to June 9th at SNAP: 3102 Fork George Wright Dr. (SNAP headquarters).
 - i. Approved as amended

3. Open Forum

- a. Dawn Kinden – Director of Housing and Human Services
 - i. Introduced herself as new director as of CHHS.
 - 1. Contact information: Phone: 509-625-6055 & Email: dkinder@spokanecity.org
- b. Paul Kropp - Neighborhood Infill Planning
 - i. At the request of the CA, City Planning staff will host a meeting with all neighborhood councils on Thursday, June 30th, 2016 at City Hall Briefing Center from 5pm to 7pm.
- c. Elain Thorpe – Summer Parkways
 - i. Tuesday, June 21st, 2016, 6pm to 9pm at Manito/Comstock Neighborhoods.
 - 1. Free booth for all neighborhoods, free helmet fittings, and games and passport for all children.
 - 2. Prizes for all those that participate.
 - 3. Volunteers needed, please contact Elaine Thorne at elainethorne1967@gmail.com
 - 4. Questions - please refer to the website, <https://summerparkways.com/>

4. Admin Committee

- a. Kathryn Alexander, Bemiss
 - i. Who would like to be on the admin committee for the next few months?
 - 1. Andy Hoye - Southgate volunteered

Roll call vote - Yes – Audubon/Downriver, NIT, Grandview Thorpe, West Hills, Bemiss, Nevada Lidgerwood, Minnehaha, West Central, Logan, Peaceful Valley, Whitman, Comstock, Browne's Addition, Cannon Hill

Abstained – South gate

- ii. Summer Picnic – Interested in hosting a summer picnic/social event and committee is in need of volunteers.

1. Arielle Anderson, West Central and Tina Luerssen, Grandview/Thorpe volunteered to work on the summer picnic/CA social event.

5. ONS/Code Enforcement Update

- a. Heather Trautman, Director of ONS & Code Enforcement
 - i. <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/06/community-assembly-agenda-packet-2016-06-03-revised-2016-06-09.pdf>
 - ii. Follow up - connect with West Central Community Center on Wi-Fi and why people are having difficulty connecting.
 1. Continue to assess the new CA meeting space.
 - iii. Mayors Housing Task Force – Housing Affordability
 1. Julie banks was asked to participate in the committee – one additional community member is needed to volunteer to be a part of this and make recommendations.
 2. Meets every two weeks through August - looking at bank foreclosures, vacant lots and affordable housing.
 3. Task Force is responsible for looking into issues and finding opportunities/solutions through possible programs to help/assist.
 4. Four individuals have expressed interest in participating in this Task Force:
 - a. Sara Tosch - West Central Resident
 - b. Mindy Molia – Nevada-Lidgerwood Resident
 - c. Gary Pollard– Riverside Chair
 - d. Mike Brakel – West Central Chair

Push Discussion to the round table at the end.

6. Comp Plan Amendments

- a. Lisa Keys, Director of City Planning – 2015/20116 Comprehensive Plan Amendments
 - i. <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/06/community-assembly-agenda-packet-2016-06-03-revised-2016-06-09.pdf>
 - ii. Overview
 1. Take these applications yearly
 2. May be text or map amendments (or both)
 3. Reviewed concurrently
 4. Amendment procedures & decision criteria outlined in the code – SMC Code Section 17G.020.030
 5. Can only be amended once a year
 - iii. Milestones in the Process

1. Application Review
2. Agency & department review
3. Notice of Application & public commitment period (60 Days)
 - a. Public comment period through June 11th, make comments in the following link:
<https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>
4. SEPA determination & staff report
5. Plan Commission public hearing
6. City Council public hearing
- iv. Three Amendment Requests
 1. Avista Corporation (Logan)
 2. Morningside Investments (North Indian Trail)
 3. QueenB Radio Inc. (Southgate)
- v. What's happening now
 1. Traffic Study completed and available for review at start of public comment period.
 - a. Comment period runs May 10 to July 11, 2016.
 2. Plan Commission Workshops (no public comment)
 - a. Avista Corporation, May 25th
 - b. Morningside Investments, June 8th
 - c. QueenB Radio Inc., May 11th
- vi. Public Input Opportunities
 - a. Add your name (via email) to planning's 'interest persons' list
 - b. Attend the Plan Commission workshops when they occur
 - c. Read the Spokane Municipal Code 17G.020
 - d. Read the City's Comprehensive Plan
- vii. Possible Opposition
 - a. For a neighborhood very opposed to this type of development, regardless – the applicant is entitled go through the entire process.
- viii. Updated Comprehensive Plan
 - a. Currently in the process of updating the comprehensive plan. Lisa Keys will be back next month to discuss this with the CA.

7. PeTT – Sidewalk Discussion

- a. Paul Kropp, PeTT Committee Chair – Comprehensive Sidewalk Program Update
 - i. Should the City Council and the Administration make a commitment to develop a comprehensive sidewalk program city wide?
 - a. Will know more on this by the next CA meeting

8. CA/CD – 2017 Application Packet, Timeline and Allocation

- a. Heather Trautman, Director of ONS & Code Enforcement

- i. Last CA/CD meeting went through application materials.
<https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/06/community-assembly-agenda-packet-2016-06-03-revised-2016-06-09.pdf>
- ii. The application for CDBG was created to be user friendly, those needing assistance on this should attend the June 15th training.
 - a. Last CDBG workshop, Wednesday, June 15, 2016 - 5:30pm – 7:30pm. Spokane City Hall, Council Briefing Center (lower level).

9. Building Stronger Communities (BSN)

- a. EJ Iannelli, BSN Chair
 - i. Recap of Community Minded Enterprises
<https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/06/community-assembly-agenda-packet-2016-06-03-revised-2016-06-09.pdf>
 - 1. Speakers from Community Minded Enterprises at last BSN meeting.
 - 2. Offer a range of services:
 - a. “Say What Spokane” - An open mic TV program for community members to speak your mind on issues affecting your family & neighborhood.
 - b. Spokane’s Aging & Disabilities Helpline
 - ii. Update: What is BSN?
 - 1. Working to teach/assist NC on how to increase participation and build capacity.
 - a. Social media
 - b. Neighborhood Council blog
 - c. Next-door
 - d. Summer Parkways & Garland Street Fair
 - e. Training sessions on designing & content for brochures
 - f. More training sessions to come, will keep updated through email.
 - iii. No June meeting – Next meeting will be July 25th
 - 1. BSN meets on the 4th Monday of every month, from 12:00pm to 1:30pm at the Sinto Senior Center.

10. Liaison Committee

- a. Paul Kropp, Committee Chair
 - i. City Established Positions Related to the CA
 - 1. One liaison position - Urban Forestry has 2.
 - 2. Design review - coming back in the fall on how we are going to find someone to do that.
 - 3. All those that have served are at will, and do it until they are finished

- a. Paul will be making sure CA has a description that is concise and clear – city established positions that are related to the liaison.

11. Budget Committee

- a. Kathryn Alexander, Committee Chair
 - i. Membership
 - 1. Budget committee received a good round of applications – doing a report in July to give a sense of who applied, and also follow up on each application.
 - a. What did your neighborhood do?
 - b. How did you use the money?
 - 2. Have made a request for the budget for 2017 in front of the city council - \$20,000.
 - ii. Need a new member for the budget committee
 - 3. Mark Davies, North Indian Trail, volunteers – Meeting June 21st at ONS, 5pm to 6pm.

