

Spokane Neighborhoods Community Assembly

“Provide a vehicle to empower Neighborhood Councils’ participation in government”

Meeting Agenda for April 3, 2015

4:00-6:15 p.m. – COUNCIL BRIEFING CENTER, Basement, City Hall



Proposed Agenda Subject to Change
Please bring the following items:
*Community Assembly Minutes: March 2015



AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min–4:00		
Proposed Agenda (incl. Core Values and Purpose)	Facilitator	2 min–4:03	Approve	1
Approve/Amend Minutes ▪ March 2015	Facilitator	5 min–4:05	Approve	5
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min-4:10		
LEGISLATIVE AGENDA				
City Council ▪ Update	City Council	5 min-4:15	Oral Report	
Administrative ▪ Retreat	Jay Cousins, Luke Tolley, Tina Luerssen	30 min-4:20	Oral & Written Report	9
ONS/Code Enforcement ▪ Update ▪ Forest Spokane ▪ NW Neighborhood Council Boundary Change	Heather Trautman	15 min-4:50	Oral Report/ Vote	10
CA/Community Development ▪ CDBG Neighborhood Allocation Model	Fran Papenleur, George Dahl	15 min-5:05	Oral & Written Report/Vote	18
Community Housing & Human Services (CHHS) ▪ Update	Fran Papenleur	5 min-5:20	Oral & Written Report	33
Public Safety ▪ Outdoor Storage – Vehicle Storage	Julie Banks	10 min-5:25	Oral & Written Report/ Map	36
Liaison ▪ Update	Colleen Gardner	5 min-5:35	Oral Report	
PRESENTATIONS/SPECIAL ISSUES				
Blight ▪ Update	Tara Zeigler	15 min-5:40	Presentation/ Q&A	39
Neighborhood Retail Parking Standards ▪ Proposed	Boris Borisov, Planning	20 min-5:55	Presentation/ Q&A	
OTHER WRITTEN REPORTS				
Land Use	Teresa Kafentzis		Written Report	42
Plan Commission Liaison	David Burnett		Written Report	45
Design Review Board Liaison	Colleen Gardner		Written Report	46
PeTT	Paul Kropp		Written Report	47
Plan Commission Transportation	Kathy Miotke		Written Report	48

** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE!!!! **

UPCOMING IMPORTANT MEETING DATES

- *April 7: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
- *April 14: Public Safety, YMCA Corporate Office, 1126 N Monroe, 4pm*
- *April 16: Land Use, West Central Community Center, 1603 N Belt, 5pm*
- *April 21: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6th Floor, City Hall, 4:30pm*
 - *April 27: Building Stronger Neighborhoods, Fire Station 4, 1515 W. Riverside, 5pm*
- *April 27: Pedestrian, Transportation & Traffic (PeTT), West Central Comm. Ctr, 1603 N Belt, 6pm*
 - *April 28: Joint CA/City Council, East Central Community Center, 500 S Stone, 5:30pm*
 - *May 1: Community Assembly, Council Briefing Center, City Hall, 4pm*

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
 - a. Should any Neighborhood Representative wish to extend the time of the presentation or comment/question period they may immediately “Move to extend the time by (1) to (5) minutes”.
 - b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
 - c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS (Draft)

Citizens Street Advisory Commission (CSAC): Hal Ellis, 838-9778, hellisso@earthlink.net

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com

Community, Housing, & Human Services Board: Fran Papenleur, 326-2502,

fran_papenleur@waeb.uscourts.gov

Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com

Mayor's Design Advisory Team (PeTT): Paul Kropp, 448-2291, pkropp@fastmail.fm

Plan Commission: David Burnett, 720-3321, dburnett@spokanecity.org

Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760,

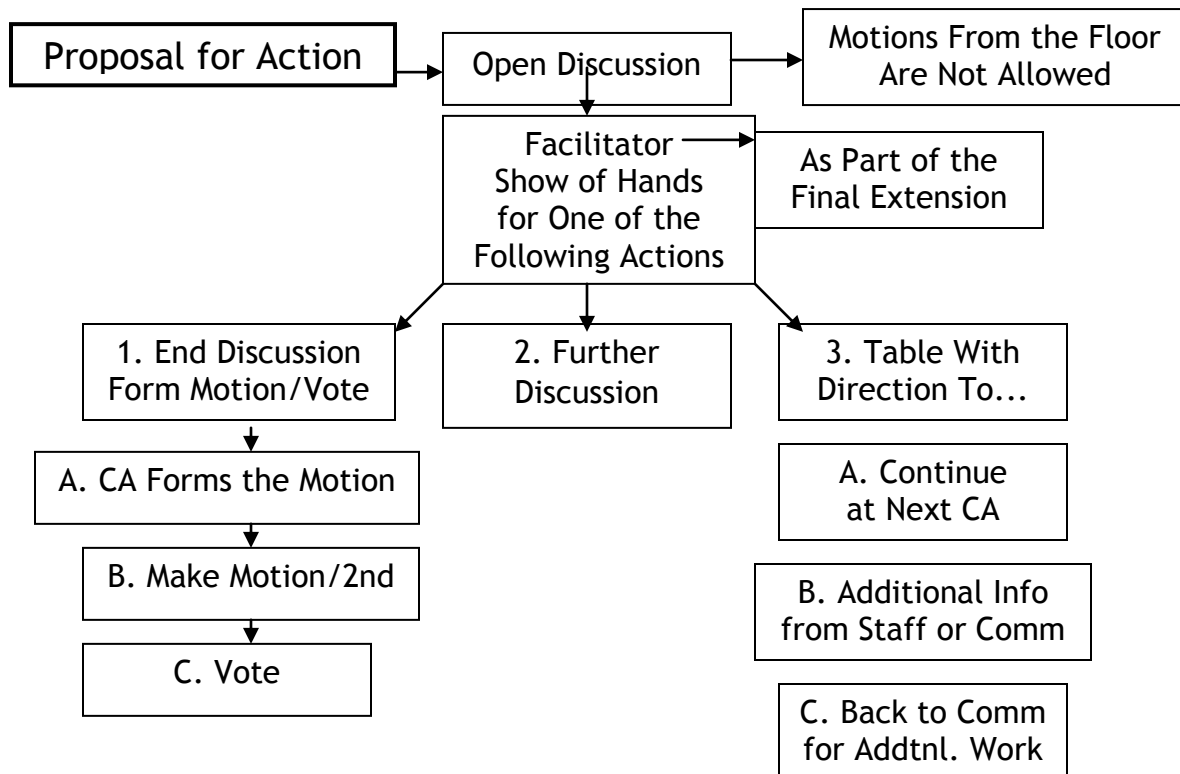
zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net

Single Family Home Rehab Task Force: Sandy Gill, 325-4260, gillflah@comcast.net

Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

a. CA Rules of Order:

- i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
- ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group
- iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.
 1. End discussion and move into forming the motion and voting.
 2. Further Discussion
 3. Table discussion with direction
 - a. Request time to continue discussion at next CA meeting.
 - b. Request additional information from staff or CA Committee
 - c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfills its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Community Assembly Minutes

March 6th, 2015

IMPORTANT & TIME SENSITIVE INFORMATION IS HIGHLIGHTED IN YELLOW.

Agenda was approved. February minutes were approved unanimously.

1. Open Forum

a. Barbara Anne Bonner

- i. Barbara Anne would like to encourage the neighborhoods to invite brain injured people that may have desire to be but may not have the motivation.

b. Fran Papenleur

- i. Fran informed the group that there was an article in the Spokesman Review regarding the background on splitting up the Northwest neighborhood council. Article is on page 35 of the packet.

c. Marilyn Lloyd

- i. Tree stewardship booklet regarding how to keep trees healthy and what trees do well in the City you can see the online version by clicking [here](#).
- ii. Master Gardner is doing an annual garden symposium is on March 14th.

2. City Council Placeholder:

- a. No city council was present.

3. Administrative Committee:

a. Luke Tolley, Tina Luerssen

i. Volunteer Award-Gary Pollard

- 1. Create a Volunteer of the Year Award honoring dedicated volunteers like Jeanette Harras
 - a. Criteria for the volunteer of the year award
 - b. Create an ad-hoc committee to identify a list of criteria by April 3rd meeting for nominations.
 - c. May select a candidate and awarded at the City Council meeting.
- 2. The Committee will be made up of:
 - a. Hazel Jackson (Logan), Luke Tolley (Hillyard), Gary Pollard (Riverside) and Colleen Gardner (Chief Garry Park).
- 3. Vote:
 - a. In Favor: Unanimous
 - b. Against: 0
 - c. Abstain: 0

ii. Retreat

- 1. PowerPoint Presentation was given on the follow-up to the retreat can be found in the packet on [page 37](#).
 - a. The PowerPoint presentation was titled "Role of the Community Assembly in the context of our vision"
- 2. If you would like to be involved in the outreach and education group the next meeting is Thursday March 19th 4:00pm at the Arc, 302 E. 2nd.

4. Neighborhood Services & Code Enforcement Update:

a. Heather Trautman, Director of Office of Neighborhood Service & Code Enforcement

- i. Upcoming Events (can always be found at www.spokaneneighborhoods.org select [Calendar tiles](#))

1. March 23rd, 6:00pm Town Hall for South East Neighborhoods, East Central Community Center, 501 S. Stone
2. April 1st, 6:00pm City Council Short Term Rental Open House, City Hall, Council Chambers

ii. Program Application Deadlines

1. March 1st to June 30th: Greening Grant-Forest Spokane
2. July 1st to October 31st (tentative date): CDBG Applications

iii. CDBG (Community Development Block Grant) Program

1. 2015 Application Status
 - a. Next Steps
 - i. CHHS Board Public Hearings on March 4th and April 1st
 - ii. CHHS Board recommendation to City Council-Mid April
 - iii. 2015 Action Plan submitted to HUD in May

iv. CHHS (Community Housing and Human Services) Plan

1. Three 5 year plans to guide goals, strategies and investments of \$65 + million in local, state and federal dollars
 - a. Consolidated Plan - benefit extremely low-to-moderate income residents
 - b. Homeless Plan - prevent and reduce homelessness
 - c. Fair Housing Plan - reduce and prevent housing discrimination and improve housing equality
2. Plans have been through a nearly two year process
3. Need neighborhood input to ensure they accurately reflect the needs of the community –
4. **See Handout - Workshops planned for March 10th, March 18th and March 25th, see page 24 in the packet for more information on location and times.**

5. 2015 CA Goals

- a. Every year the committees set their goals for the year and review those they did for the year before.
- b. This is the formal work plan for 2015 on the CA meeting; Administrative Committee has set some goals for themselves that was not in the report previously.
- c. The goals have been in the packet since January they can be found on page 16 of the packet.
- d. Suggest adopting the goals but as the group does reorganization of the CA then the committees revisit their goals to make sure they are in alignment to the CA overall goals.
- e. Adopt the goals as they are written:
 - i. Vote:
 1. In Favor: Unanimous
 2. Against: 0
 3. Abstain: 0

6. Public Safety Committee: Action Item

- a. Julie Banks, Rockwood Neighborhood/Public Safety Committee Chair
 - i. Outdoor storage with the inclusion of the vehicle portion because it may not have gone out to the neighborhoods
 1. Postpone the Vehicle Storage until April and put it on the agenda again.

ii. Rental Inspection Program:

1. Does the CA want the Public Safety Committee to continue to work on understanding the issue and then explore whether a Rental Inspection program is the solution or if there are other alternative solutions?

