Community Assembly Minutes

October 10, 2014

Agenda was approved. September Minutes were approved unanimously.

1. **Open Forum:**
2. Barbara Bonner, Human Rights Commission, District 1-October 1st is the last date to submit nominations for the Human Rights Commission Award. The award will be presented on October 24th at the 2nd Annual Spokane Human Rights Award Breakfast.

If you would like to obtain an application to make a nomination call (509)625-6966 or visit Spokanecity.org

1. Fran Papenleur, Northwest neighborhood – Meet and greet with candidates in Washington at the next neighborhood meeting on November 20th. The meeting begins at 7pm at Browne Elementary School.
2. Kathrine Alexander is the new Bemiss neighborhood representative. The council is looking to reorganize; they have updated their website and are working at having more member participation.
3. **City Council Placeholder:**
4. Amber Waldref, City Councilmember District 1
   1. Centers and Corridors Update- the Landuse Committee is helping to update the guidelines for centers and corridors with a focus on locations specific to each neighborhood. The revision will highlight new objectives as they pertain to each neighborhood. Looking for changes that get to the intent and implementation of what is within the Comprehensive Plan.
   2. City Budget- Over the next 6-8 weeks the Council is looking for changes from the community. Budget hearings will start in November. Council is looking to close the review process at the end of November. The Council does not have to vote on the City Budget until end of December.
   3. The Abandon Property Ordinance: Council voted to approve the registry on October 20th.
   4. The Community Assembly has requested that the Council place all budget priorities on the Council webpage.
5. **Administrative Committee:**
   * 1. Colleen Gardner & Luke Tolley
6. Joint CA/CC
7. Joint CA/CC Meeting-The next meeting is October 29th, at 5:30pm at the Southside Senior Center.
8. Requesting agenda topics for the CA/CC. Send the topics to Rod at ONS or to Luke Tolley.
9. Goals for 2014 and 2015 to Heather Trautman.
10. Admin. Committee is looking for feedback regarding meetings on religious holidays.
11. Nomination Committee
12. The Admin Committee will be addressing the need for three (3) additional people to be nominated for the nomination committee at the next Community Assembly meeting on November 7th.
13. To nominate someone for the committee send their name and information to Colleen Gardner, Chief Garry Park neighborhood chair.
14. December Dinner
    * + 1. Submit forms for the 2014 CA Award – Recognition for Outstanding Service to Colleen Gardner.
        2. CA voted to donate a minimum of $5 per person for the December Dinner. All funding to be provided to Colleen Gardner before or at the November 7th CA meeting.
        3. Door prizes and/or raffle tickets may be available at the event.
15. **Office of Neighborhood Services & Code Enforcement:**
    1. Heather Trautman, Director of Office of Neighborhood Services & Code Enforcement
    2. Upcoming Events
       1. November 6th, Word Press Training for website maintenance, 5:30pm-7pm at City Hall 6th Floor Computer Lab.
    3. Greening Grants Applications Approved

1. Plantings are to be scheduled this fall and in the spring of 2015.

2. The CA will be reviewing the projects for best project and will make a recommendation for as to a winner of the Greening Grants Contest & Award.