12. Spokane Transit Authority (STA)

- a. Steve Blaska – Feedback on Preliminary Fare Increase Proposal
 - i. STA Fare Philosophy
 - <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/06/community-assembly-agenda-packet-2016-06-03-revised-2016-06-09.pdf>
 - 1. Cost Effective
 - 2. Easy to use
 - 3. Reduce Cash use
 - 4. No Zone differences
 - 5. Minimum 20% fare return
 - ii. Background
 - 1. Completed evaluation of fares and is proposing changes to the amount and type
 - 2. Public outreach: May 2016 – concluded at public hearing at June 16th Board of Directors meeting.
 - 3. Last fare increase between 2010 – 2012
 - 4. 5 years since an increase
 - iii. About STA
 - 1. Service
 - a. Regular Fixed Bus Routes
 - b. Paratransit Vans
 - c. Vanpool
 - 2. Revenue
 - a. Local Sales Tax – 71.7%
 - b. Passenger Fares – 15%

- c. Grants & other – 13.3%
- 3. Fare Policy
 - a. A fixed route passenger fare return objective of 20%
 - b. Passenger Fare – 20%
 - c. Local Subsidy – 80%
- 4. Example of Fare Changes
 - a. Regular Fixed-Route Bus \$0.50 increase
 - b. Paratransit Vans \$0.50 increase
- 5. Community Input
 - a. Steep increase all at once, should be separated into two steps - one in 2017 and one in 2018.
 - b. Student Pass - Discontinued (most are in the contractual program - EWU, SFCC, WSU) enough institutions have expressed wanting to keep the pass.
 - c. Youth summer pass – discontinued – did not sell enough passes, not enough response.
 - d. Provide your feedback, <https://www.spokanetransit.com/>

13. RoundTable:

- a. Kelly Lotze, Browne's Addition - Summer Concert Series
 - i. Summer series starts July 7th – August 25th, every Thursday 6-8pm.
 - ii. Car show august 18th – Coeur D Alene Park and Northwest Museum Birthday celebration.
- b. Mayors Housing Task Force – Housing Affordability Cont.
 - i. How to keep it fair - what one out of 4 will be chosen?
 - ii. Should this be sent to the planning committee for them to make a final decision on who should be chosen?
 - iii. CA to pick two names out of a hat; First name will be the Rep and 2nd name will be the alternate.

All in favor picking names out of a hat: unanimous

Names picked out of hat: Rep: Sarah Tosch & alternate: Mindy Molia

In Attendance:

17 Representatives Present

Audubon/Downriver, North Indian Trail, Grandview/Thorpe, West Hills, Bemiss, Nevada-Lidgerwood, Minnehaha, West Central, Logan, Southgate, Comstock, Browne's Addition, Whitman, Cannon hill/Manito, North Hill, Peaceful Valley

Not in Attendance:

Balboa/SIT, Chief Garry Park, East Central, Emerson/Garfield, Five Mile Prairie, Hillyard, Latah/Hangman, Lincoln Heights, Northwest, Riverside, Rockwood

DRAFT

CA Administrative Committee Meeting

June 28, 2016
4:00 – 5:00 PM
City Hall ONS

Present Neighborhoods:

Jay Cousins, Chair (Emerson-Garfield)
Kathryn Alexander, Secretary (Bemiss)
Tina Luerssen (Grandview-Thorpe)
Seth Knutson, Vice-Chair (Cliff-Cannon)
Andrew Hoyer (Southgate)
Fran Papenleu (Audubon-Downriver) - guest

Present City Staff:

Rod Minarik

Absent Neighborhoods:

Minutes taken by Kathryn Alexander

Approval of minutes from April and May - Approved

Proposed Agenda:

City Council Update, City Council
ONS, Heather Trautman
Admin Committee – December meeting – Jay Cousins
Comp Plan Update – Lisa Key
Land Use – Comp Plan Amendments – Greg Francis
Liaison Committee – Design Review Board new member – Paul Kropp
CA Website Committee Request – Kathryn Alexander
NUSA Report – Kathryn Alexander, Rod Minarik
Roundtable

Confirmed Agenda:

Comp Plan Update – Lisa Key
City Council Update, Karen Stratton
Admin Committee – August Picnic, December meeting – Tina Luerssen
ONS, Heather Trautman
Land Use – Comp Plan Amendments – Greg Francis
Liaison Committee – Design Review Board new member – Paul Kropp
Policies & Procedures Discussion – Valena Arguello
Roundtable: 30 minutes for NC reps to voice concerns or issues they are dealing with in their neighborhood. The expectation is to find some topics for CA/CC meeting during this discussion.

Follow-Up Topics:

NUSA

Julie from Design Review Board

CA Website

Dawn Kinder, CHHS

August CA/CC – South Perry parking

Next CA Admin Meeting July 24, 2016

Land Use Meeting
June 16, 2016
Minutes

Present

Greg Francis – Rockwood
Barb Biles – Emerson-Garfield
Melissa Wittstruck – ONS
Teresa Kafentzis – Southgate

Review of Infill Focus Groups by Greg Francis

- Greg will send out an overview
- Neighborhood Focus Group on June 30, Thursday, at 5:30 to 7:30 pm in Council Briefing Room

Minutes for April – approved.

Emerson-Garfield Farmer's Market has relocated to Extended Learning Center – Barb Biles

Comprehensive Plan Amendment Update and Review – Greg Francis

- Review of Plan Commission on pending comp plan amendment
- Comments are due by July 11 from CA to Plan Commission (hearings end of August and early September)
- Note: Southgate is okay with Queen Bee comp plan; Logan is okay with Avista since developers have been working directly with the neighborhood's. Need follow up on Morningside comp plan amendment on Indian Trail.
- CA meeting is on July 7
- Does LUC want to formulate a comment to send to CA
- Ideally we would want written comments in the public record before public comment period closes. There will be an option to comment at the public hearings.
- Suggest a special session at on June 23 at 5:30 on Morningside in Indian Trail.
 - Melissa will try to find a space, contact affected neighborhood's and send out a memo on behalf of the LUC
 - Teresa will talk with Southgate and Logan to let them know how
- Melissa will out link to PowerPoint on Comp plan decision criteria. Ask: Is the zoning change justified?

Next meeting July 21, 2016 at 5:00 pm.

LUC Special Meeting
June 23, 2016

Review of Morningside Comprehensive Plan Amendment with neighborhoods affected. Note: Queen Bee and Avista amendments are supported by their respective neighborhoods, Southgate and Logan, so are not being discussed at this meeting.

Neighborhood Representative Attendance:

- Marke Davies — North Indian Trail
- Jim Bakke — North Indian Trail
- Karen Kearny — South Indian Trail
- Terry Deno — North Indian Trail
- Melvin Neil — North Indian Trail
- Patrick Rooks — West Hills

LUC Members:

- Elaine Thorne — Manito
- Margaret Jones — Rockwood
- Barbara Biles — Emerson Garfield
- Teresa Kafentzis — Southgate
- Greg Francis — PC Liaison & Rockwood

City Staff:

- Melissa Wittstruck — ONS

Goal of meeting:

Gather information from neighborhoods directly affected based on neighborhoods' meetings with developers, city planning department, traffic scoping. LUC will gather information and make recommendation to the CA at July 7, 2016 meeting. LUC works in an advisory capacity. Greg Francis will be able to take a statement to Plan Commission at hearing in the fall if CA brings forward a resolution.