- a. Vote:
 - i. Favor: 18
 - ii. Against: 0
 - iii. Abstain: 3

7. CHHS Board

- a. Fran Papenleur, Northwest Neighborhood
 - i. 2015-2020

8. CHHS Board

- a. Fran Papenleur, Northwest Neighborhood
 - i. Next 5 years 2015-2020
 - 1. Consolidated Community Development & Housing Plan
 - a. Public Hearing held March 3; beginning of 30-day public comment period.
 - b. Primary needs identified were Safe Affordable Housing Choice, Reduce Homelessness and Provide for Basic & Special Needs, and Community Development, Infrastructure and Economic Opportunities.
 - c. There are 3 million dollars given to the City for CDBG Entitlement Funding Assistance, and 30% of that goes to the neighborhoods.
 - d. There are 3 Educational Workshops focusing on Priority Needs identified in the 2015-Consolidated Plan:
 - i. Safe, Affordable Housing Choice-March 10th, 11:30-1:00pm Sprague Union Terrace, 1420 E. Sprague
 - ii. Community Development, Infrastructure and Economic Opportunities-March 18th, 5:30-7:00pm at West Central Community Center, 1603 N. Belt
 - iii. Reduce Homelessness and Provide for Basic & Special Needs- March 25th, 2:30-4:00pm at SNAP Ft. Wright Building, 3102 W. Fort George Wright Dr.
 - 2. The CHHS Board is recruiting new members. For more information go to <https://beta.spokanecity.org/bcc/boards/community-housing-and-human-services-board/>

9. CA/Community Development Committee

- a. George Dahl, CHHS/ Fran Papenleur , Northwest Neighborhood
 - i. Proposed 2016 CDBG Neighborhood Allocation Model results and CA/CD meeting minutes can be found in the Packet starting on [page 25](#).
 - 1. Action Requested
 - a. CA Representatives take the proposed allocations and model to the Neighborhood Councils to discuss see allocation model beginning on page 25 also see George Dahl's PowerPoint beginning on page 49 of the CA Packet to better understand the models.
 - b. CA Vote at the April 3rd meeting on the allocations and model
 - i. Next Steps
 - 1. Vote for allocation model in April
 - 2. Develop workshops for neighborhoods on CDBG
 - 3. Open Applications for CDBG funding

10. Comprehensive Plan Amendments 2015

- a. Tirrell Black, Planning & Development Services
 - i. See full PowerPoint Presentation on [page 62 of the packet.](#)
 - ii. 2014-2015 Amendments
 - 1. 3 land use map amendments
 - 2. 1 Text amendment
- b. Learn More & Participate
 - i. City Webpage-Business & Development Projects Page
 - ii. Spokane Municipal Code SMC 17G.020 (outline the process)
 - iii. Add your name to interested persons list for specific application
 - iv. Make Written comment
- c. **Plan Commission Workshops (no public testimony taken)**
 - i. March 11th-Perry District Vicinity
 - ii. March 25th- Plan Commission workshop for Market & Cleveland and Wellesley & Maple
 - iii. April 8th-Manufactured Homes Preservation Policy Text Amendment
 - iv. April 22nd-Held for continued workshop
- d. **Additional Meetings**
 - i. March 12: Bemiss 6:00pm and Minnehaha 7:00pm from Spurway Living Trust
 - ii. March 17th: East Central NC 6:30pm for CCRC LLC
 - iii. March 19th: Northwest NC 7:00pm for GRR Family LLC
 - iv. April 15th: Planning & Development Department will hold Open House for all applications; include the text amendment in Chase Gallery.
 - v. April 16th: North Hill NC 6:30pm for GRR Family LLC
 - vi. Plan Commission Public Hearing & City Council Public Hearing-Dates to be determined
- e. Raised during the Plan Commission email to Dave Burnett
 - i. Important to engage at the Plan Commission level versus waiting until the City Council meeting.

In attendance:

Browne's Addition	Bemiss	Chief Garry Park	Cliff Cannon
Comstock	East Central	Grandview/Thorpe	
Hillyard	Latah/Hangman	Lincoln Heights	
Logan	Manito/Cannon Hill	Minnehaha	
North Hill	Northwest	Peaceful Valley	
Riverside	Rockwood	Southgate	
West Central			

Not in attendance:

Balboa/SIT	West Hills
Whitman	
Emerson/Garfield	
Five Mile Prairie	
Nevada/Lidgerwood	
North Indian Trail	

CA Administrative Committee Meeting

March 24, 2015

4:45-5:45 p.m.

City Hall, ONS

CA Reps Present:

Jay Cousins (Emerson-Garfield), Chair

Seth Knutson (Cliff-Cannon)

Fran Papenleur (Northwest), Secretary

Kathryn Alexander (Bemiss)

Others Present:

Rod Minarik, City Staff/ONS

Heather Trautman, City Staff/ONS

Not Present:

Gary Pollard (Riverside), Vice Chair

Karen Stratton, City Council Liaison

I. Today's Agenda/Items to address:

- Draft Agenda for April Community Assembly meeting
- New Business

II. April CA Agenda

A. Legislative Agenda topics, speakers and/or reports were reviewed.

1. City Council – update from Council Member(s)
2. CA Admin – Jay, Luke and Tina will lead a discussion regarding the ongoing efforts of the Retreat Committee (Core Values & Purpose). (30 Minutes)
3. ONS – Heather. Multiple updates on spring programs and initiatives. Will finish with recommendation vote on Northwest Neighborhood division.
4. CHHS –Report on CHHS Board meeting and public hearing held April 1 (ends the 30-day comment period on the 5-Year Strategic/Action Plan).
5. CA/CD Committee – Fran and George Dahl. Recommendation vote on allocation model for 2016.
6. Public Safety – Julie Banks. Update on outdoor storage/vehicle storage ordinance.

B. Guest Speakers

1. Blight Update – Tara Ziegler (5-10 minutes)
2. Neighborhood Retail Parking Standards – Boris Borisov, Planning (20+ minutes)
3. Abandoned Property Registry (Melissa Wittstruck) – postpone to May meeting.

III. There being no other pressing business, meeting adjourned. Next Admin Committee meeting will be Tuesday, April 21, 4:45 p.m. City Hall/ONS.

Forest Spokane – Residential Tree Program

Alicia Bemiss-Powell, Neighborhood Services and Code Enforcement

Spring is in the air and the Forest Spokane Initiative is looking to give away 2,000 trees this year to Spokane residents! The Residential Tree Program aims to plant trees to help reduce stormwater runoff.

There are two free tree giveaway events in 2015 as part of the Residential Tree Program. The first event will be held this spring on April 17th and 18th. The second event will be held near the end of October (exact dates to be determined). One thousand trees will be offered at each event.

Trees available on the day of the events are first come, first serve as long as supplies last. **Residents living within the city of Spokane are eligible to receive up to two (2) free trees each.** A variety of tree species are available between the sizes of four to seven gallons.

The City's Office of Neighborhood Services is working with three local nurseries that will have the tree stock available on the day of the event.

- Blue Moon Nursery: 1732 S. Inland Empire Way Spokane, WA 99224
- Spokane Conservation District: 210 N. Havana St. Spokane, WA 99202
- Home Fires Nursery: 2919 S. Geiger Blvd. Spokane, WA 99224

To view the FREE TREE species list visit the Neighborhood Services webpage at, www.spokaneneighborhoods.org and click anywhere on the FREE TREE WEEKEND image.

As part of the Residential Tree Program, **Greenleaf Landscaping & Nursery is offering a special deal for Spokane residents.** Greenleaf has reserved 300 deciduous and coniferous tree species for residents to purchase at \$95 per tree, Spokane residents are eligible for up to 2 trees. With your purchase Greenleaf will deliver and install your new tree(s) directly on to your property at a time convenient for you.

The Residential Tree Program is part of the Forest Spokane Initiative. The goal of Forest Spokane is to plant 10,000 trees in the city as a way to mitigate stormwater from entering into our stormwater system and the Spokane river.

See the forest for the trees, be a part of something bigger! Help the Initiative reach its goals of mitigating stormwater by planting your FREE TREE in the right place. In order for your tree to help mitigate stormwater the leaves and branches need to overhang at maturity over a sidewalk, street,

driveway or walkway. But you also want to plant your tree in the correct location by taking into account the tree maturity size when selecting the proper location. Each of the participating nurseries can help you in choosing the correct tree species for your home or visit the Forest Spokane Initiative to learn more about choosing the right tree.

For more information about the program contact Alicia Powell in the Office of Neighborhood Services & Code Enforcement office by phone at 625-6780 or by email Apowell@spokanecity.org

THE RESIDENTIAL TREE PROGRAM



The Residential Tree Program is part of the Forest Spokane Initiative. The Forest Spokane Initiative is an ambitious plan to mitigate stormwater by planting trees. The Forest Spokane Initiative aims to plant 10,000 new trees in Spokane through various programs like Residential Tree Program. Each tree planted through the Initiatives programs directly mitigates stormwater from entering into our stormwater system and polluting our waterways like the Spokane River and aquifer.

To ensure that your tree directly helps to mitigate stormwater it must be planted in the correct location. Trees help to mitigate stormwater through its leaves, limbs, trunk, vast root system and annual leaf litter. By following the, 'Right tree, Right place' principal you will directly contribute to mitigating stormwater for many years to come.

RIGHT TREE, RIGHT PLACE

The right tree, right place principal takes in to account all aspects of tree planting and placement that allow the tree to thrive. When choosing your tree take into consideration: form or shape, size at maturity and its roll or function in the landscape.

Mitigate stormwater directly by planting your tree in a location that at maturity will overhang current infrastructure such as walkways, sidewalks, driveways or streets. Take care when selecting your tree by always considering the trees size at maturity first and plant them in a location suitable for its mature size. Trees that are too large for a location will cause damage to infrastructure. Do not plant trees in right-of-way, i.e. a seperated side walk, before calling the Urban Forestry Department. All trees planted in the right-of-way require a Street Tree Permit.

Follow these Planting Distance Guidelines in order to find the proper location for your trees mature size:

- 1.) Maturity Size of 25 ft. or less shall be planted within 20ft of current infrastructure.
- 2.) Maturity size of 40 ft. in height or less shall be planted within 30ft. of current infrastructure.

- 3.) Maturity size of 40 ft. in height or taller shall be planted further than 50ft. from current infrastructure.

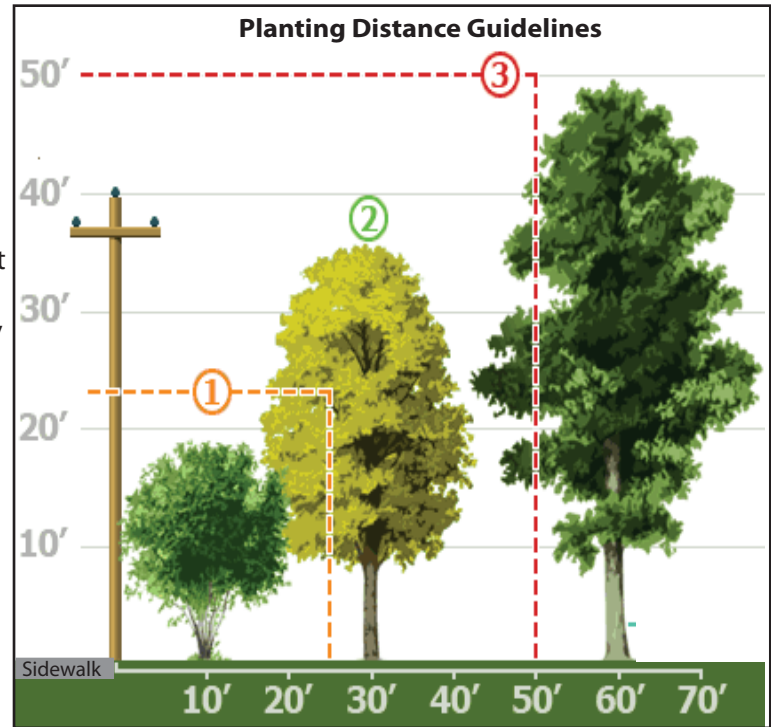
TREE PLANTING INSTRUCTIONS

Several days before planting your new tree, call the national 811 hotline to have underground utilities located. Follow these instructions to be sure that your new tree will flourish.