* 1. Traffic Calming Projects Approved

1. Traffic calming contract approved on September 22nd. Some projects will be built this fall while larger projects will be built Spring 2015.
2. 2014 Applications – 20 projects from 14 neighborhoods were selected. The City Council is will be looking to do some added investments into neighborhoods; they will add additional funding to those projects.
3. Council will re-distribute additional funding to each district as appropriate.
4. Neighborhoods will receive information about approved grants over the next few weeks.
   1. Neighborhood Cleanup
5. Northwest Neighborhood won the lottery for the remaining $20,000 for a curb side pickup. There will be an additional post card sent out to residents for the curb side.
6. The funding for the curb side clean up must be used by November 1st.
   1. Community Assembly Goals
7. Submit 2015 goals and objectives for the Community Assembly and all standing committees to ONS.
8. To review 2014 goals visit the Neighborhood Services page under Get Involved.
   1. Neighborhood Liaison Pilot
9. October marks the first year of the Neighborhood Liaison Pilot. Send feed back to Heather Trautman at [htrautman@spokanecity.org](mailto:htrautman@spokanecity.org) or 625-6854
   1. Short Term Rental
10. Short Term Rental is asking for representatives to sit on a committee. The time commitment for the committee would be 2-4 meetings over the course of 2-6 weeks.
11. Two volunteers from the CA will sit on the Short Term Rental committee
    * 1. Motion: CA Representatives may sit on the Short Term Rental committee
         1. Vote:
            1. In-favor: 18
            2. Opposed: 1
            3. Abstain: 0
    1. 2015 Neighborhood Calendar
12. Send 2015 Neighborhood Council meeting dates to ONS. The dates will be included in the 2015 calendar.
13. **Pedestrian Transportation & Traffic** **Committee:**
    * + 1. Paul Kraup, PeTT Chair
    1. Shaping Spokane Update – Continue to participate in the Shaping Spokane.
    2. Spokane Regional Transportation Council – 4 open spots to sit on the Transportation Advisory Committee (TAC). Let members know for the months of October and November.
    3. PeTT Committee needs members to serve on the committee meetings. PeTT meets the second Tuesday of each month.
14. **Community Housing & Human Services (CHHS):**
    * + - 1. Fran Papenleur, Northwest Neighborhood & Gary Pollard, Riverside Neighborhood
    1. The Community Housing & Human Services Board meets the 1st Wednesday of each month.
    2. There is 1 opening on the board. Anyone may apply; time commitment includes 2 hours per month and the member is required to serve on at least 1 other committee.
    3. Evaluation Committee: competitive grant process, mostly non-profits who apply.
    4. Single Family Rehab Program Redesign – Runs on a first come first serve basis for applications. People may apply for emergency repairs which cover a wide range of issues. Contact Community Housing & Human Services Department for applications. After applications are received the board then reviews.
    5. There was a request for comments from the September 29th meeting. Heather Trautman will follow up with CHHS to find out the last day for comments.
    6. Board meeting topics are located in the October CA Packet
15. **Retreat Committee:**
16. Jay Cousins, Emerson-Garfield Neighborhood
17. There was discussion about what day to have the retreat either Friday or Saturday.
    * + 1. Motion: CA to vote which day to have the retreat, a Friday or a Saturday.

a. Vote:

* + - * 1. Retreat on a Friday: 9 in favor
        2. Retreat on a Saturday: 6 in favor
        3. Absentee: 4
    1. Motion: How many hours should the retreat be, 4 or 6?

1. Vote:
   1. Retreat for 4 hours: 12 in favor
   2. Retreat for 6 hours: 5 in favor
   3. Absentee: 2
2. The content of the Retreat will be submitted to Building Stronger Neighborhoods and a consultant will facilitate the retreat.
   * + 1. Motion: Should the retreat (a.) be 4 hours and focus on an action topic or (b.) should the meet for 4 hours and focus on two action topics
          1. Option a: 13 in favor
          2. Option b: 3 in favor
          3. Absentee: 0
3. The CA voted unanimously to have the retreat in January
4. **Outreach Plan** 
   1. Coleen Gardner-Chief Garry Park, Information
      1. The neighborhood has bound it helpful to send a welcome letter to new residents moving into the neighborhood.
      2. Included in the letter is information about the neighborhood and its council.
5. **City of Spokane Website**
   * + - 1. Brian Coddington
   1. The website aims to offer more communication with the city and a way to tell the City of Spokane’s story.
   2. The City is looking to develop a unique website that can communicate current news happening across the city.
   3. The City has developed the website as a way to allow a wide range of users the ability to interact with the information provided.
   4. The search function needs to be improved and the ability to find contact information.
   5. Report problems and other feedback regarding the website to Brian Coddington [Bcoddington@spokanecity.org](mailto:Bcoddington@spokanecity.org) or My Spokane (755-CITY)
6. **Spokane Transit Authority** 
   * + - 1. Karl Otterstrom, STA

The STA is creating Moving Forward Implementation Plan which aims to improve and expand the regional transit system.

STA aims to provide more service to the community at large. The plan is to increase service by 25%, identify high transit corridors to offer more service, extension of nights and weekend services, more service to urban neighborhoods and identify destination sites.

STA is looking to receive feedback on ways to increase and improve their service. Visit their website or email Karl at [Kotterstrom@spokanetransit.com](mailto:Kotterstrom@spokanetransit.com) or Brandon Rapez-Betty at [Rapez-betty@spokanetransit.com](mailto:Rapez-betty@spokanetransit.com)

More information is available on their website at: <http://www.stamovingforward.com/>

**In attendance:**

Bemiss Cliff/Cannon Grand View Thorpe Minnehaha Riverside Rockwood West Hills

Browne’s Addition Comstock Hillyard North Hill Peaceful Valley Southgate Whitman

Chief Garry Park Emerson-Garfield Lincoln Heights North Indian Trail Northwest West Central

**Not in attendance:**

Balboa/South Indian Trail Latah Hangman Nevada Lidgerwood

East Central Logan

Five Mile Prairie Manito/Cannon Hill