Comments:

Jim Bakke

- CA should develop a process to support what neighborhood councils want regarding amendments. What about when a neighborhood is divided. (N

Karen Kearney

- -Amendment affects at least four neighborhoods
- How much information has the LUC received to make a decision?
Answer: Greg has read every single comment, reviewed traffic summary

and every document related to the amendment. CA relies on LUC for details and a report regarding specific details. CA will determine if there is recommendation.

- How will CA measure if they are supporting or not? Am wondering how many individuals will vote and if it's even worth it. Answer: Hopefully CA will vote at July 7 meeting to make a recommendation before the July 22 Plan Commission hearing.
- Will CA have the information they need to make a decision? Answer: All members of CA have access to everything the Plan Commission has received, cannot guarantee they read the hundreds of pages. LUC will develop a fact sheet to the CA. LUC will ask CA Administration committee if it is acceptable to include the three neighborhood letters in the packet.)

Discussion:

Brief overview of amendment, traffic study, other vested developments and criteria required to meet request by Greg Francis.

Reviewed LUC Fact Sheet that distills 400+ pages to 1-2 pages to take to CA to recommend a resolution. Reviewed for accuracy. Neighborhood representatives agree that the fact sheet accurately represents the situation and that the LUC understands the neighborhoods' points of view and concerns. They would like their letters to accompany the fact sheet in the CA meeting packet.

LUC Vote:

- *Motion made and seconded to present Fact Sheet as amended at July 7 CA meeting. Delegate Greg Francis to present fact sheet, LUC Executive Committee member will attend CA meeting. Motion passed 4 to 0.*

Follow Up Assignments

- Greg will send Fact Sheet to attendees to distribute to other neighborhoods.
- Teresa will request time on the July 7 CA agenda for LUC to present findings and recommendation.
- Teresa will send the Fact Sheet and letters from the neighborhoods to CA Admin Committee for consideration for inclusion in the July 7, 2016 meeting packet.

Minutes submitted by Teresa Kafentzis

Date: June 23, 2016
From: CA Land Use Committee
To: Community Assembly

RE: Consideration for resolution regarding Morningside comp plan amendment proposal

The Morningside Investments, LLC, Comprehensive Plan Amendment (Z1500084COMP) is a proposal to rezone 45.5 acres of land currently zoned RSF to RMF (41.63 acres) and RTF (3.87 acres) in the North Indian Trail neighborhood for the purposes of building approximately 750 apartment units and some duplexes. This comp plan amendment is opposed by the North Indian Trail, Balboa/South Indian Trail, and Five Mile Prairie neighborhoods. It also negatively impacts Northwest and other neighborhoods. The CA Land Use Committee recommends that the Community Assembly oppose this proposed amendment in support of these neighborhoods for the following reasons:

- We do not believe the applicant has demonstrated that the amendment meets the following Guiding Principles for the Comprehensive Plan Amendment process (SMC 17G.020.010):
 - Honor the community's long-term investment in the comprehensive plan, through public participation and neighborhood planning processes, by not making changes lightly
 - Encourage development that will enable our whole community to prosper and reinforce our sense of place and feeling of community, in an ecologically, economically and socially sustainable manner
 - The proposed changes must result in a net benefit to the general public
- It violates the sub-area plan for the Indian Trail Neighborhood Center that was adopted by the city council on 12/3/07 (Ordinance C34154)
- The projected traffic impacts on various sections of Indian Trail Road and Francis Ave, when combined with other vested projects in the area, result in near failure according to a traffic study conducted for this amendment application
- The traffic study does not factor in the potential impact of developments that could occur on undeveloped land already zoned as RMF, CC2, and O-35 in the North Indian Trail area
- An expansion of a portion of Indian Trail Road from two lanes to four lanes is estimated to cost between \$3 and \$5.8 million and is not in the six year capital improvement plan due to lack of funding
- There are currently no effective plans (funded or unfunded) for dealing with the increased traffic impact on Francis Ave between Indian Trail Road and Alberta
- No opportunity exists to create a second primary arterial to mitigate traffic issues on Indian Trail Road due to geographic constraints
- STA currently provides only weekday service to the area and does not anticipate adding weekend or evening service, which would mandate that many potential residents of the apartments would need to use private automobiles to get to work, schools, and other destinations
- No substantial employment opportunities exist within the area, requiring residents to commute to other locations for work
- More than 450 public comments have been submitted to the Planning Department opposing the proposed amendment without a single comment in support



June 2, 2016

To: City of Spokane Plan Commission

Cc: Tirrell Black, City of Spokane Planning Department

RE: z1500084 COMP, Morningside Investments LLC (Windhaven)

The North Indian Trail Neighborhood Council wants to on record as being adamantly opposed to the proposed amendment.

- 1. The proposed rezone violates the Sub-area plan that was adopted for the Indian Trail Neighborhood Center on 12/03/07 when the City Council passed Ordinance C34154. The Stakeholder group which worked with City Planning in developing the Sub-area plan included Cliff Cameron, who represented Harlan Douglass et al.**
2. The NIT Neighborhood has historically attracted residents whose demographics are that they are more educated, are more employed in managerial and professional occupations, have higher incomes and have higher home ownership rates than the average for Spokane. The predominantly single-family owner-occupied character of the neighborhood has been a major reason for the attraction.
3. A healthy City will have a diversity of neighborhood characteristics, including those of North Indian Trail, in order to meet the needs and preferences of a diversity of residents and potential employers, not "one-kind fits all".
4. Our residents have responded to the proposed amendment with hundreds of comments expressing overwhelming objections to the re-zone. Allowing the re-zone will substantially alter the character of the neighborhood to the detriment of existing residents and significantly reduce its attractiveness to future potential home buyers.
5. The TIA being limited to signalized intersections, ignores the already congested and dangerous intersection of IT and Woodside. The proposed development would increase the congestion and danger.
6. The TIA also did not study Woodside, which already has some 4000 trips per day, and would likely see more from further development in the NIT Neighborhood. The traffic calming Traffic Circles to be built, (June 2016) may or may not reduce trips on Woodside. Any reduction would increase traffic on Francis.