- 1.) **Dig a shallow, broad planting hole.** Make the hole wide, as much as 3 times the diameter of the root ball but only as deep as the root ball.
- 2.) **Identify the trunk flare.** The trunk flare is where the roots spread at the base of the tree.
- 3.) **Remove tree container for containerized trees.** Carefully cutting down the side of the container may make this step easier. Inspect the root ball for circling roots and cut or remove them. Look for the trunk flair and expose it if necessary.
- 4.) **Place the tree at the proper height.** Before placing the tree in the hole, check to see that the hole is dug to the proper depth and no more. The majority of the roots on the newly planted tree will develop in the top 12 inches of the soil. It is better to plant the tree a little high, 2-3 inches above the base of the trunk flare, than to plant it at or below the original growing level.
- 5.) **Straighten the tree in the hole.** Before you begin backfilling, view the tree from several directions to confirm that it is straight.
- 6.) **Fill the hole gently but firmly.** Fill the hole about one-third and gently but firmly pack the soil around the base of the root ball.
- 7.) **Stake the tree, if necessary.** If the tree is grown and dug properly at the nursery, staking for support will not be necessary in most home landscape situations.
- 8.) **Mulch the base of the tree.** Mulch is simply organiz matter applied to the area at the base of the tree. A 2- to 4- inch layer is ideal. More than 4 inches may cause a problem with oxygen and moisture levels.
- 9.) **Provide follow up care.** Keep the soil moist but not soaks; over-watering causes leaves to turn yellow or fall off. Water trees at least once a week, baring rain, and more frequently during hot weather.

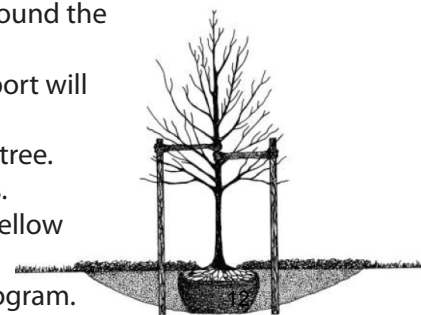
The City of Spokane is not responsible for replacing incorrectly planted or dead trees through this program.

For more information please contact Alicia Powell at apowell@spokanecity.org or 625-6780.





A Street Tree Permit is required when planting trees within the public right-of-way. Trees planted without a permit are subject to removal and/or a fine. Call Urban Forestry at 363-5495 to find out more about Street Tree Permits.



See the forest for the trees, be a part of something bigger...

1. Social Benefits

Tree-shaded sidewalks encourage pedestrian activity thus reducing use of cars.

Trees supported a more livable community, fostering psychological health and providing residents with a greater sense of place.

Presence, number and location of trees strongly predict the amount of time inner city residents spend in outdoor common spaces around urban public housing.

2. Environmental Benefits

Trees intercept stormwater by absorbing it through the leaves, bark and root system; lowering stormwater runoff, water treatment costs and chance of flooding.

Urban trees provide critical habitat for wildlife and promotes a connection to the natural world for residents.

Trees help to sequester carbon dioxide (a greenhouse gas) by converting and storing carbon dioxide in the form of wood and by lowering the demand for heating and air conditioning.

3. Economic Benefits

The presence of larger trees in yards and as street trees can add from 3% to 15% to home values throughout neighborhoods.

Trees reduce annual heating and cooling for residents.

Trees reduce stormwater runoff and thus reduce treatment costs.



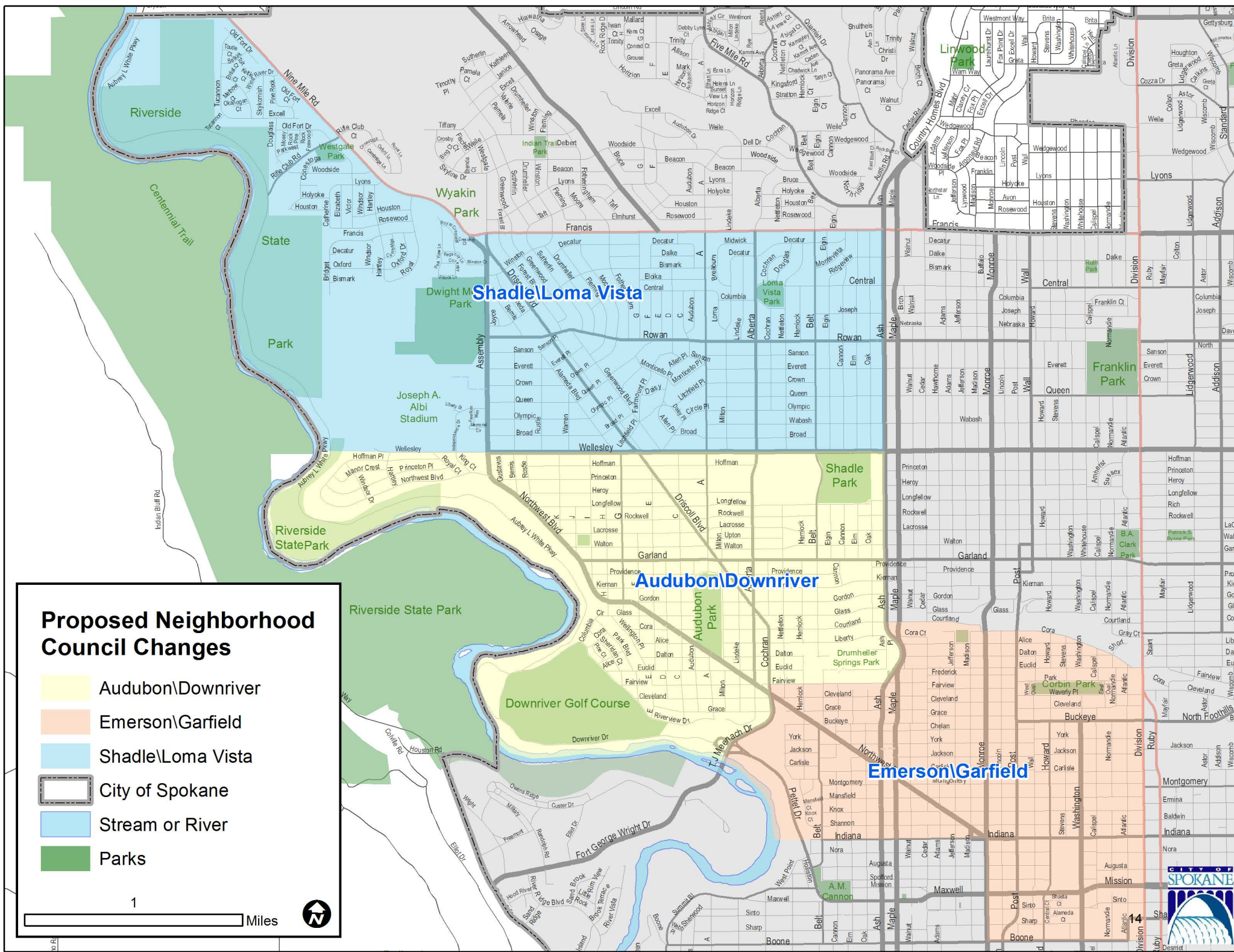
THE RESIDENTIAL TREE PROGRAM

Proposed Neighborhood Council Changes

- Audubon\Downriver
- Emerson\Garfield
- Shadle\Loma Vista
- City of Spokane
- Stream or River
- Parks

1

Miles



2015 Inland Northwest Fair Housing Conference

A RENEWED COMMITMENT

Thursday, April 23, 2015

8:00 am to 4:30 pm

Spokane Convention Center

334 West Spokane Falls Boulevard, Spokane, WA

\$40 Registration Fee

KEYNOTE: Gloria Ochoa

Gloria was appointed as the City of Spokane Local Government & Multi-Cultural Affairs Director in December, 2013. Previously she served as a Deputy Prosecuting Attorney for Benton County, before transitioning into a private practice focused on state and federal criminal defense. Gloria has held a judicial services contract with the Spokane Tribe of Indians and served as Chief Judge for Spokane Tribal Court. Gloria serves as the City's liaison to local government. She is the point of contact for the City/County regional criminal justice reform efforts, serves as Chair of Governor Inslee's Commission on Hispanic Affairs, and serves on the Washington State Bar Association Lawyer's Fund for Client Protection Board. She is a member of the cohort of the Washington Equal Justice Community Leadership Academy and a certified Intercultural Development Inventory Consultant.



General Sessions for All Attendees: • Fair Housing Basics • Reasonable Accommodations

Afternoon Breakout Sessions (Choose 3): Assistance Animals • Familial Status / occupancy standards and overly restrictive rules for children • Domestic Violence and Fair Housing Implications • National Origin issues • LGBT and Fair Housing • Fair Housing for Veterans • Fair Housing Laws in Homeless Shelters and Transitional Housing • Advertising and the Internet • Fair Lending • Landlord/Tenant Law • or **Track for Recipients of Federal Funding**



Accommodations will be provided, to the maximum extent feasible, to meet the needs of non-English speaking, deaf and hearing impaired, and visually impaired persons. The City of Spokane will make arrangements to provide an interpreter, a signer, or a reader upon request, if such a request is made at least 72 hours prior to the Fair Housing Conference. If you need additional accommodations, please call George Dahl at (509) 509.625.6036 at least 72 hours in advance.

SPONSORS



Morning Session

8:00am – 8:30am	Registration
8:30am – 8:45am	Welcoming Remarks
8:45am – 9:15am	Keynote: Gloria Ochoa
9:15am – 10:15am	Fair Housing Basics – Presenters: Kristina Miller, Heidi O’Day, Marley Hochendoner
10:15am – 10:30am	Break
10:30am – 12:00pm	Reasonable Accommodations and Q & A. – Presenters: Kristina Miller, Heidi O’Day, Marley Hochendoner
12:00pm - 1:00pm	Lunch - Videos

Afternoon Breakout Sessions

	Federally Funded Track	Protected Classes	Advanced Fair Housing Topics	Emerging Issues and Trends	Landlord / Tenant
1:00pm – 2:00pm	<input type="checkbox"/> Session A-1 Federally funded track: Basic Introduction to AFFH and the AFHMP – Presenter: Kristina Miller, HUD	<input type="checkbox"/> Session A-2 Fair Housing for Veterans – Presenters: Heidi O’Day and Wilma Cartagena, WSHRC	<input type="checkbox"/> Session A-3 Fair Lending - Presenter: Steven Driscoll, NWFHA	<input type="checkbox"/> Session A-4 Assistance Animals – Presenter: Marley Hochendoner, NWFHA	<input type="checkbox"/> Session A-5 Landlord / Tenant Law - Presenters: Eric Steven, P.S., and Barry Pfundt, Center for Justice
2:15pm – 3:15pm	<input type="checkbox"/> Session B-1 Federally funded track: Title VI LEP and Section 504 Disability issues – Presenter: Kristina Miller, HUD	<input type="checkbox"/> Session B-2 Familial Status / occupancy standards and overly restrictive rules for children – Presenter: Heidi O’Day, WSHRC	<input type="checkbox"/> Session B-3 Domestic Violence and Fair Housing Implications – Presenter: Marley Hochendoner, NWFHA	<input type="checkbox"/> Session B-4 LGBT and Fair Housing – Presenters: Shannon Bedard and Christina Mitma, NWFHA	<input type="checkbox"/> Session B-5 Landlord / Tenant Law - Presenters: Eric Steven, P.S., and Barry Pfundt, Center for Justice
3:30pm – 4:30pm	<input type="checkbox"/> Session C-1 Federally funded track: Section 3 – Presenter: Kristina Miller, HUD	<input type="checkbox"/> Session C-2 National Origin issues– Presenters: Heidi O’Day and Wilma Cartagena, WSHRC	<input type="checkbox"/> Session C-3 Fair Housing Laws in Homeless Shelters and Transitional Housing – Presenter: Marley Hochendoner, NWFHA	<input type="checkbox"/> Session C-4 Advertising and the Internet – Presenter: Shahrokh Nikfar, NWFHA	<input type="checkbox"/> Session C-5 Landlord / Tenant Law - Presenters: Eric Steven, P.S., and Barry Pfundt, Center for Justice

*****SESSION HANDOUT MATERIALS WILL NOT BE AVAILABLE AT THE CONFERENCE, BUT WILL BE AVAILABLE TO DOWNLOAD FROM THE CITY OF SPOKANE WEBSITE PRIOR TO THE CONFERENCE. A link will be provided in the registration confirmation email.*****

VERY IMPORTANT:

Please indicate which sessions that each person registering will attend and send this page with your registration (keep a copy for your records).