7. If the proposed barrier to left turns onto or to crossing Francis is built,(sometime this Summer), at North A, traffic will be diverted to Alberta in order to do so. A possibly worse outcome would be drivers trying to use North C to do so.
8. No "Collision Analysis" was done with this Traffic Study. The 2012 Traffic Study conducted by the City concluded that IT is a dangerous street if a major emergency or crash occurred due to the bottleneck at Kathleen and IT. The 2 fires that we had are perfect examples of the in-gress and e-gress safety issues on IT.
9. The Indian Trail and Five Mile Neighborhoods are housing growth neighborhoods and there was inadequate consideration of future development. Vacant land which will eventually be developed, but is not currently platted, is not considered in the TIA for future impacts. One example being the land on the East side of IT and Strong Rd that is owned by Douglass that is zoned for multi-family apartments. As Mr. Douglass stated at our Board meeting, " When we get done with Morningside we would be heading South.
10. The currently vested trips for the 286 units do not actually exist, but they are credited against the trips to be generated by the proposed development.(Am 65 in 145 out, PM 179 in 92 out). If the amendment is approved, those trips will become "real" and will add to the traffic impact forecast by the TIA.
11. The possibility of residential units being built within the Sundance Center in lieu of businesses is not addressed. The 96 unit Apartments being constructed in an O-35 zone is an example of what could be done in the Sundance Center.
12. Future development on Five Mile Prairie, in both the City and the County will add traffic to that already existing, but is not included in the TIA projections. With Barnes Rd connecting to IT traffic would probably increase.
13. The Traffic Study states that 21% of project traffic will use Barnes Rd, based on traffic modeling software, which likely doesn't take topography or weather into consideration. Completing Barnes RD will not significantly reduce peak hour traffic on IT or Francis-as acknowledged by Mr. White due to limited roads off Five Mile, (3 single lanes roads), and because only people working in the far North side are likely to use it.
14. Future development to the North, (9 mile and Suncrest, for example), will add traffic to Francis and likely IT, but is not considered in the TIA.
15. If IT is eventually widened to a full 4 lanes and center turn lane, and the signal timing " tweaks" are done and a turn lane constructed at Alberta, all possible capacity improvements will be done. Any future increases in traffic will not be remediable. There is not possible route parallel to IT, no feasible even if possible, route to the West, such as extending Barnes Rd; and no possible additional lanes or road to/from 5 mile Prairie.
16. The GMA puts an emphasis on encouraging development in "urban areas where adequate public facilities and services exist or can be provided in an efficient manner". "Smart Growth" also locates high density housing near major employment, shopping and recreational centers. This proposal does not meet those criteria.
17. Many current jobs, and the projected major job growth areas, are in the Riverpoint campus, downtown and the West plains. The proposed development would mean longer commutes than the average Spokane commute, (in fact our neighborhood already has longer commutes than

average), which means they would impose a greater impact on the regional transportation system than more appropriately located high density housing.

18. The application cites job creation in the Sundance Center due to the proposed high density. The current reality of the retail economy is that retailers are cutting back on physical locations, so the prospects for well-paying jobs within” walking distance “of the project are doubtful.
19. There are no significant employment centers within the Indian Trail Neighborhood. Therefore, the great majority of current or future employed residents must commute out of the neighborhood.
20. The Agency Comment submitted by the STA cites the problems in providing service to the Indian Trail Neighborhood caused by our location and topography and suggest that service may not be improved with respect to evenings and weekends.
21. The Agency Comment submitted by Katherine Miller, Director of Integrated Capital Management, states in part, “Typically challenging topography results in higher costs to address both transportation and utility issues”. The \$3,000,000 cost estimate for widening IT is one example.

Finally, we as the Board of the North Indian Trail Neighborhood Council are not against development, we have not opposed any development that stays within the Comp Plan Amendment.

Best Regards,

Terry Deno
Chair
Mel Neil
Vice-Chair/Treasurer
Curt Fackler
Past-Chair
Leslie Formella
Secretary
Mark Davies
CA Rep
Jim Bakke
Past CA Rep
Mike Husted
IT/E-mail Facilitator

Balboa South Indian Trail Neighborhood Council

RECEIVED

June 14, 2016

JUN 20 2016

To: City of Spokane Plan Commission

PLANNING & DEVELOPMENT

Cc: Tirrell Black, City of Spokane Planning Department

RE: Z1500084 COMP, Morningside Investments LLC

The Balboa South Indian Trail Neighborhood Council wants to go on record as being opposed to the proposed amendment.

As Chair of the Balboa South Indian Trail Neighborhood Council, I am very concerned along with the residents of this council about the negative impact this project will have in our neighborhood and the increase of traffic on Woodside. Woodside has a traffic volume of 4,000 cars from Five Mile road onto Woodside and from Indian Trail on to Woodside. We are a neighborhood that has been fighting the volume and speed on Woodside for 20 plus years. We have no intention of becoming an arterial, as a meeting of over 300 residents declined to go that direction.

This neighborhood is a neighborhood surrounded by churches and schools, traffic is already an issue for children crossing Woodside, There has been property damage from accidents on Woodside, we wait in fear to hear that a child has been fatally injured, which we pray will never happen.

The TIA, was limited to signalized intersections, and ignored the already congested and dangerous intersection at Indian Trail and Woodside. The proposed development would most definitely increase the congestion and danger.

The TIA also did not study Woodside, which as stated has some 4,000 trips a day, and would likely see more from future development in the North Indian Trail Neighborhood. The traffic calming traffic circles to be constructed may or may not

reduce trips on Woodside. I am very concerned and so are my neighbors regarding the traffic this project will bring to our neighborhood. My South Indian Trail neighbors are in the middle of traffic issues on Indian Trail road as I write this letter. The road was poorly planned when it was constructed, with no anticipation of what the future might bring development wise. As of now the development of the road (Indian Trail) is in the six year plan, however there is no money to do that as this time.

We value our safety, and our children's safety, more traffic will be considered an accident or fatal issue when it comes to a man, a women, or God forbid one of our children.

Officer Signature



Karen M. Kearney, Chairman of the Balboa South Indian Trail
Neighborhood Council

**Five Mile Prairie Neighborhood Association
Five Mile Prairie Neighborhood Council**

June 6, 2016

*Spokane City Plan Commission
City of Spokane Planning Department, Lisa Key
City of Spokane Planner, Tirrell Black*

*RE: Morningside Investment LLC
Comprehensive Plan Amendment Z1500084*

Five Mile Prairie Neighborhood Association has joined with North Indian Trail Neighborhood Council and South Indian Trail Balboa Neighborhood Council in opposing the referenced proposed comprehensive plan amendment for 2016.

The proposed amendment takes a final plat for single family residential zoning to medium density residential zoning. This plat (Windhaven) was included in the subarea plan that was adopted by the City in 2007 after months of planning efforts with all stakeholders involved. Five Mile Prairie Neighborhood also commented during the planning process with emphasis on the Barnes Road connection between our two neighborhoods. The question we have is "what's changed" from the 2007 adoption of the subarea plan to amend the zoning? And why would the NIT neighborhood agree to such a proposal without, first, going through the subarea planning process again before rezoning. The neighborhood should be able to count on the process and the ordinance unless substantial changes have occurred.

To our knowledge, NIT road conditions have not changed. There is more congestion, not less. There are traffic intersections that were not looked at, such as NIT and Woodside. There are three traffic calming circles that will be placed on Woodside this year. That may increase traffic on NIT Road from Woodside to Francis. There is no funding to widen the road in the Capital Facilities Plan.

The developer has agreed to traffic impact fees, in this case, the City has deemed concurrency is met by the payment of the fees. I believe the City has an obligation to revisit the concurrency management ordinance and Impact Fee Ordinance. Concurrency demands that services be in place at the time development occurs or a financial mechanism to achieve concurrency within the 6 year plan. I don't believe the City has that in place.

So for these reasons as well as some SEPA concerns that will be addressed later, our neighborhood joins its partner NIT and SIT/Balboa in opposing this amendment, at this time.