Thank You!!!

REGISTRATION:

Name of Each Registrant Attending:

Email Address (s):

Choose 3 breakout sessions: 1:00-2pm, choose A1, A2, A3, A4, or A5; 2:15 – 3:15pm, choose B1, B2, B3, B4, or B5; & 3:30 – 4:30pm, choose C1, C2, C3, C4, or C5.

1.		A__ B__ C
2.		A__ B__ C
3.		A__ B__ C
4.		A__ B__ C
5.		A__ B__ C
6.		A__ B__ C
7.		A__ B__ C
8.		A__ B__ C
9.		A__ B__ C
10.		A__ B__ C

Lunch: Boxed lunches that include a meat sandwich, whole fruit, chips and a cookie will be provided. Indicate below if you want to substitute the meat sandwich with a vegetarian sandwich or gluten-free entre by putting number of lunches requested into the box.

☐ Vegetarian sandwich ☐ Gluten-free

Company/Organization:

Address:

City/State/Zip:

Phone Number:

Mail Completed Registration with \$40 Registration Payment To:

Northwest Fair Housing Alliance
35 W Main, Suite 250
Spokane, WA 99201

Community Assembly – Community Development

Neighborhood Allocations

April 3, 2015

Action Requested

- CA Representatives take the proposed allocations and model to the Neighborhood Councils to discuss
- CA vote at the April 3rd Meeting on the allocations and model
- Next Steps:
 - Vote for allocation model
 - Develop Workshops for Neighborhoods on CDBG
 - Open Applications for CDBG Funding

Proposed 2016 CDBG Allocations by Neighborhood

Neighborhood	Allocation by Neighborhood
Bemiss	\$ 46,257.83
Browne's Addition	\$ 2,933.42
Chief Garry Park	\$ 49,304.08
Cliff/Cannon	\$ 40,390.99
East Central	\$ 79,241.34
Emmerson Garfield	\$ 56,299.17
Hillyard	\$ 58,104.35
Latah/Hangman	\$ 10,831.10
Lincoln Heights	\$ 27,077.76
Logan	\$ 38,472.98
Minnehaha	\$ 14,103.00
Nevada Lidgerwood	\$ 111,695.75
North Hill	\$ 32,154.84
Northwest	\$ 23,693.04
Peaceful Valley	\$ 10,154.16
Riverside	\$ 17,149.25
Rockwood	\$ 12,410.64
Southgate	\$ 1,692.36
West Central	\$ 68,145.69
West Hills	\$ 10,154.16
Whitman	\$ 13,538.88

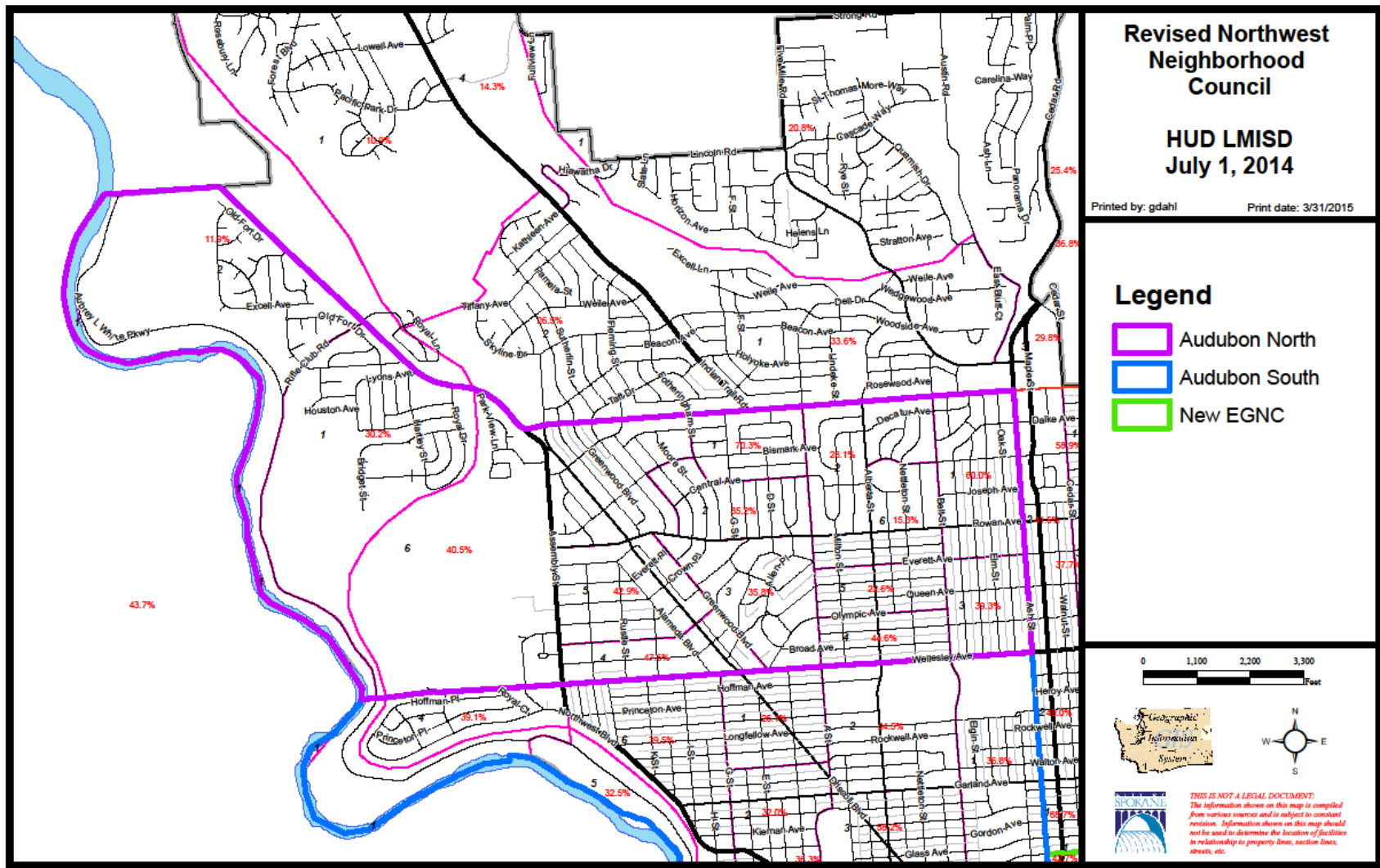
Revised Neighborhood Allocations

- Northwest Neighborhood Council
 - **Proposed split**
 - Wellesley Ave.
 - Emmerson Garfield (T J Meenach Dr.)

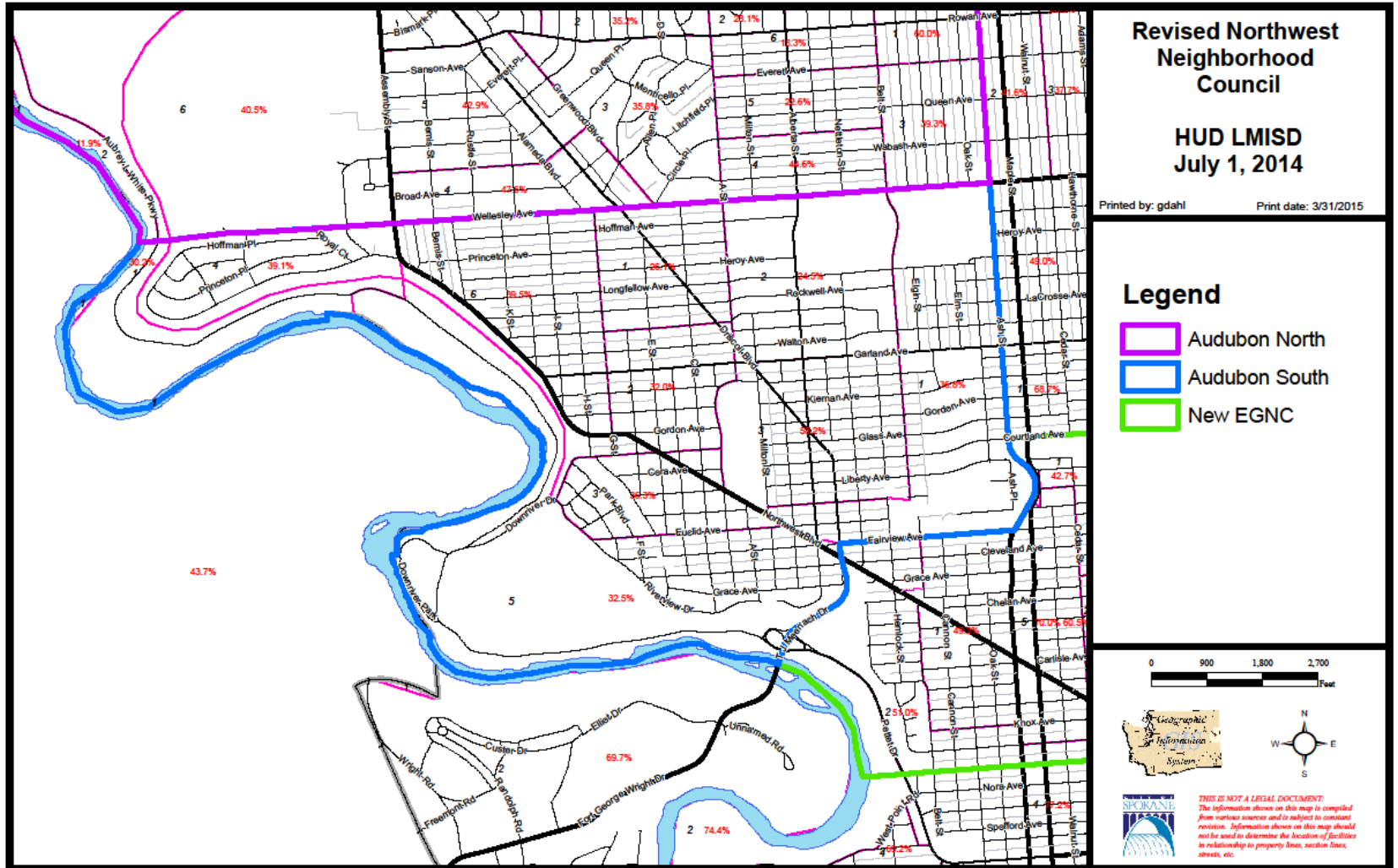
-Revised- Proposed 2016 CDBG Allocations by Neighborhood

Neighborhood	Allocation
Audubon North	\$ 10,492.63
Audubon South	\$ 13,200.41
Bemiss	\$ 46,257.83
Browne's Addition	\$ 2,933.42
Chief Garry Park	\$ 49,304.08
Cliff/Cannon	\$ 40,390.99
East Central	\$ 79,241.34
Emmerson Garfield	\$ 56,299.17
Hillyard	\$ 58,104.35
Latah/Hangman	\$ 10,831.10
Lincoln Heights	\$ 27,077.76
Logan	\$ 38,472.98
Minnehaha	\$ 14,103.00
Nevada Lidgerwood	\$ 111,695.75
North Hill	\$ 32,154.84
Peaceful Valley	\$ 10,154.16
Riverside	\$ 17,149.25
Rockwood	\$ 12,410.64
Southgate	\$ 1,692.36
West Central	\$ 68,145.69
West Hills	\$ 10,154.16
Whitman	\$ 13,538.88

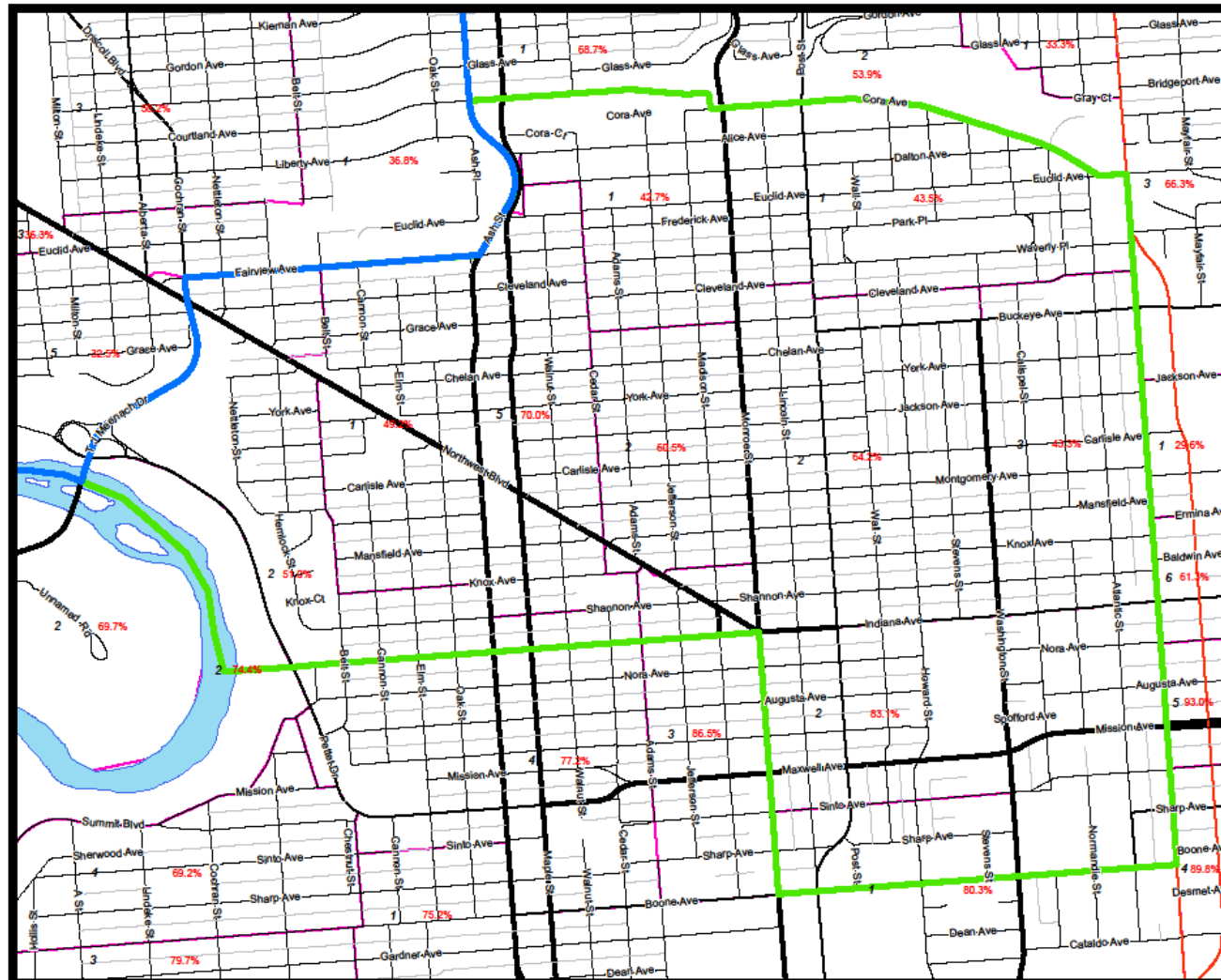
North Wellesley Ave.



South Wellesley Ave.



Revised Emmerson Garfield



Revised Northwest Neighborhood Council

HUD LMISD
July 1, 2014

Printed by: gdahl

Print date: 3/31/2015

Legend

- Audubon North
- Audubon South
- New EGNC

0 600 1,200 1,800
Foot



THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Action Requested

- CA Vote
 - Approve Revised 2016 Neighborhood CDBG Allocations
- Next Steps (April – May):
 - Develop Workshops for Neighborhoods on CDBG
 - Open Applications for CDBG Funding
- Next CA/CD Committee Meeting
 - Tuesday, April 7th
 - 5:30-7:00
 - West Central Community Center

How Can Funds Be Used?

- Public Facilities/Capital Improvements
 - i.e. bus shelters, traffic calming, park shelters, etc.
- Economic Development
 - i.e. SNAP's Microenterprise Program
- Housing Activities
 - i.e. Homeowner Rehab, Essential Repairs, Down payment Assistance
- Community Centers
 - i.e. capital improvements at youth and senior

MEETING SUMMARY

Community Development Committee

Community Assembly

Tuesday, March 3, 2015 – 5:30 to 7:00 p.m.

West Central Community Center – Newton Room

ATTENDANCE: Teresa Kafentzis – Southgate, Buzz Bellessa – North Hill, Sandy Gill – North Hill, Mike Brakel – West Central, Kelly Cruz – West Central, Joy Hart – East Central, Tim Musser – Emerson Garfield, Amber Johnson – Riverside, Dave Bentz – Minnehaha, Judith Gilmore – West Central, Alexandra Stoddard – Nevada Lidgerwood, Luke Tolley-Hillyard, Sally Phillips – Lincoln Heights, Marilyn Lloyd – Lincoln Heights, Elizabeth Marlin – Browne’s Addition, Rick Biggerstaff – Browne’s Addition, Bill Forman – Peaceful Valley, Valena Arguello – East Central, Fran Papenleur-Northwest, Roland Lamarche – North Hill, Donna Fagan – Bemiss

NEIGHBORHOODS PRESENT: Southgate, North Hill, West Central, East Central, Emerson Garfield, Riverside, Minnehaha, Nevada/Lidgerwood, Hillyard, Lincoln Heights, Browne’s Addition, Peaceful Valley, Northwest, Bemiss

NEIGHBORHOODS ABSENT: Balboa, Five Mile, North Indian Trail, Comstock/Manito, Rockwood, Grandview/Thorpe, West Hills, Cliff/Cannon, Latah/Hangman Valley, Comstock, Chief Garry Park, Logan

STAFF PRESENT: Jonathan Mallahan, George Dahl

WELCOME/INTRODUCTIONS: Roland called the meeting to order at 5:35 p.m.

NEIGHBORHOOD FORMULA ALLOCATION REVISITED: George provided a brief overview of the meeting held on February 24th. The meeting then went into the details of the formula allocation model. During the meeting on February 24th Committee members requested a points system be applied to the allocation model instead of a percentage of the total funds. George presented a three point system that was used to weight census block groups where the total populations exceeded 75% low and moderate income individuals (3 points assigned); census block groups where the percentage of low and moderate income individuals was between 60% and 74.9% (2 points assigned) and census block groups where the percentage of low and moderate income individuals was between 51% and 59.9% (1 point assigned).

The Committee was interested in seeing what the formula allocation might look like if the points per block group were adjusted. A recommendation was made to assign 4 points to block groups where the percent of low and moderate income individuals exceeded 75%, while maintaining the previously assigned 2 points for block groups between 60% and 74.9% and 1 point for block groups between 51% and 59.9% low and moderate income.

The Committee was further interested in reviewing another adjustment to the points by block group. A recommendation was made to use a points system where 2.5 points were assigned to the block groups where the percent of low and moderate income individuals exceeded 75%, while adjusting the block groups between 60% and 74.9% to 1.5 points and maintaining the 1 point for block groups between 51% and 59.9% low and moderate income.

The Committee discussed the pros and cons of all three models (Model A: 3, 2, 1; Model B: 4, 2, 1 and Model C: 2.5, 1.5, 1). The consensus favored the 4, 2, 1 model. A motion was made to accept the 4, 2, 1 allocation model and forward this

recommendation to the Community Assembly at their meeting scheduled for Friday, March 6th. The motion was seconded and passed by a majority vote.

The following tables represent each of the models discussed above and representative allocation by neighborhood.

Model A: 4, 2, 1

Neighborhood	Model A: Allocation by Neighborhood
Bemiss	\$ 46,258.00
Browne's Addition	\$ 2,933.42
Chief Garry Park	\$ 49,304.08
Cliff/Cannon	\$ 40,390.99
East Central	\$ 79,241.34
Emmerson Garfield	\$ 56,299.17
Hillyard	\$ 58,104.35
Latah/Hangman	\$ 10,831.10
Lincoln Heights	\$ 27,077.76
Logan	\$ 38,472.98
Minnehaha	\$ 14,103.00
Nevada Lidgerwood	\$ 111,695.75
North Hill	\$ 32,154.84
Northwest	\$ 23,693.04
Peaceful Valley	\$ 10,154.16
Riverside	\$ 17,149.25
Rockwood	\$ 12,410.64
Southgate	\$ 1,692.36
West Central	\$ 68,145.69
West Hills	\$ 10,154.16
Whitman	\$ 13,538.88

Model B: 2.5, 1.5, 1

Neighborhood	Model B: Allocation by Neighborhood
Bemiss	\$ 44,171.34
Browne's Addition	\$ 3,357.82
Chief Garry Park	\$ 49,208.07
Cliff/Cannon	\$ 41,573.02
East Central	\$ 79,636.60
Emmerson Garfield	\$ 54,764.46
Hillyard	\$ 54,364.72
Latah/Hangman	\$ 10,553.15
Lincoln Heights	\$ 28,781.32

Logan	\$ 39,014.68
Minnehaha	\$ 14,190.79
Nevada Lidgerwood	\$ 113,726.21
North Hill	\$ 34,577.56
Northwest	\$ 26,782.62
Peaceful Valley	\$ 9,953.54
Riverside	\$ 16,189.50
Rockwood	\$ 11,592.48
Southgate	\$ 2,398.44
West Central	\$ 63,358.89
West Hills	\$ 10,793.00
Whitman	\$ 15,589.88

Model C: 3, 2, 1

Neighborhood	Model C: Allocation by Neighborhood
Bemiss	\$ 44,373.37
Browne's Addition	\$ 3,393.26
Chief Garry Park	\$ 49,854.79
Cliff/Cannon	\$ 40,197.05
East Central	\$ 76,980.60
Emmerson Garfield	\$ 55,531.97
Hillyard	\$ 54,161.61
Latah/Hangman	\$ 10,571.30
Lincoln Heights	\$ 27,407.08
Logan	\$ 38,500.42
Minnehaha	\$ 15,008.64
Nevada Lidgerwood	\$ 115,501.27
North Hill	\$ 35,237.68
Northwest	\$ 27,407.08
Peaceful Valley	\$ 9,984.01
Riverside	\$ 16,117.97
Rockwood	\$ 11,745.89
Southgate	\$ 1,957.65
West Central	\$ 63,362.56
West Hills	\$ 11,745.89
Whitman	\$ 15,661.19

The meeting concluded with a discussion about placing a minimum of \$10,000 on neighborhood allocations. A motion was made to delay this conversation until the next Committee meeting in April and proceed with the recommendation as outlined above (to the Community Assembly this Friday, March 6th).