Respectfully,

*Kathy Miotke
Five Mile Prairie Neighborhood Council Chair*

CA Liaison Committee Meeting Notes

June, 2016

Paul Kropp, Chair

Committee Roster

Susan Burns - Peaceful Valley NC
susaniburns@comcast.net / 509.701.0888
Paul Kropp - Southgate NC
pkropp@fastmail.fm / 509.638.5854
Bonnie McInnis - West Central NC
bonniemci@comcast.net / 509.327.0369

Neighborhood Services Support

Charlie Kline - Neighborhood and Housing Specialist
ckline@spokanecity.org / 509.625.6858

June Meeting Cancelled

The committee did not meet in June on account of two members (Burns and McInnis) having personal commitments on the regular meeting date, June 10. However, the group did review the draft P&P by email. The approach to replacing the Design Review Board incumbent suggested by was discussed in May.

Committee P&P

Comments on the initial committee P&P draft were incorporated into draft "c" (attached).

Design Review Membership Position

Consistent with the committee's discussion in May, discussion items for the July Community Assembly meeting regarding the Design Review Board are to be prepared by the chair. The Liaison chair will discuss the DRB position with the CA in July. Julie Neff, the administration's DRB Planning and Development department staff member, will present an overview of the Design Review Board's responsibilities and activities at the August CA meeting.

Next Meeting

The group will work to complete its review of the committee's P&P document, and continue its discussion of liaison/representative documentation and support procedures at its next meeting.

July Meeting Date, Time and Place

tbd

Community Assembly
Liaison Committee
Policies and Procedures
June 2016
[DRAFT 6/12/2016]

A. Committee Charge

Maintain the city-established positions on advisory boards and commissions related to the Community Assembly.

B. Functions

The committee will (1) keep up to date a profile of basic information for each liaison and representative position, including a position-specific statement of duties and responsibilities; (2) manage as necessary new liaison and representative appointments and reappointments according to term limit provisions; (3) engage in periodic evaluations of liaison and representative activities; and (4) monitor their timely reporting to the Community Assembly.

C. Membership

The committee operates with a minimum of three individuals who are members of different neighborhood councils.

D. Meetings

The committee meets monthly or as needed to accomplish its functions. For the convening of a meeting, a quorum is a majority of members. The committee annually will agree a day-of-the-month regular meeting date and report it to the Community Assembly for the master calendar. The committee's meeting date in 2016 is the second Friday of the month, or the Friday after the monthly Community Assembly meeting.

D. Officers and Terms

The committee will operate with a chair and secretary or, in the absence of a secretary, with a chair who agrees to prepare agendas, provide meeting notices and submit a meeting report to the Community Assembly after every committee meeting. The committee does not operate unless one member agrees to the duties of committee chair. The chair and secretary responsibilities are calendar year commitments, ordinarily agreed to toward the end of the calendar year for the succeeding twelve-month period.

E. Decisions

For matters requiring a decision at a meeting convened with notice and a quorum being present, the committee will make its determination by the consensus of members or by agreement without objection. An affirmative vote on a matter submitted to all committee members by e-mail requires unanimous consent to the text of a resolution.

July, 2016

Membership positions for the Community Assembly established by city ordinance:

Community Housing and Human Services Board / SMC 04.34

1 voting member

Design Review Board / SMC 04.13

1 voting member (termed "liaison")

Urban Forestry Citizen Tree Advisory Committee / SMC 04.28

2 voting members

Liaison position for the Community Assembly established by city ordinance:

Plan Commission / SMC 04.12

1 liaison

Membership position for the CA PeTT Committee established by Transportation Benefit District resolution:

Citizens Transportation Advisory Board (CTAB) / TBD Res. 2010-0002

1 voting member

Membership position for the CA PeTT Committee established by City Council resolution:

Plan Commission Transportation Subcommittee / CC Res. 2014-0078

1 voting member

Search link:

<http://publicdocs.spokanecity.org/cityclerkrecords/>

Subject: Liaison Committee
From: Colleen Gardner <chiefgarryparknc@gmail.com>
Date: Tue, 5 Apr 2016 16:09:36 -0700
To: Paul Kropp <pkropp@fastmail.fm>

Paul,

My term on the DRB is up Dec 31 this year and I have termed out so can't ask to be reappointed.

I have a couple of recommendations for the committee to consider for implementing a plan to get this position filled by the end of the year.

I have discussed both these ideas with Jonathan and the New planning director(Lisa Key) and they support either one.

- Invite members of the CA and neighborhood councils that might be intersected in filling this position to sit on at least 4 DRB meetings between June/Sept of this year,,these would be folks that are members in good standing on their NC or for CA reps. from NC that are members of the CA in good standing.
- The objective is to give folks an opportunity to see the process in action before applying for the position
- Open the application process early with the understanding that all applicants attend 4 DRB meetings between June/Sept prior to being considered for the position and would not take the seat until Jan 2017 upon approval of the Mayor/CC
- The objective would be to give an individual the tools to be an effective liaison and again to get a feel for the process.

I hope that the committee will take a look at these recommendation and find them useful in having a plan to fill this very important position within the CA.

The DRB meets twice a month on the 2nd,&4th Wed of the month from 5:30-8pm

Please see the attached as to DRB and the SMC

If you need anything additional or have questions please let me know.

Regards,
Colleen

Colleen Gardner Co-Chair Neighborhood Council
CA representative Chief Garry Park
chiefgarryparknc@gmail.com
FB-chiefgarry park
website chiefgarrypark.spokaneneighborhoods.org

— Attachments: —

Design Review Board - City of Spokane, Washington.mht

0 bytes

DESIGN REVIEW BOARD

Meetings 2015-2016 – Workshops and Recommendations

Page 1

2015 – 2 meetings in January, March, May, and July

2016 – [no 2 meeting months so far]

Jan '15

Workshop: **Division & Spokane Falls Boulevard “Triangle” Improvements**

Spokane Regional Facilities District

Workshop: **Peaceful Valley Pedestrian Trail Improvements on W Clark Avenue**

Applicant: Capital Programs

Feb '15

Recommendation: **Kendal Yards Subdivision Plat 5th Addition incl. high-rise residential**

Applicant: MTLA

Recommendation: **Lincoln Street and Monroe Street Reconstruction at Lower South Hill**

Engineering Services

March '15

Recommendation: **Division & Spokane Falls Boulevard “Triangle” Improvements**

Applicant: Spokane Public Facilities District

Recommendation (Second Review): **Larry H Miller Toyota Downtown Dealership**

Applicant: John Mahoney Architect, LLC

Workshop: **Spokane Regional Wayfinding and Signage System**

Applicant: Downtown Spokane Partnership

April '15

Workshop: **Pepper Tree Plaza (Division Street and Third Avenue)**

Applicant: Baker Construction and Development

May '15

Workshop: **SAAD/Urban Outfitters (Main Avenue and Wall Street)**

Applicant: ALSC Architects

Presentation: **Centers and Corridors Code and Design Guidelines**

Spokane Planning and Development Staff

Special Recommendation: **Scheme for Mayor's Urban Design Award**

Applicant: City staff

Recommendation: **Pepper Tree Plaza (Division Street and Third Avenue)**

Applicant: Baker Construction and Development

Workshop: **Howard Street South Channel Bridge Replacement**

Applicant: Spokane Parks and Recreation / CH2M

June '15

Poll: **Mayor's Design Awards**

Heritage Award - Centennial Trail

Creative Citizen - Jim Sheehan

Discussion: Design Review Board Retreat

July '15

Workshop: **Larry H. Miller Spokane Toyota Downtown Dealership**

Applicant: John Mahoney Architect, LLC

Recommendation: **SAAD/Urban Outfitters (Main Avenue and Wall Street)**

Applicant: ALSC Architects

Training: **WA Open Public Meeting Act**

August '15

Workshop: **Salk Middle School Phase II**

Applicant: Spokane Public Schools / NAC Architects

DESIGN REVIEW BOARD

Meetings 2015-2016 – Workshops and Recommendations

Page 2

September '15

Discussion: **Mayor's Urban Design Awards - Categories**

October '15

Workshop: **Salk Middle School Phase II**

Applicant: Spokane Public Schools / NAC Architects

Discussion: **Administrative Design Review and DRB Rules of Procedure**

November '15

Workshop: **Howard Street South Channel Bridge Replacement**

Applicant: Spokane Parks and Recreation / CH2M

January '16

Workshop: **Howard Street South Channel Bridge Replacement**

Applicant: Spokane Parks and Recreation / CH2M

Workshop: **Riverfront Park Skate Rink**

Applicant: Spokane Parks and Recreation / Stantec

February '16

Workshop: **Wall Street Resurfacing – Spokane Falls Boulevard to Main Avenue**

Applicant: Capital Programs / Bernardo Wills Architects

March '16

Workshop: **Larry H. Miller Spokane Toyota Downtown Dealership**

Applicant: John Mahoney Architect, LLC

Special Session: **STA High Performance Transit (HPT) Shelter Concept Alternatives**

April '16

Workshop: **Riverfront Park Overview**

Applicant: Spokane Parks and Recreation / Berger Partnership

Workshop: **Loof Carousel**

Applicant: Spokane Parks and Recreation / NAC Architects



PEDESTRIAN, TRAFFIC AND TRANSPORTATION (PeTT) COMMITTEE

* A Committee of the Community Assembly of Spokane Neighborhood Councils *

June 28, 2016

West Central Community Center – 1603 N. Belt Street

6:00 – 7:30 PM

CALL TO ORDER AND INTRODUCTIONS

AGENDA REVIEW

The June meeting agenda was reviewed and approved as presented.

REPORTS

- Office of Neighborhood Services and Streets Department
The 2016 neighborhood council traffic calming applications are in the final stages of preparation for review by the city council subcommittee

PRESENTATION

- Transportation impacts on the East Central Neighborhood:
The "Sunset Highway" - East Sprague Avenue at the beginning of the 20th century
Emily Vance, Spokane Historic Preservation Office
Web link: <http://www.historicspokane.org/east-central>
"East Central Architectural Survey and Inventory"

DISCUSSION

- Draft policy and procedure document for the PeTT Committee (attached)

NEXT MEETING

- July 26, 2016

JULY AGENDA NOTE

- The neighborhood councils have supported continuing a discussion to identify and implement comprehensive sidewalk infill and repair strategies targeted to address the needs of the entire city within a definite length of time. We will resume the conversation at the July PeTT meeting with city council member Breean Beggs.
- the city's comp plan speaks to a citywide sidewalk solution directly. There is a policy mandate for this: Policy N.11 Sidewalk Program (page 14 of the Neighborhood chapter)
 - *Develop a sidewalk program to maintain, repair or build new sidewalks in existing neighborhoods and require sidewalks in new neighborhoods, concurrent with development.*

Community Assembly of Spokane Neighborhood Councils
Pedestrian, Transportation and Traffic Committee
(PeTT) -- Policies and Procedures
(DRAFT v.b2 -- June 2016)

A. Committee Charge:

Support the Community Assembly and neighborhood councils in promoting active, livable neighborhoods with multi-functional streets and a balanced transportation system.

B. Committee Function:

The committee receives the concerns and issues of the neighborhood councils related to streets, traffic safety, active living and transportation issues in general, and works with the Community Assembly, city staff and city council to evolve solutions and make recommendations.

C. Focus Areas:

The committee from time to time may indentify, or the Community Assembly may suggest, topics of specific interest for the committee's continuing attention. The committee's focus area topics will be reviewed and restated by the committee in January of each year and reduced to four or fewer.

D. Participation and Attendance:

Committee participation is open to any and all individual members of neighborhood councils in good standing with the Community Assembly. The names of individuals attending committee meetings will be recorded according to their neighborhood council and as either self-identified neighborhood council representative, neighborhood council alternate representative, or other.

E. Meetings and Notice:

The committee will establish a monthly meeting schedule to minimize conflicts with neighborhood council monthly meetings. Notice of monthly committee meetings and meeting agendas will be distributed to an email list maintained by Neighborhood Services no later than the day prior to the monthly meeting date, or any day of the prior week if possible. Committee meetings may not convene without there being present neighborhood council representatives or alternates of three different neighborhood councils in good standing with the Community Assembly.

F. Quorum and Decisions:

A quorum for the purpose of reaching a decision is six (6) neighborhood council representatives or alternates of neighborhood councils that have been represented at three (3) of the past six (6) regular committee meetings) For matters requiring a decision at a meeting convened with notice and a quorum being present, the committee will make its determination by the consensus of members or by agreement without objection. Voting by means of e-mail is not available.

F. Officers and Terms:

The committee will operate with a chair and secretary or, in the absence of a secretary, with a chair who agrees to prepare agendas, provide meeting notices and submit a meeting report to the Community Assembly after every committee meeting. The committee does not operate unless one member agrees to the duties of committee chair. The chair and secretary responsibilities are calendar year commitments, ordinarily agreed to toward the end of the calendar year for the succeeding twelve-month period.

DRB Report
CA
July, 2016
Colleen Gardner



- Please find attached the DRB motions on the projects reviewed since the last DRB report
- The review that was to be held on June 22nd for another phase of Kendall Yards was cancelled

Again Neighborhoods receive notification of DRB about a week prior to the review

I am, as always available to your NC any time prior to the review within a reasonable time frame

Any additional information you want on the reviews is available at the City's Planning department and all reviews are recorded

Jaguar Land Rover

1 - Program Review/Collaborative Workshop

June 9, 2016



From :
Design Review Board
Austin Dickey, Chair

c/o Julie Neff, DRB Secretary
Planning & Development
808 W. Spokane Falls Blvd.
Spokane, WA 99201

To :
Vandana Kelkar
Stantec Architecture, Inc.

CC :
Lisa Key, Planning Director
Tami Palmquist, Associate Planner

Based on review of the materials submitted by the applicant and discussion during the June 8, 2016 Collaborative Workshop the Design Review Board recommends the following:

Site

Applicant to further develop site landscaping per the Downtown Design Guidelines B-1, D-2, and E-4.

Building

Applicant to further articulate the building and site lighting per the Downtown Design Guidelines D-6 and D-7.

Austin Dickey, Chair, Design Review Board

Note: Supplementary information, audio tape and meeting summary are on file with City of Spokane Design Review Board.