**Community Assembly/Community Development (CA/CD) Committee
Executive Team Meeting**

March 25, 2015

12:15 – 1:15 p.m.

(location: off-site)

Present:

Roland Lamarche (North Hill), Chair

Luke Tolley (Hillyard), Vice Chair

Fran Papenleur (Northwest), Recorder

I. Topics of Discussion

A. Follow Up

Roland has met with George Dahl and Jonathan Mallahan to study variations to the new allocation model which would provide satisfactory options for those 3-4 smaller neighborhoods that will receive significantly less funding. He has also outreached to those affected neighborhoods to discuss, and keep them engaged.

B. New Allocation Model

The group discussed minor variations of the model, including a repeat of a minimum award to each neighborhood (with a higher amount - \$10-15,000), and how to make collaboration between neighborhoods – combining funds for major, mutually beneficial projects a reality. It is essential that a “toolbox” of options (e.g., economic development, sidewalks, public facilities, housing rehab, gifting) be developed and offered with the application.

C. The Application

1. Needs to meet HUD requirements, be user-friendly, and succinct – can be completed in 30-60 minutes (not including “homework” = attachments)
2. Provide option to continue unfinished projects
3. Pull sidewalks out – make separate application
4. What projects are eligible? – “toolbox” of ideas
5. Individual consultation/technical assistance with CHHS, especially staff project manager [to provide information on cost estimates for materials/labor].

D. Education/Outreach

Presentations to neighborhood councils needing assistance. Suggestion - ONS liaison and volunteer board member.

II. Misc/Next Steps

- A. CA Committee goals for 2015 reviewed and approved.
- B. April 3 Community Assembly meeting - George Dahl has 15 minutes to present the allocation model for CA approval/recommendation to CHHS board.
- C. Draft agenda for April 7th full committee meeting.

Community Development Block Grant (CDBG) Committee Agenda

Community Assembly

Tuesday, April 7, 2015 from 5:30 – 7:00pm

West Central Community Center (1603 N Belt St.) – Newton Room

- | | |
|--|--------------|
| 1. Introductions | Roland/All |
| 2. Review and Approve March 6th Minutes/Agenda | Roland/Staff |
| 3. Community Assembly Report | George/Fran |
| 4. Minimum Neighborhood Allocations | Roland |
| 5. Project Selection Discussion | Roland |
| 6. Conclusion/Next Steps | Roland |

Community, Housing and Human Services: 2015 Consolidated Plan Workshop #2

Community Development, Infrastructure and Economic Opportunities

DATE: Wednesday, March 18, 2015

LOCATION: West Central Community Center

PRESENT: Mary Ann Rapp, Arlene Patton, Christine Johansen, Heather Trautman, Mike Brakel, Buzz Bellessa, Fran Papenleur, Joann Stewart, Teresa Kafentzis, Judith Gilmore, Mark Muszynski, Melora Sharts, George Dahl, Paul Trautman, Rob Crow, Jennifer Stapleton, Sheila Morley

Attendees were briefed on the 2015 Consolidated Planning documents and provided an opportunity to discuss project outcomes and impacts.

EXERCISES:

Rob and George presented the concept of project selection based on how the community will measure outcomes/impacts. Attendees were provided a hard copy spreadsheet and asked to identify outcomes/impacts desired using funds represented in the Consolidated Plan. The following list summarizes the conversation among attendees...

- Job Creation
- Improved Lighting
- Job Training
- Address Underutilized/Vacant Buildings
- Access to Transportation
- Knowledge/Ability to Manage Personal Finances
- Social Connectedness to the Community
- Access to Affordable Quality Daycare and Early Childhood Learning
- Overcome Barriers to Employment
- Avoid Foreclosure/Loss of Home

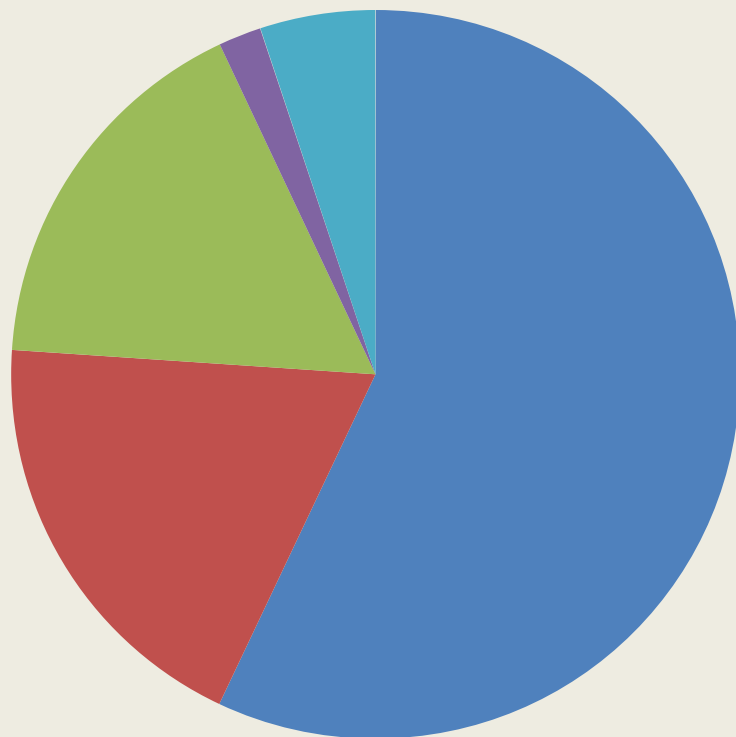
Following the above exercise, staff then asked attendees to describe how the impacts/outcomes might apply to five separate projects. Attendees were grouped together (3 groups) and asked to provide examples and then report back to everyone in attendance. Results from this exercise varied, anyone interested in seeing the results may submit a request to the Community, Housing and Human Services Department.

DISCUSSION:

The meeting concluded with each group reporting their impressions of project impacts/outcomes and how they might be defined by individual project. The outcomes/intent of this workshop was to help community members begin thinking about how funds supported by the 2015 Consolidated Plan can be used to select projects that support community development, infrastructure and economic opportunities.



Expected 2015 Entitlement Funding Assistance

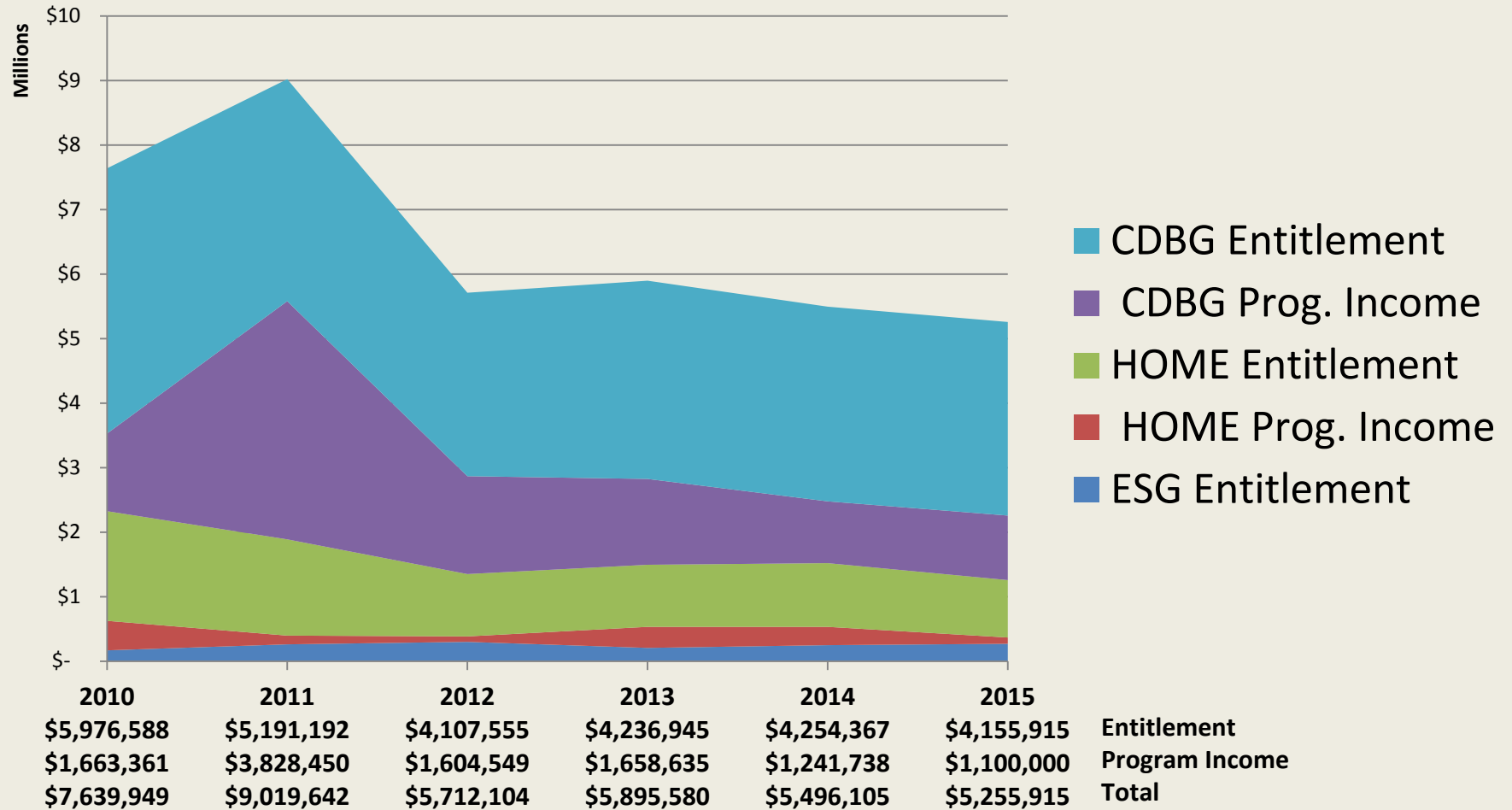


- \$2,997,960 CDBG Entitlement
- \$1,000,000 CDBG Prog. Income
- \$888,961 HOME Entitlement
- \$100,000 HOME Prog. Income
- \$268,994 ESG Entitlement

\$5,257,930 TOTAL EXPECTED



Historical Funding



Title 17C Land Use Standards

Chapter 17C.110 Residential Zones

Section 17C.110.270 Exterior Storage - Residential Zones

A. Purpose.

It is the intent and purpose of the City to regulate exterior storage of materials on residential land in a manner to promote the health, safety and general welfare of the community including regulating the type and location of materials. The negative effects of unregulated exterior storage can endanger the health, safety and welfare of the community.