DESIGN REVIEW BOARD

1400 Tower

1 - Program Review/Collaborative Workshop

June 8, 2016



From :
Design Review Board
 Austin Dickey, Chair

c/o Julie Neff, DRB Secretary
 Planning & Development
 808 W. Spokane Falls Blvd.
 Spokane, WA 99201

To :
 Sam Nystrom
 Nystrom + Olson Architecture

CC :
 Lisa Key, Planning Director
 Tami Palmquist, Associate Planner

Based on review of the materials submitted by the applicant and discussion during the June 8, 2016 Collaborative Workshop the Design Review Board recommends the following:

Neighborhood

1. Applicant to reference [Downtown Design Guidelines](#) C-1 and C-2 and consider opportunities for enhanced pedestrian access between Peaceful Valley and Riverside by considering how people will bypass or engage the parking garage; consider also the façade and its scale.
2. Applicant to consider providing to the DRB and community a plan indicating the shadow plane at the solstice and equinoxes.

Site

3. Applicant to look into Downtown Design Guidelines D-2, D-3, D-4 and D-7 as pertains to the redevelopment of the adjacent stairway in order to enhance how the proposed landscape fits with the building and context of the surrounding native vegetation.
4. Applicant to consider the historic precedents along Riverside with respect to the landscape in the proposed plaza area.

Building

5. Applicant to reference Downtown Design Guidelines B-2 and B-3. The building's bulk and scale needs to be further developed in the Peaceful Valley Neighborhood. Applicant to consider opportunities for building setbacks, material changes, architectural styles and plantings along Cedar Street.
6. Applicant to return at the next meeting with a more developed strategy for meeting the requirements of E-3 regarding service areas.
7. Applicant to explore opportunities to acknowledge the existing (3 to 4 story) building height context along Riverside.
8. Applicant to continue development of the parking structure to address the guidelines iterated under E-2.

Austin Dickey, Chair, Design Review Board

Note: Supplementary information, audio tape and meeting summary are on file with City of Spokane Design Review Board.

Date: July 7, 2016

To: Community Assembly

From: Fran Papenleur, Audubon-Downriver NC, CA Liaison

Re: CHHS Board Report

The Community, Housing & Human Services Board held their annual retreat on Thursday, June 9, 2016. The City Council joined them for part of the meeting, and a study session was conducted. Following are the main topics of discussion:

- Future Board Governance/Bylaw Revisions - included extending the office of Chair and Vice Chair from one-year terms to two-year terms.
- 2017 Human Services Grant (HSG) Funding - current concerns regarding HSG funding as broken out to 1) Process, 2) Content/Criteria and 3) Results/Impact, and if current funding allocation is flexible enough to meet the wide-ranging needs within the community. CHHS will be proposing a Single NOFA access point to CHHS (non CoC) funds. The Board approved this recommendation.
- CHHS Director Dawn Kinder outlined the values, principals, priorities and strategies for meeting priorities internal to the CHHS: 1) connecting community agencies to training providers, 2) working with community colleges to convene pipelines for people to better-paying jobs, and 3) aligning funding with a strategic approach. She also explained some of the current budgetary challenges.
- Economic Development RFP - George Dahl presented on an Economic Development RFP that supports business expansion within the city limits, and is built on three pillars of economic development/opportunity: 1) technical assistance, 2) financial access, and 3) workforce development. Council President Stuckart noted that the City needs to work to fill gaps in the community's current skilled workforce. George said that they want to work with the County on similar guidelines to create a regional business program.
- 2017 Action Plan priorities/HSG priorities/funding goals - Council and the Board have begun early discussions on the proposed 2017 action plan goals of funding CDBG projects, HOME and emergency services. This includes domestic violence and transitional housing.
- Housing investments, improving housing stock - Paul Trautman explained that HOME funds are for affordable housing only and can be spent on new or rehabbed homes.
- Domestic Violence/Transitional Housing - Sheila Morley shared with the Board and the Council that the Continuum of Care (CoC) consortium is working to determine priorities and strategies going forward as a result of HUD shifting their funding priorities.

The full meeting minutes can be found posted on the CHHS webpage. Board meetings are held the first Wednesday of the month in City Council Briefing Center, and are open to the public.

Plan Commission Liaison Report

July 7, 2016

Greg Francis – gfrancis1965@yahoo.com

The Plan Commission provides advice and makes recommendations on broad planning goals, policies, and other matters as requested by the City Council. It meets the second and fourth Wednesday of each month at 2pm in the Council Briefing Center in city hall with hearings typically starting at 4pm if there are any scheduled for that session. All Plan Commission meetings are open to the public.

Hearings

There were no hearings in June.

Workshops

Comprehensive Plan Amendment – Morningside – This comp plan amendment would rezone 45.5 acres of RSF (residential single family) in the North Indian Trail neighborhood to 41.63 acres of RMF (residential multifamily) and 3.87 acres of RTF (residential two family) for the proposed development of 750 apartment units plus some duplexes instead of the 286 single family homes originally planned for the site. This rezone was sufficiently large that it triggered a traffic study, which is available for review on the project website. There has been substantial opposition from North Indian Trail, Balboa/South Indian Trail, and Five Mile neighborhood residents with more than 480 public comments submitted as of the June 22nd Plan Commission. There have been no public comments in support of the proposed amendment. This is a complex proposal and there are a substantial number of documents available at <https://my.spokanecity.org/projects/morningside-investments-llc-comprehensive-plan-amendment/>.

STA Central City Line Strategic Overlay Plan – This was the second workshop for the overlay plan and was focused on land use, economic and housing development, and transportation strategies on and near the proposed path for the future Central City Line corridor that will tentatively run from Browne's Addition to SCC. The plan as written is to encourage development of an overlay zone and development standards around the Central City Line that emphasis the use of public transit over automobiles. This plan will not actually implement any zoning changes.

2017 Comprehensive Plan Updates – Multiple Chapters – As part of the Comprehensive Plan update scheduled for June 2017, the city is reviewing all chapters of the comp plan. A number of the changes are the results of focus groups over the past several years while some are revisions directly by the Planning Department. While these are emphasized as updates of chapters rather than rewrites, some of the changes appear fairly substantial. In June, the Plan Commission was given overviews of changes to the following chapters: Introduction, Land Use, Urban Design and Historic Preservation, Natural Environment, and Leadership and Governance. The draft chapters will be available for review at

<https://my.spokanecity.org/shapingspokane/> at some point. If you would like to review them before they are on the main site, they are available in the Plan Commission agenda packets at <https://my.spokanecity.org/bcc/commissions/plan-commission/>. Comments may be submitted to shapingspokane@spokanecity.org.

Upcoming Hearings (Known)

STA Central City Line Strategic Overlay Plan – Scheduled for July 13th at 4pm

Comprehensive Plan Amendments – The three 2015/2016 Comprehensive Plan amendments (Morningside, QueenB, and Avista) will tentatively have hearings on 8/24/16 and 9/14/16. The hearings are being split between these two dates in anticipation of substantial public comment at the hearings.

Other

Smart Code Training – A Smart Code consultant from Philadelphia spent a portion of the week with the Planning Department and did a brief presentation for the Plan Commission on Smart Code, a type of development code that is based on form (i.e., design), rather than specific use (e.g., residential, commercial). Spokane has already done some form-based code near Gonzaga with mixed results. More information on form-based code is available at <http://www.smartcodelocal.com>, <http://www.placemakers.com>, and <http://transect.org>.

Infill Development Project

The Infill Development Project is a project of the Plan Commission with steering committee representatives from the Plan Commission as well as a number of stakeholder groups. Patrick Rooks (West Hills) and Greg Francis (CA Liaison to Plan Commission) represent the Community Assembly on the steering committee.

Over the past two months, six focus groups were conducted to solicit input from various constituencies on why infill development tools that were put in place several years haven't been utilized. All focus groups have met at this point. The last focus group held on June 30th was specifically for neighborhoods with fourteen neighborhoods represented. All neighborhoods can still send comments on infill development to Nathan Gwinn at ngwinn@spokanecity.org until July 14th.

The steering committee will meet later in July to review the feedback of the focus groups and any comments that have been submitted. From this, a set of both short-term and long-term recommendations will be made back to the Plan Commission and City Council for consideration.

See <https://my.spokanecity.org/projects/infill-housing-strategies-infill-development/> for all project documentation.

CA/CD Committee of the Community Assembly Minutes

Date: Tuesday, April 12th from 5:30-7:00 p.m.

Location: at the West Central Community Center, in the Newton Room

Present: Valena Arguello, Jessie Norris (West Central, Kathryn Alexander (Bemiss), Bonnie McInnis (West Central), Fran Papenleur (Audubon Downriver),

ONS: Heather Trautman

Welcome and Introductions

Meeting Minutes: March Minutes were approved.

The need for basic CDBG trainings were discussed and it was agreed that George would provide several trainings for the neighborhoods. The trainings were to be delivered during the day and an evening training would be provided if there was interest.

There was a discussion about the need to have time at the CA for the neighborhoods to discuss their projects and to solicit ideas for new projects.

Heather presented the new timeline for the application process. The application process will open in September and close in December. This will more closely align with the funding cycle.

We discussed how to fill the menu. The application will remain one page, but there will be a supplemental form for non-profits to fill out. It was suggested that the neighborhoods submit ideas for new projects. This needs to be done early enough so that George can vet them and put them on the menu.

Submitted by Kathryn Alexander

CA/CD Committee of the Community Assembly Minutes

Date: Tuesday, May 3rd from 5:30-7:00 p.m.

Location: at the West Central Community Center, in the Newton Room

Present: Valena Arguello, Tim Musser (Emerson Garfield), Jessie Norris (West Central), Fran Papenleur (Audubon Downriver), Kathryn Alexander (Bemiss), Bill Forman (Peaceful Valley), Alexandra Stoddard and guest Mindy Muglia (Nevada Leidgerwood), Bonnie McInnis (West Central), Buzz Bellessa (North Hill), Charles Hansen (Whitman)

ONS: Heather Trautman, Katie Meyer

Welcome and Introductions

Approve February 2, 2016 Meeting Minutes: Minutes approved with the change that the word 'premature' was stricken. Bill Foreman moved and Kathryn Alexander seconded. Approved unanimously.

Recap of the February Community Sidewalk Discussion: The committee felt that we needed more specific guidance from the CA in order to move forward. The way the program is funded seems to be key, but we also need clarity from HUD that a mixed approach would be acceptable. It was decided to move the Sidewalk Proposal back to the end of the year *after* the CDBG application process. Valena will ask for guidance from the CA at the April meeting.

2017 CDBG Neighborhood Application:

A suggested timeline for our work was:

- 1) Look over the application and get feedback from the NCs on their experience and any desired changes
- 2) The menu needs to be compliant with 2CFR200 – HUD's new compliance guidelines. George will come to help us better understand them as they apply to supporting non-profits with capital improvements. There was a brief discussion of the Menu of Capital Projects.
- 3) Moving the application opening to later in the year (September?) and the final deadline to Dec 31.

Legacy Funds:

Previously CDBG funds had a 5-year clock to be used. Now all funds need to be used within an 18 month period. This means that every project must be completed within

18 months for the funding date. As this become difficult for NCs to manage, ONS has agreed to do a quarterly notice to let NCs know the state of their projects. NCs need to pay attention and ensure that they are not caught at a deadline.

2016 goals:

We felt we had achieved the first goal: Develop an allocation methodology that targets areas with the greatest concentration of poverty.

It was moved by Bill Forman and seconded by Jessie Norris to keep the other three as goals for this year. The motion passed.

2016 Goals are:

Recommend funding priorities for neighborhoods

Assist neighborhoods with information that will help them choose their funding allocations

Improve education and outreach to all neighborhoods

Open Forum with Services Providers on their funding needs may be one way to do this

Submitted by Kathryn Alexander

CA/CD Committee of the Community Assembly Minutes

Date: Tuesday, June 7th from 5:30-7:00 p.m.

Location: at the West Central Community Center, in the Newton Room

Present: Valena Arguello, Tim Musser (Emerson Garfield), Jessie Norris (West Central, Kathryn Alexander (Bemiss), Bill Forman (Peaceful Valley), Mindy Muglia (Nevada Leidgerwood), Charles Hansen (Whitman)

ONS: Heather Trautman

Welcome and Introductions

Meeting Minutes: Minutes were not approved as both April and May minutes have not been made available. They will be approved at the next meeting.

The next and possibly last CDBG 101 training is June 15 from 5:30 – 7 pm in the Council chambers at City Hall. Heather will forward the materials.

Tim requested a recap of the purpose and goals of this committee. Of the four 2015 goals we have met the first two and have kept the last two for 2016: determine and recommend priorities for the use of CDBG money, and to educate and do out reach to the neighborhoods on how to more effectively use these funds.

There was a discussion about using CDBG funds to deal with storm water issues and the role the Water Department is currently playing in maintaining landscaping as well as the new program from the Parks Department to take that over. Parks is currently developing a ranking system to determine the level of care each site requires.

The comments at the CA that the application was not inspiring were discussed. The committee agreed that the inspiration needs to be present before the application is used and that our education can address that issue.

Heather mentioned that there is a book in both hard copy and digital form that shares stories of how other neighborhoods have utilized CDBG funds in creative ways. She will provide links.

Inspiration is key, as EJ said at the last CA meeting, because it ensure a consistent and involved neighborhood council membership, something that does not happen when NCs are issue based.

Jessie share the Jakes Park planning process and the engagement that generated as well as the ream of good ideas. This is the kind of story we want to share as a best practice.

We discussed other ways to get information and stories out: the Friday Update was one and Valena suggested that the committee create an email with links that can be shared as needed. Social media is also possible, but with Pradeep leaving the person(s) to help with this are now uncertain. Another possibility was for the committee itself, to do educational outreach to the individual neighborhoods.

Homework: Valena suggested that we each look at the City website and see how easy or difficult it is to find resources and information on CDBG. It was also suggested that we look at the 40 page resource to see what we can distill form it that might light fires and offer new ideas. Jessie will send to Heather her one page summary to send out for us to see how we might capitalize on that.

Park Planning update: heather shared that there are 13 eligible parks and that the Parks Department is interested in providing a planning process at a maximum cost of \$25,000, to help two neighborhoods a year develop a long-range plan for the park(s) in their neighborhood. Dong so would allow the Parks Department to include the neighborhood vision in their targeted capital projects.

Recap of the February Community Sidewalk Discussion: The committee felt that we needed more specific guidance from the CA in order to move forward. The way the program is funded seems to be key, but we also need clarity from HUD that a mixed approach would be acceptable. It was decided to move the Sidewalk Proposal back to the end of the year *after* the CDBG application process. Valena will ask for guidance from the CA at the April meeting.

Submitted by Kathryn Alexander