B. Regulated Materials.

1. The following list of items shall not be stored outside of structures. Exterior storage means the physical presence of items not fully enclosed within a structure. Exterior storage means and includes, but shall not be limited to, the following:

- a. vehicle parts including but not limited to, alternators, engines, transmissions, wheels, tires, body panels, auto glass, interior panels, front and/or rear seats, taillights, head lights, and other vehicle parts thereof;
- b. household furniture including, but not limited to, mattresses, couches, recliners, tables, desks, bed frames, chairs, other furniture items, and parts thereof;
- c. appliances including but not limited to dishwashers, stoves, televisions, computers, kitchen accessories, electronic equipment and parts thereof;
- d. construction materials including but not limited to plaster, lumber, sheetrock, carpet, shelving, cement, bathtubs, toilets, pipe, and other such items that are not exempted under SMC 17C.110.270(B)(2);
- e. metal including but not limited to iron, steel, aluminum, and other such metals; and
- f. more than 4 motor vehicles (as defined in SMC 17C.020.220C), excluding vehicles legally parked in a driveway pursuant SMC 17C.230.145;
- g. Vehicles on block, jacks or otherwise elevated above the ground for more than 12 hours;
- h. any other items similar in nature.

2. Materials that may be stored outside of structures include:

- a. construction materials that are maintained in a safe manner and in such a way that the materials do not create a hazard to the general public, or an attraction to children, and that are designated for projects on the parcel for which a building permit has been issued through the City of Spokane;

1. Construction materials used for a public works project may be temporarily stored on residential zones up to one year after construction begins.
 - b. construction equipment including ladders, scaffolding, and other such items may be stored outside of structures as long as the equipment is maintained in a safe manner and in such a way that the materials do not create a hazard to the general public, or an attraction to children, and
 - c. items that are manufactured for exterior usage and are being maintained including but not limited to: lawn/patio furniture and décor, benches, play equipment; sandboxes, barbecues, and bicycles.
3. Any items that are considered to be “litter” as according to [SMC 10.08.010](#) including refuse, rubbish, garbage, discarded items and all waste material of every kind and description shall be regulated under Chapter 10.08 Offense Against Public Health.
- C. Location.
1. Exterior storage of any of the items listed in SMC 17C.110.270(B)(2)(a) and SMC 17C.110.270(B)(2)(b) shall take place from the rear of the main dwelling unit to the rear of the property line,
 - a. except permitted construction materials which may be stored up to thirty days in either side or front yard areas and are exempt from the fencing and screening requirements designated in subsection (C)(2) below.
 2. Exterior storage areas shall be screened from view of the public right-of-way as defined in [SMC 17A.020.180\(R\)](#) through the use of sight-obscuring fencing that meets height requirements set in [SMC 17C.110.230](#) or through the use of screening pursuant to [SMC 17C.200.070\(A\)\(1\)](#)
- D. Violation—Enforcement and Penalty
- Violation of SMC 17C.110.270 shall constitute a class 2 civil infraction per [SMC 1.05.160](#).

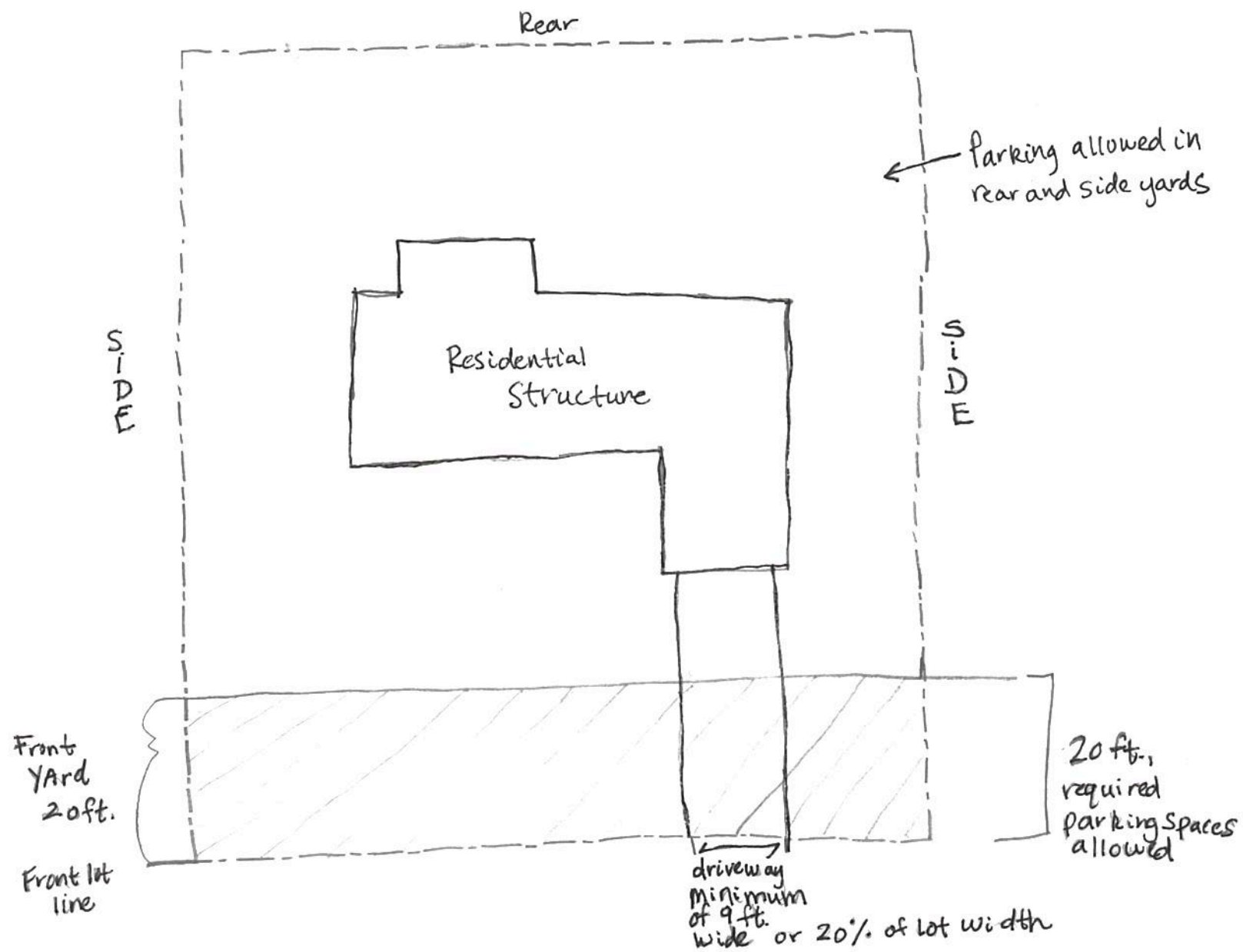
Date Passed: Monday, September 23, 2013

Effective Date: Sunday, November 3, 2013

ORD C35025 Section 1

Key:

----- parcel line
/// First 20ft. from lot line



• Proposal - 4 cars per parcel parked outside of 20ft. set back and driveway.

1.0 General

- 1.1 The Community Development Block Grant Program is a federal funded program that provides community development funds for cities. The purpose of this policy and procedure is to provide a definition and process for blight declaration for property specific instances of blight. The declaration of a blighted property provides the opportunity to use Community Development Block Grant dollars to reduce or eliminate conditions of slum or blight. The development of this policy and procedure is intended to meet documentation requirements for the use of Community Development Block Grant program slum and blight reduction or elimination national objective.

1.0 Table of Contents

- 1.0 General
- 2.0 Departments/Divisions Affected
- 3.0 References
- 4.0 Definitions
- 5.0 Policy and Scope
- 6.0 Determination may include
- 7.0 Procedure
- 8.0 Responsibilities

2.0 Departments/Departments Affected

- 2.1 This policy shall apply to any Department applying for or participating in the application or monitoring for Community Development Block Grant blight program.

3.0 References

- 3.1 Code of Federal Regulations CDBG: 24 CFR 570.201, 570.202 and 570.208(b)(2)
- 3.2 40 USC, Chapter 3, Section 276a-276a-5; and 29 CFR Parts 1, 3, 5, 6 and 7
- 3.3 HUD's Lead Safe Housing Rule Procedures 24 CFR Part 35

4.0 Definitions

- 4.1 A structure is blighted when it exhibits objectively determinable signs of deterioration sufficient to constitute a threat to human health, safety, and public welfare.
- 4.2 "Blight" is a property that substantially impairs or arrests the sound growth of the city or retards the provision of housing accommodations or constitutes an economic or social liability, and/or is detrimental, or constitutes a menace, to the public health, safety and welfare.
- 4.3 Conditions that contribute to blight: The general state of deterioration of the property exhibits the following: physical deterioration of buildings/improvements; Abandonment of property; known or suspected environmental contamination. Additional factors in defining blighted properties or areas include: physical dilapidation, deterioration, unsanitary or unsafe conditions, dangerous or unhealthful conditions, or hazardous soils or substances.
- 4.4 Meets one or more: physical decay, or environmental contaminations that are not located in a slum or blighted area: acquisition; clearance; relocation; historic

preservation on state or local level; remediation of environmentally contaminated properties; or rehabilitation of buildings or improvements.

5.0 Policy and Scope

5.1 It is the policy of the City of Spokane to consider blight designations only on a property specific basis.

6.0 Determination may include:

- 6.1 The investment of blighted properties that will produce a significant return on investment examples such as improved safety, use of a formerly abandoned building, or remediation of hazardous soils.
- 6.2 The blighted property must not be located in a blighted area as defined in 24 CFR 570.483(c)(3).
- 6.3 A demonstrated extent of conditions that contribute to blight as referenced in 4.0.
- 6.4 A blight elimination project application includes a proposed demonstrated change in the physical environment per definition in 4.0.
- 6.5 A proposed demonstrated ability to exhibit a physical change that is detrimental to public safety and health.
- 6.6 An applicant has demonstrated an exhaustion of all available funding resources or matching funds are available.

7.0 Procedure

7.1 The Community Housing and Human Services Departmental Staff shall follow procedures for blight declaration as follows:

- a. A property owner is required to submit a blight elimination project application form prepared by the Community Housing and Human Services department.
- b. The applicant shall prepare a blight elimination project application that includes information indicating how the property meets the definition of blight according to sections 4.0 Definitions and 6.0 Determination may include with photos demonstrating the specific conditions of blight. The application must also demonstrate how the proposed blight project seeks to correct life safety and public health concerns that contribute to blight.
- c. City staff and departments are able to assist the applicant to determine the feasibility and scope of a proposed blight reduction or elimination project.
- d. The Community Housing and Human Services Department shall review blight elimination project applications for eligibility with Code of Federal Regulations CDBG: 24 CFR 570.208(b)(2) prior to review of application by the Community Housing and Human Services Board.
- e. The Community Housing and Human Services Board has the authority to determine if the proposed blight elimination or reduction application meets the conditions that contribute to blight, criteria and the blight definition in sections 4.0 Definitions and 6.0 Determination may include.

- f. The Community Housing and Human Services Board may consider a City of Spokane staff recommendation may be considered while determining the feasibility and effectiveness of a proposed blight elimination project.
- g. The Community Housing and Human Services Board has the authority to allocate up to 30% of the annual allocation of Community Development Block Grant funds to address the specific conditions that contribute to blight to correct life safety and public health concerns of blighted properties.
- h. Blight elimination project application forms will be accepted upon available funding for blight reduction or elimination and will be initiated by the Community Housing and Human Services Department.
- i. After blight elimination project application forms have been submitted the Community Housing and Human Services Board may allocate funds.
- j. If a blight elimination project application form is submitted out of cycle with the Action Plan the Community Housing and Human Services Board may consider a change to the Action Plan.
- k. The blight conditions are considered satisfied once the specific life safety and public health conditions that contributed to blight are corrected and a physical change to the identified blighted conditions has occurred and is determined by the Community Housing and Human Services Department.
- l. Applicant must submit and/or provide direct project documentation to substantiate allowability and reasonableness of expenditures requested in reimbursement as well as submission of project progress reports for monitoring project against intended outcomes to Grants Management or Community Housing and Human Services Department.

7.2

8.0 Responsibilities

- 8.1 The Community Housing and Human Services Department shall administer this policy and procedure.
- 8.2 It is the responsibility of the Community Housing and Human Services Department to verify Davis Bacon Compliance Consistency with 40 USC, Chapter 3, Section 276a-276a-5; and 29 CFR Parts 1, 3, 5, 6 and 7 and HUD's Lead Safe Housing Rule Procedures 24 CFR Part 35.
- 8.3 Environmental reviews will be performed and completed by City of Spokane.
- 8.4 The project will be subject to monitoring to ensure compliance of Federal regulations, environmental and program requirements; work is performed in accordance with applicable codes and permits, and completion of project including outcomes by the Community Housing and Human Services Department and Grants Management and Financial Assistance.



Draft

Land Use Committee (LUC)

Minutes for: March 19, 2015, 5-6:30 pm

Facilitator: Margaret Jones

Secretary: Teresa Kafentzis

***Executive Committee: Kelly Cruz, Patricia Hansen,
Teresa Kafentzis, Margaret Jones***

Introductions

- Kelly Cruz
- Barbara Biles – Emerson Garfield
- Margaret Jones
- Karl Zacher – Browne's Addition
- David Burnett – Indian Trails, Neighborhood Liaison
- Melissa Witt -- ONS
- Louis Mueller – Planning Dept, Interim Director
- Elaine Thorne – Comstock
- Boris Borislov – Planning Dept

Review and Approve Current Agenda

Approved.

Review and Approve Minutes for Previous Month

Approved

PRESENTATIONS:

Louis Mueller, Interim Director - Planning Dept Updates - 30 min

- STAFFING
 - Planning Dept Program for Year
 - Planning Director posting closes March 20
 - March 31 potential first interviews
 - Operating Manager – not posted yet
 - Planning position open – not posted yet
- Description of Typical Land Use Processes
- Plan to verify that still current and post on website
 - Graphic of written regulations
 - Melissa gave Louis notes LUC made on flow charts during previous meetings
- Looking into placing QR code on notification signs
- Center and Corridors Guidelines – Lead by Amber Waldref

- Webpage is set up under “Current Projects”
- Draft documents posted
- Encouraged more buildings up to the street with parking behind buildings
- Modernizing language from 12 years ago
- Plan Commission has had 3-4 meetings on subject
- March 25 – Plan Commission hearing
- City Council will hear about one month after PC hearing
- If big variations from standards, suggest going through Design Review process
- Landscaping guidelines to accommodate larger trees
- Buffering between commercial and residential
- Transportation Chapter Update
 - Draft should be available in a month for pedestrian updates, will have public meetings
 - Subcommittee formed in PC – Transportation Plan Committee – to look at projects, similar to a stakeholders group. Several governmental entities and neighborhood members to provide guidance. Prioritize long-range transportation projects for 20-year plan.
 - Transportation consultant will meet with plan staff to update street guidelines and designs, draft upcoming that will be available by summer.
- Updating Comp Plans
 - Goal to meet 2017 timeline
- New Neighborhood Planning Projects
 - Slots for 2 neighborhoods to move forward, one for NE and one from NW
 - City Council will make selection with input from CA
- Question: Any plans to expand Right of Way projects?
 - Not at this time, very extensive projects
 - Freya in Hillyard only have 30-foot ROW and will have to purchase additional
 - Trying to use existing pavement as efficiently as possible
 - Adding storm water facilities to existing ROW, example Monroe from 8th to 29th
- Bike Lanes?
 - Moving more toward buffered bike lanes
 - Inga Note is working on overhaul of bike plan
 - Some projects will use Green paint to designate bike lanes
 - Looking at streets parallel to arterials for alternative bike lanes.

Boris Borisov, Planning Department – Neighborhood Retail Parking Standards

- Review information sent out ahead of meeting – 10 minutes
- 72 areas zones neighborhood retail, small to medium sizes of commercial areas; 313 parcels; 78% are along arterials
- How do we balance need for parking with increasing development and investment in neighborhood zones
- Some lots are small and current parking regulations can be financially restrictive
- Open house last week, adding in public input
- Proposal could lead to parking spillover into surrounding neighborhoods and businesses
- PROPOSAL Overview:
 - Draft was sent out with agenda
 - Exempt parking requirements if building <3000 square feet
 - Decrease stall size

- First 3,000 sf subtracted from buildings <5000 sf (no changes if >5000 sf)
 - Doesn't apply to outdoor eating spaces because they are seasonal.
 - Next step is to take to the CA in April
 - Send input to Boris at bborislov@spokanecity.org
 - To Plan Commission for hearing in May
 - City Council in June to finalize project
- LUC recommendation is to send neighborhood councils before CA to allow adequate time for feedback

OLD BUSINESS

- Land Use Guidelines Project
 - Defer until Planning Department completes update of draft flowcharts

Reports:

- **Plan Commission Update – Liaison, Dave Burnett (North Indian Trail)**
 - April 1 at 6pm open house on short-term rentals in Council Chambers
- **PeTT Committee Update – Paul Kropp (Southgate) – not present**
- **Planning & Development Quarterly Updates -- Louis Mueller, see above**
- **Building Stronger Neighborhoods** (invite when needed)
- **Community Development** (invite when needed)

Good of the Order

- Next Meeting Items:
- April 16 at 5:00 pm at West Central CC
 - Cell Tower Moratorium
 - Planning Director hiring follow-up
- May meeting: Follow up on Plan Department flow-charts, Plan Department should have updates by then.

Adjourned at 6:15

**Community Assembly
Spokane City Plan Commission
Liaison Report
April 3, 2015**

New Planning Director Selection Process: Of the 14 applicants for the position, five met the basic criteria and were interviewed by a screening panel on March 31. Of those five, two were deemed to merit follow-up interviews. The position remains open for additional applications. I represented the CA on the screening panel.

Comprehensive Plan Amendments: The Plan Commission continues to have workshops and discussions on requested amendments to the CompPlan. Requested amendments are summarized at: <https://beta.spokanecity.org/projects/compplanamendments2015/>.

Centers & Corridors Design Standards Update: Staff and Council Member Waldref have made a number of revisions to the draft design standards, taking into account comments of the stakeholders group and the Plan Commission. The Commission suggested a few additional changes on March 25 and asked to take another look at the proposal in April.

David R. Burnett
dburnett@spokanecity.org



Below are the recommendations from Feb 25th as put forth by the DRB

MONROE/LINCOLN INTERCHANGE

At the February 25, 2015 Recommendation Meeting, a quorum of the Design Review Board unanimously passed the following motion.

The Design Review Board recommends the applicant consider the following:

- **The DRB Recommends the proposal be approved as presented with the condition that additional boulders be added along the east edge of Lincoln at 7th to discourage pedestrian use.**

KENDALL YARD 5TH PLAT

At the February 25, 2015 Recommendation Meeting, a quorum of the Design Review Board passed the following motion.

Based on review of the materials submitted by the applicant and discussion during the February 25, 2015 public workshop, the DRB recommends the following:

- **The DRB recommends approval of the 5th Addition as presented tonight, including Tract A, assuming it remains similar to the Chestnut Tract**

I was not able to attend on the review on March 25th the motions from that review will be presented in my report for May.

Any questions please let me know

PeTT Meeting of March 24, 2015

Agenda

Presentations

Safe Routes to School and Walking School Bus - Mariah Mackay -Regional Health District (handouts)

Presentation of the program including pilot schools under a three year Washington State Department of Transportation (WSDOTO) grant to encourage walking and biking to school. This is an opportunity to engage neighborhood councils to help with the program including Chief Gary, West Central, Logan and Southgate neighborhood councils based on the schools located in these neighborhoods that re participating in this pilot. Ms. Mackay can come out to neighborhood councils meetings to present the program. There is a staggered deployment of start dates at schools under this pilot for this Spring. The Health District is still looking for volunteers to be parent or adult to walk or bike with the group.

The Health District polled parents to see why they do not allow children to bike or walk to school:

1. Safety of intersections
2. Speed of traffic
3. Violence and crime

Looking for volunteers:

1 hour a week with varying duration based on schools

Reports

Neighborhood Services - Heather Trautman Cycle 5 Traffic Calming Project Summary Review of applications and timelines for project review (handout)

Plan commission Transportation Subcommittee - Kathy Miotke

The first two years of capital street project under the levy are under final review. The committee was encouraged to start looking at 2017-2022 plans for capital projects and should start looking at by June of this year. A matrix was proposed to the committee for use in the review of projects (criteria) for evaluating. The outcome intended for the Matrix is a scoring system for projects.

2015 Traffic Awareness and Safety Week/Westview Elementary - Nancy MacKerrow (not present) Paul Kropp presented (handout)

He proposed a Westview Elementary School Event (school located at 3520 W Bismark Avenue) to encourage students participating in the walk/bike program to vote for two tree plantings on May 6th. This is a kickoff event for the Traffic Awareness Week sponsored by PeTT, COPS Northwest and Washington Trust Bank.

Citizens Transportation Advisory Board (Transportation Benefit District) - Jim Bakke Committee

Jim reported that there is not an update as the committee has not met.

Old Business

Selection for 2015 Secretary - (deferred to next month)

Reconsider meeting day of the month - suggest third Wednesday (deferred to next month)

Meeting Adjourned

Spokane Plan Commission Transportation Subcommittee Report
PETT Committee
March 24, 2015

The Committee was asked by chair Brian McClatchey to approve appointing a Vice Chair for future sessions. He proposed either John Dietzman or Gail Prosser who are current members of the Plan Commission.

Brian also suggested changing locations from the briefing room in City Hall to Spokane Library and Community Centers. This may be a better way to include citizen participation.

We had a six year street program update from Brian Blankenagel. The first two years of the levy program projects are going through a final evaluation and this committee should consider working on the projects for the 2017-2022 which will come our way in June of this year. To that end, we had a long presentation and discussion on integrated streets, funding mechanisms & evaluation goals.

Kathryn Miller described how streets are first chosen which includes but limited to: funding available, utility match, condition of street, use of the street now and future use of the street.

Does it fit our goals for an integrated project, does it meet our goals within the Comprehensive Plan which calls for bike and pedestrian access and safety.

The last presentation was on the Evaluation Matrix which is a tool that each street project will go through to be evaluated and prioritized. It starts with Categories

- Provide Transportation Choices
- Accommodate Access to Daily Needs and Regional Destinations
- Promote Economic Opportunity
- Respect Natural and Neighborhood Assets
- Enhance Public Health and Safety
- Maximize Public Benefits and Fiscal Responsibility with Integrated Public Investments

For each category, there is a list of criteria. This evaluation matrix seemed a little too "simple" and there were a lot of questions. A workshop was held on March 17th that I could not attend but your chair Paul Kropp was there and reported to me that we will have the results from the questions asked during the workshop at our next meeting.

Thank you for the opportunity to participate on this subcommittee.